

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

June 21, 2023

BOARD MEMBERS PRESENT

Lou Ann Albers
Rod Austin
Velina Bogart
Dennis Butts
Marty Hobart
Terrie Hottle
Pat Jacomet
George Lovett
Mandy Martin
Ann Runner
Chuck Wirick

BOARD STAFF PRESENT

Beth Adkins
Terri Becker
Steve McEldowney
Brad Reed

GUESTS PRESENT

Michelle Mason, Community Housing
Chris Pinkleman, TCN
Melissa Roessner, Recovery & Wellness
Centers of Midwest Ohio

BOARD MEMBERS EXCUSED

Jerry Herbe
Cassandra Pohl
Jason Wagner

BOARD MEMBERS ABSENT

The Tri-County Board of Recovery and Mental Health Services met at the Board Administration & Training Center in Troy Wednesday, June 21, 2023. Board Chair George Lovett called the meeting to order at 6:47 p.m.

Board staff member Brad Reed took roll call. Eleven Board members attended, with three Board members excused. Four Board staff and three guests were present.

APPOINTMENT OF SECRETARY

Dennis Butts agreed to be appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. The agenda was amended to indicate the next meeting date of the Community Relations Committee is to be determined. Marty Hobart moved to approve the agenda as amended, seconded by Chuck Wirick. Motion carried on voice vote.

The Board reviewed the minutes of the May Board of Directors' meeting. Dennis Butts moved to approve the minutes of the May 17 2023 Board of Directors' meeting as presented, seconded by Lou Ann Albers. Motion carried on voice vote.

BOARD GOVERNANCE – George Lovett/Terri Becker

Several Board members are attending the last meeting of their terms. Pat Jacomet and Lou Ann Albers terms end in June and both have asked to not be reappointed due to personal and work conflicts. Mandy Martin's second term also ends in June, so she must be off the Board for at least a year before being considered for reappointment. Board Chair George Lovett and Executive Director Terri Becker presented certificates of appreciation and thanked them for their service to the Board.

Board Policies #207-211 were included in the Board packet for review. Policies were revised to update person-first language, or reviewed and recommended to remain as-is. Policy #208 HIV/AIDS in Employment was recommended to be rescinded, as Individuals with HIV/AIDS are covered under civil rights (Policy #202), ADA and Reasonable Accommodation (Policy #203) and Section 504 (Policy #204). A separate policy is no longer needed. Ann Runner stated she agrees with the recommendation to rescind #208. Pat Jacomet moved to accept review, revisions and to rescind Policy #208 as presented, seconded by Mandy Martin. Motion carried on voice vote.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Dennis Butts

Minutes of the May Finance Committee meeting were included in the Board packet for review. Dennis Butts moved to approve the minutes of the May 17 2023 Finance Committee meeting as presented, seconded by Rod Austin. Motion carried on voice vote.

Financial Statements for May 2023 were included in the Board packet for review. Statements are cumulative and through April are 92% of the way through the Fiscal Year on a cash basis. FY23 revenue is at 81.4% and expenditures are at 61.4%. Steve McEldowney said the Board has requested disbursement of \$450,000 in State Capital funds and \$100,000 from the Troy Foundation. He said it was not clear that the funds would be received before the end of the Fiscal Year since the State shuts down disbursements in early June. Dennis Butts moved to approve the May 2023 Financial Statements as presented, seconded by Lou Ann Albers. Motion carried on voice vote.

Steve McEldowney said staff has completed all requests from the auditors and is waiting to see whether there are additional questions regarding the Board's 2022 audit. He said they are going through their final review, have no findings, and should be ready to wrap up and have the report ready for the September Board meeting.

Terri Becker gave an update on the building project. She said staff had met with the architect and the General Contractor to get on the same page for a course of action on the outstanding technology issues. The architect's technology consultant, BCL, did a site inventory of what components are on site and what is still missing. At the meeting the parties agreed to a plan for close-out on the 1-year warranty items, and agreed to a change order for additional expansion joints to address some drywall cracking.

