

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

November 17, 2021

BOARD MEMBERS PRESENT

Lou Ann Albers  
Rod Austin  
Terrence Holman  
Pat Jacomet  
George Lovett  
Mandy Martin  
Cassandra Pohl  
Ann Runner  
Jason Wagner

BOARD STAFF PRESENT

Beth Adkins  
Terri Becker  
Steve McEldowney  
Brad Reed

GUESTS PRESENT

Jodi Knouff, Family Resource Center of  
Northwest Ohio  
Cynthia Wion, Recovery & Wellness Centers  
of Midwest Ohio

BOARD MEMBERS EXCUSED

Velina Bogart  
Dennis Butts  
Marty Hobart  
Terrie Hottle  
Marcy Youtz

BOARD MEMBERS ABSENT

The Tri-County Board of Recovery and Mental Health Services met at the Board office in Troy Wednesday, November 17, 2021. Chair George Lovett called the meeting to order at 6:46 p.m.

Board staff member Brad Reed took roll call. At the time of roll call 7 Board members were present, five excused, and two expected. Four Board staff and two guests were present. Pending quorum, the order of business was changed to allow announcements and reports not requiring Board action. Quorum was reached at 7:15.

APPOINTMENT OF SECRETARY

Jason Wagner agreed to be appointed secretary to attest to the Board meeting minutes for tonight's meeting.

EXECUTIVE DIRECTOR'S REPORT – Terri Becker

In the interest of time, pending the arrival of Board members necessary for quorum, Terri Becker led with the Executive Director's Report.

Terri began by introducing the Art of Recovery awards. She said one of the things missed by not having an in-person artists' reception is that the artists do not get to see people reacting to their work and making comments. However, the Board still wants to recognize all the artists for sharing their art, and to recognize a few with awards.

Brad Reed said that there are three art awards named. The People's Choice Award is given to the piece garnering the most votes. This year voting was online. The 2021 People's Choice is "Boiling Point"

by Missy Hines. Best of Show for Artistic Merit is selected in consultation with the Arts faculty at Edison State Community College. The 2021 Best of Show Award is given to Pat Acker for “Waiting for the Right Time,” a mixed media piece. The Directors’ Choice Award is given to the piece judged by Tri-County Board staff as being most emblematic of recovery, and is used in the following year’s Art of Recovery promotional materials. The 2021 Director’s Choice Award is to “New Color,” a painting by Taylor Cooper, a student at Upper Valley Career Center.

Terri Becker announced the winner of the Geraldine B. Nelson Advocacy Award is Miami County Sheriff Dave Duchak. In naming Duchak, Terri said it is in recognition of his support for the Tri-County Crisis Intervention Team Academy; his embodiment of the core tenants of CIT as a team comprising law enforcement, courts, behavioral health, and other support services; and for his efforts to support the mental wellness of his road officers, corrections officers, administrators and support staff. Terri presented the plaque to Sheriff Duchak at his office prior to the Board meeting.

Terri announced that the Healing Communities coalition will be starting a recovery home in Darke County. Darke County Commissioners are providing the site, which used to be the Michael’s Home. It will be a Level 3 recovery home with Healing Communities providing startup funding for 10 beds for substance use or co-occurring substance use and mental health disorders.

A meeting in Miami County with officials from the State Hospital, judges and Board staff has resulted in a Common Pleas judge moving forward with establishing a Mental Health Docket in Miami County. Recovery and Wellness Centers has an intensive treatment team in place. If it is successful it is a model that could be replicated in the other counties.

Family Resource Centers of Northwest Ohio has been awarded a large expansion grant. Jodi Knouff of FRC said that they would be expanding services into Miami and Darke Counties. She said FRC has been seeing Miami County residents at its Shelby County site. She said the money is coming from COVID funds and they are hiring staff and looking for locations. Board Member Lou Ann Albers asked whether FRC would expand services into other Shelby County communities. Jodi said they are looking to open new markets and benefit all locations.

Terri said she has received good feedback on the October training by OACBHA, and we will start looking at what topics to address next year.

