

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

April 21, 2021

BOARD MEMBERS PRESENT

Lou Ann Albers
Dennis Butts
Marty Hobart
Terrence Holman
Terrie Hottle
Pat Jacomet
George Lovett
Mandy Martin
Ann Runner
Jason Wagner
Marcy Youtz

BOARD STAFF PRESENT

Terri Becker
Steve McEldowney
Brad Reed

GUESTS PRESENT

Mike Bessler, TCN
Dorothy Crusoe, Community Housing Inc.
Jodi Knouff, Family Resource Center of
Northwest Ohio
Doug Metcalfe, SafeHaven
Cynthia Wion, Recovery & Wellness Centers
of Midwest Ohio

BOARD MEMBERS EXCUSED

Jerry Herbe
Cassandra Pohl

BOARD MEMBERS ABSENT

The Tri-County Board of Recovery and Mental Health Services met at the Board office in Troy and virtually on Wednesday, April 21, 2021. Chair George Lovett called the meeting to order at 6:45 p.m.

Board staff member Brad Reed took roll call. Two Board members were physically present; nine members attended virtually through the Zoom online meeting platform; two members were unable to attend. Three Board staff attended in person; guests connected to the Zoom meeting.

Teresa "Terrie" Hottle of Troy was introduced as a new Board member appointed by OMHAS. She is employed by CareSource as a strategist in the area of Social Determinants of Health. Board Chair George Lovett administered the Oath of Office.

APPOINTMENT OF SECRETARY

Marty Hobart agreed to be appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Terry Holman moved to approve the agenda as presented, seconded by Lou Ann Albers. Motion carried on voice vote.

The Board reviewed the minutes of the March Board of Directors' meeting. Dennis Butts moved to approve the minutes of the March 17 2021 Board of Directors' meeting as presented, seconded by Terry Holman. Motion carried on voice vote.

BOARD GOVERNANCE – Terri Becker

The Board continued its discussion about the upcoming levy. Prior to the meeting the Board received a sample resolution to place a renewal of the 0.6 mill rate on the November ballot, and a copy of the Miami County Auditor's Certificate of Estimated Revenues the Board requested by resolution at the March meeting. Miami County Auditor Matthew Gearhardt estimates total annual revenue of \$2,378,174.55 from Miami, Darke and Shelby counties combined. Terry Holman moved to accept the Certificate of Estimated Property Tax Revenue as presented, seconded by Ann Runner. Motion carried on voice vote. Jerry Herbe moved to approve the Levy Ballot Resolution as presented, seconded by Jason Wagner. The resolution requires an affirmative vote of 2/3 of appointed members. On roll call vote, all members present (11) voted in the affirmative. Board staff will finalize the Resolution, obtain the necessary signatures of the Board Secretary, and transmit the Resolution to the Miami County Board of Elections.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Terry Holman

Minutes of the March Finance Committee meeting were included in the Board packet for approval. Terry Holman moved to approve the minutes of the March 17 2021 Finance Committee meeting as presented, seconded by Dennis Butts. Motion carried on voice vote.

Financial Statements for March 2021 were included in the Board packet for review. Statements are cumulative and through March are 75% of the way through the fiscal year on a cash basis. FY21 revenue is at 75.3% and expenditures are at 38.8%. Steve McEldowney noted that revenue is coming in as expected, with expenditures lower, mostly due to not having started the building project yet. With those planned expenditures adjusted out, expenses are at about 51%, which is more in line with prior years, as expenses lag due to billing. Terry Holman moved to approve the March 2021 Financial Statements as presented, seconded by Ann Runner. Motion carried on voice vote.

The List of Transactions from January through March 2021 was included in the Board Packet for review. Terry Holman moved to approved the List of transactions as presented, seconded by Pat Jacomet. Motion carried on voice vote.

Terry Holman reported that the Board's auditors are continuing to work on the CY2020 audit. They are expected to be in Miami County this week.