Terri also discussed demand for Recovery Home beds. She said the transition to Recovery & Wellness has gone well, but now has created more demand than capacity, especially for women. She said TCN has some limited local availability, but their additional women's housing outside the Board catchment area in Kettering. Terri said she asked the Finance Committee to begin the discussion about whether and how to increase capacity. Because of the volatility of the housing market, she said the Board may need to give the Executive Director the authority to enter into contingent contracts if they wish to pursue a purchase option.

Dennis reported that in reviewing the Board's Allocation Manual, the only change required was updating the Board's address, which does not require Board action.

The Calendar Year 2024 Budget Commission Packet of projected revenue and expenses was included in the Board Packet for review. The packet is presented to the Budget Commission each year to document ongoing need for levy funds and appropriate funds into County line items for the coming year. The Budget Commission consists of the Auditor, Prosecutor and Treasurer from each of the counties that we serve. A public hearing was held prior to the Finance Committee meeting to allow the public to provide any comments and questions about the budget. The packet will be submitted once approved by the Board and a Budget Commission hearing will be scheduled in August for review of the budget and approval of levy rates. Dennis Butts moved to approve the Calendar Year 2024 Revenue and Expense budgets as presented, seconded by Velina Bogart.

Dennis reported that the Finance Committee elected Jason Wagner to chair the committee for FY2024.

The next Finance Committee meeting will be July 19 2023 at 6:00 PM.

PLANNING COMMITTEE – No Report

The next Planning Committee meeting is scheduled for Monday, August 14, 2023 at 6:00 PM at the Administration & Training Center.

COMMUNITY RELATIONS COMMITTEE – No Report

The next Community Relations Committee meeting previously scheduled for Monday, July 10, 2023 will be rescheduled for a date to be determined.

NOMINATING COMMITTEE – Dennis Butts

Dennis Butts provided the Second Reading of the proposed Slate of Officers for FY2024. Nominated for Board Chair is Dennis Butts. Nominated for Vice Chair is Pat Jacomet. Because Pat was included on the First Reading of the slate of officers but will not be reappointed to a second term, it was advised to call for a vote on the slate as presented, and then refer the vacancy to the Nominating Committee in July to nominate a replacement. Vice Chair. Dennis Butts moved to approved the slate of officers for FY2024, Dennis Butts for Board Chair and Pat Jacomet for Vice Chair, seconded by Marty Hobart. Motion carried on voice vote.

EXECUTIVE DIRECTOR’S REPORT – Terri Becker

Terri said the Strategic Planning Community Input Survey is out and she hopes to have preliminary results for the next Board meeting. Shelby County has started the process to complete a Community Needs Assessment, which was last done in 2013. The Shelby County United Way is leading the project. A steering committee reviewed two proposals and selected OnPointe, who did the Board’s Health Equity and Inclusion strategy planning last year. Shelby County United Way will be the fiscal agent. The Board is one of several community stakeholders who will finance and participate in the assessment.

Terri reported that Round One of the ARPA grant proposals were approved as submitted. For our region ARPA funds will help create Danny’s Place, a regional step-down facility, and will provide additional funding for access to crisis services in Lima and a residential facility in Findlay. She said staff is working to get a proposal together for something in our area for Round 2 funds. Staff have been working with RWC to investigate respite services as a crisis diversion and step-down to reduce the number of hospital days. She said the Board applied for \$500,000 and is looking into potential space for the program.

Terri reminded Board members that the start time for the July meeting may be adjusted to accommodate required annual Board training. She also said a quorum is needed in July to approve the minutes reflecting the approval of the Budget Commission documents. Ann Runner asked whether it was possible to return to virtual attendance. Terri said under current law it is no longer permitted, as the emergency authorization during COVID has elapsed.

Terri also asked Board members to forward on any potential leads for additional Board members.

NEW BUSINESS

No new business what brought before the Board.

ADJOURNMENT

There being no further business, George Lovett declared the meeting adjourned at 7:22 p.m.

The next Full Board meeting will be July 19 2023 at 6:45 PM, unless the start time needs to be adjusted for Board training.

George Lovett, Chairperson

Dennis Butts, Secretary

Brad Reed