She said the legislative language to allow virtual meetings is still in consideration. The General Assembly has some reservations about allowing elected Boards and taxing authorities to meet virtually.

Terri also gave a building project update. Walls are going up. We are meeting with the General Contractor weekly. There has been some delay in materials, especially roof trusses. We agreed to a \$3,000 change in HVAC controllers due to lack of availability of the original specified controllers because of computer chip availability issues.

During Terri’s report the Board reached attendance necessary for quorum, so George Lovett proceeded with the agenda.

#### APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Rod Austin moved to approve the agenda as presented, seconded by Cassie Pohl. Motion carried on voice vote.

The Board reviewed the minutes of the September Board of Directors’ meeting and the October Annual Meeting, which was adjourned to Board training. Terry Holman moved to approve the minutes of

the September 15 2021 Board of Directors' meeting as presented, seconded by Pat Jacomet. Motion carried on voice vote. Jason Wagner moved to approve the minutes of the October 20 2021 Board of Directors' meeting as presented, seconded by Pat Jacomet. Motion carried on voice vote.

#### BOARD GOVERNANCE – No Report

#### OLD BUSINESS/COMMITTEE REPORTS

##### FINANCE COMMITTEE – Terry Holman

Minutes of the September Finance Committee meeting were included in the Board packet for approval. Terry Holman moved to approve the minutes of the September 15 2021 Finance Committee meeting as presented, seconded by Pat Jacomet. Motion carried on voice vote.

Financial Statements for September and October 2021 were included in the Board packet for review. Statements are cumulative and through October are 33% of the way through the fiscal year on a cash basis. FY22 revenue is at 36.7% and expenditures are at 20.3%. Terry Holman moved to approve the July and August 2021 Financial Statements as presented, seconded by Pat Jacomet. Motion carried on voice vote.

Final Fiscal Year 2021 Financial Statements reflect revenue collection at 97.5% of projections for the year and expenditures at 58.1% for the year. The timing of the capital project affects the overall expenditure percentage. Without the capital project, year-end expenditures percentage was 73.8% of budget. Contract underutilization has also contributed to the lower expenditure percentage. We ended FY21 with just over \$10.2 million of which \$3.575 million was designated as Capital Reserve, \$1.37 million as Operating Reserve, \$60,000 as Levy Campaign Reserve, and just over \$5.24 million as Unencumbered. Total Board cash for the year increased by \$1,485,267. \$153,203 was received in FY21 but carried over into FY22 for program specific spending. Year-end payroll accruals are included on the statements as well. Steve McEldowney said the Board received about \$170,000 in CARES dollars we had not expected. Terry Holman moved to approve the Final Fiscal Year 2021 Financial Statements as presented, seconded by Cassie. Motion carried on voice vote.

The List of Transactions for July through September 2021 was included in the Board packet for review. Steve McEldowney said he has received the first pay application for the General Contractor for the building project, Brumbaugh Construction Inc., for \$251,000. Since then there have been two additional for a total of about \$600,000. He anticipates one additional in Calendar Year 2021. Terry Holman moved to approve the July through September 2021 List of Transactions as presented, seconded by Jason. Motion carried on voice vote.

The Board is able to make changes to the budget figures that were prepared in June before they are finalized and entered into the County system for the new calendar year. Changes in revenue have been made based on current funding and capital project delays. Several expenditure line items have been adjusted based on current spending and projected account utilization as well as the capital project delays. Steve said on the Revenue side he looked at revenue we expect to receive in the Real Estate Tax line item. Gifts and Donations are moneys held at the Troy Foundation and he expects to request those funds and the State Capital Funds after the first of the year. Under Expenses, Salary, Wages and Benefits has been tweaked to allow for additional staffing at the new recovery home; Election Expenses increased due to being on the ballot. Building expenses were expected to be closer to 50 percent of the project cost but delays will push some of that into the next calendar year. Unrestricted reserve and the end of Calendar 2022 is projected to be \$4.35 million. Terry Holman moved to approve the CY2022 Revenue Projection and Appropriations revisions as presented, seconded by Pat Jacomet. Motion carried on voice vote.