Terri Becker reported that the Administration and Training Center Building Project bid opening was held at 4PM prior to the Board meeting. Three bids were submitted, with one within the allowable maximum. The project architects said they had been contacted by a number of potential bidders who said that materials prices are up so much that they opted not to submit bids. The architects and the owner's representative will meet with the one bidder to conduct due diligence research. They should know within a week or so whether it is a good bid. She said the good news is that we have received confirmation from OMHAS that we will receive the \$500,000 as allocated from the State Capital Budget. At the March meeting the Board set Wednesday May 5 for a Special Session to either accept, reject or rebid the project, with a time to be determined Terry Holman moved to set the time of the May 5 Special Session at 6:00PM to consider the bids for the Administration and Training Center Building Project, seconded by Dennis Butts. Motion carried on voice vote.

The Board has received funding through the Ohio Disaster Response Program Grant. This Grant was awarded to Montgomery County ADAMHS and a portion of the funding passes through to Miami and Greene Counties, as all three counties were affected by the 2019 tornados. One part of the grant is to provide Screening, Brief Intervention, and Referral to Treatment (SBIRT) to students in Miami County through Miami County Educational Service Center (ESC). This MOU in the amount of \$313,396 will

allow the Board and the ESC to move forward with implementing this program. The Board's Attorney has approved the MOU. The only changes that might be made as the document is finalized will be in the deliverables as we are working with the ESC on those details. Terry Holman moved to approve the Miami County Educational Service Center Memorandum of Understanding in the amount of \$313,396 as presented, and to authorize the Executive Director to execute the MOU, seconded by Ann Runner. Motion carried on voice vote.

FY21 Line 4.1 Telephone needs to be adjusted. This line is not just telephone but includes our office internet as well as our remote internet connectivity. As our need to work remotely increased, so too did our need for more office broadband. We increased our office speed as well as added laptop internet portability to be able to work remotely when required or needed. This increase is about \$300 per month and will require an increase to Line 4.1 of \$2,000 to finish out FY21. Terry Holman moved to increase the FY21 line item 4.1 by \$2,000 to a total budget amount of \$13,000, seconded by Pat Jacomet. Motion carried on voice vote.

Budget packets went out yesterday to contract agencies so that staff can work on budgets and we can approve contracts at the May board meeting. We have some preliminary allocation figures from OMHAS on a number of line items but these figures could change as the state budget is finalized. As the final figures become available we will be able to adjust contracts if necessary.

The next Finance Committee meeting will be May 19 2021 at 6:00 PM.

PLANNING COMMITTEE – No Report

The next Planning Committee meeting needs to be rescheduled due to conflict with the May 5 Special Session. Staff will let committee members know when a new date is set.

COMMUNITY RELATIONS COMMITTEE – No Report

The next Community Relations Committee meeting will be Monday, May 10 2021 at 6:00PM using the Zoom online meeting platform, in person at the Board office, or blended, as conditions allow.

EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri Becker said Kim McGuirk will contact Planning Committee members about rescheduling the meeting date.

She said the Board has received approval for the Ohio Disaster Response Program budget we had submitted. Recovery and Wellness Centers and TCN will be starting Intensive Community Based Teams under their existing contracts. The hope is that we can use the grant funds to get the programs started and then be able to sustain it beyond the grant period with billings and other existing payer streams, and use the programs as models for services in our other counties. OMHAS and SAMSHA are indicating the ODRP grant will be eligible for a no-cost extension beyond the September 29 2021 Federal fiscal year.

Terri provided an update on the West Central Juvenile Rehabilitation Facility status. A Miami County judge has taken the lead on the work group. There seemed to be consensus in Miami County that the need is for mental health treatment diversion in lieu of incarceration. There are still significant questions about funding, whether it would be a secure facility, and so on.

NEW BUSINESS

George Lovett thanked Terrie Hottle for joining the Board.

ADJOURNMENT

There being no further business, Dennis Butts moved to adjourn, seconded by Ann Runner.
Motion carried on voice vote.

The next regular Board of Directors' meeting will be Wednesday May 19 2021 at 6:45 p.m. at the Board office and on the Zoom online meeting platform. A Special Session with an abbreviated agenda will be held Wednesday May 5 at 6:00PM at the Board office and via Zoom.

George Lovett, Chairperson

Marty Hobart, Secretary

Brad Reed