Terri Becker proposes discontinuing healthcare supplemental quarterly payments made to staff who are eligible for healthcare coverage that was to assist with healthcare premiums and deductibles when the county first switched to this type of health plans. The Miami County Commissioners have modified the health plan offerings effective January 1, 2022 and have increased contribution to high deductible plans. It is now time to move away from any potential incentivization for staff to choose certain health plans and to then move these funds into the salary line item. She recommends a January 3, 2022 salary adjustment to all non-hourly positions and the Executive Director, and a set amount increase for hourly positions past initial probationary status, to be based on staffing/salaries as of December 31, 2021. Terri Becker added that the change will make budgeting and hiring easier by being able to state exactly what the compensation will be rather than a series of contingencies. Terry Holman moved to approve transferring \$7,250 from line 0.0 Salaries/Wages Healthcare Supplement to line 0.0 Salaries/Wages for a total budget amount of \$594,435. To authorize the Executive Director to make January 3, 2022 salary adjustments to all non-hourly positions and the Executive Director and a set amount increase for all hourly positions, past initial probationary status to be based on staffing/salaries at 12/31, seconded by Pat Jacomet. Motion carried on voice vote.

The Agreement with the Miami County Sheriff and Miami County Commissioners for Medication Assisted Treatment services runs on a calendar year and ends on 12/31/21. The Tri-County Board is covering the additional cost to the County of the jail physician providing MAT services to jail inmates and working with the team so that individuals on the program are able to get their first shot in the jail before they are released. The new Contract is effective January 1, 2022 at a cost of \$400 per month. Terri clarified that the jail-based MAT program allows for inmates to be prescribed and receive their first Vivitrol shot before leaving jail. Terry Holman moved to approve the CY2022 Contract with the Miami County Sheriff and Miami County Commissioners in the amount of \$400 per month for the provision of physician services to the MAT program in the Miami County Jail as presented and to authorize the Executive Director to execute the Contract, seconded by Lou Ann Albers. Motion carried on voice vote.

Quarterly Agency Financial Indicators were included in the Board Packet for review.

The next Finance Committee meeting will be January 19 2021 at 6:00 PM.

#### PLANNING COMMITTEE – No Report

The next Planning Committee meeting date is Monday December 13 at 6PM at the Board office. It was noted that the date on the agenda is incorrect. Planning Committee meets the second Monday of even-numbered months.

#### COMMUNITY RELATIONS COMMITTEE – Committee Chair

The Community Relations Committee met in person at the Board office November 8, 2021 with two members and two staff present. Draft minutes from the November 8, 2021 Community Relations Committee Meeting were included in the Board packet for review. During the meeting, Brad updated the Committee on the levy results.

George Lovett and Terri Becker noted that the passing margin of 73 percent is the highest in the Board's history. George thanked Brad, everybody who displayed or distributed signs, set up a meeting or contributed in any way to the successful campaign.

Terry Holman moved to approve the minutes of the November 8, 2021 Community Relations Committee meeting as presented, seconded by Ann Runner. Motion carried on voice vote.

The next Community Relations Committee meeting will be Monday, January 10 2022 at 6:00PM at the Tri-County Board office. Community Relations meets the second Monday of odd-numbered months.

EXECUTIVE SESSION – BOARD CHAIR

Board Chair George Lovett requested a roll call vote to enter into Executive Session for the purpose of discussing the Executive Director’s Performance Review. On roll call all members present voted in the affirmative. The Board entered Executive Session at 7:38PM

Cassie Pohl moved to return to open session, seconded by Terry Homan. Motion carried on voice vote. The Board returned to open session at 7:57PM.

NEW BUSINESS

In new business there was discussion about how the Board could hear from each provider agency more regularly. It was suggested that perhaps that could happen through the Planning Committee.

It was also suggested to look for ways to be more visible in the media, which was referred to Community Relations Committee.

ADJOURNMENT

There being no further business, George declared the meeting adjourned at 8:02 p.m.

The next regular Board of Directors’ meeting will be Wednesday January 19 2022 at 6:45 p.m. at the Board office.

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George Lovett, Chairperson

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Jason Wagner, Secretary

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Brad Reed