

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

February 17, 2021

BOARD MEMBERS PRESENT\*

Lou Ann Albers  
Jerry Herbe  
Marty Hobart  
Terrence Holman  
Pat Jacomet  
George Lovett  
Cassandra Pohl  
Ann Runner  
Jason Wagner  
Marcy Youtz

BOARD MEMBERS EXCUSED

Dennis Butts  
Mandy Martin

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT\*

Beth Adkins  
Terri Becker  
Steve McEldowney  
Brad Reed

GUESTS PRESENT\*

Mike Bessler, TCN/MCRC  
Richie Bowling, TCN/MCRC  
Dorothy Crusoe, Community Housing Inc.  
Thom Grim, TCN/MCRC  
Jodi Knouff, Family Resource Center of  
Northwest Ohio  
Doug Metcalfe, SafeHaven  
Cynthia Wion, Recovery & Wellness Centers  
of Midwest Ohio

The Tri-County Board of Recovery and Mental Health Services met at the Board office in Troy and virtually through audio and video on Wednesday, February 17, 2021. Chair George Lovett called the meeting to order at 6:45 p.m.

Board staff member Brad Reed took roll call. Two Board members (George Lovett and Pat Jacomet) were physically present; eight members attended virtually through the Zoom online meeting platform; two members were unable to attend. Four Board staff (Terri Becker, Steve McEldowney, Brad Reed, Beth Adkins) attended in person; guests connected directly to the Zoom meeting.

APPOINTMENT OF SECRETARY

Terry Holman agreed to be appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Terry Holman moved to approve the agenda as presented, seconded by Jerry Herbe. Motion carried on voice vote.

The Board reviewed the minutes of the January Board of Directors' meeting. Minutes were amended to reflect that new Board member Pat Jacomet was in attendance. Pat moved to approve the minutes of the January 20 2021 Board of Directors' meeting as presented, seconded by Jason Wagner. Motion carried on voice vote.

BOARD GOVERNANCE – Terri Becker

Terri Becker led a discussion about important levy dates and revenue estimates. Terri reviewed a number of important milestone dates to keep in mind as the Board moves toward placing the levy on the November ballot. Brad talked about the difference between a renewal and a replacement, which is required to be presented as a new tax in the ballot language, and often garners less support than a renewal. Board members voiced agreement that with the economic uncertainties of the pandemic and other factors that a renewal is the preferred option. Board staff will review the steps necessary and will report back at the next Board meeting.

## OLD BUSINESS/COMMITTEE REPORTS

### FINANCE COMMITTEE – Terry Holman

Minutes of the January Finance Committee meeting were included in the Board packet for approval. Terry moved to approve the minutes of the January 20 2021 Finance Committee meeting as presented, seconded by Pat Jacomet. Motion carried on voice vote.

Financial Statements for January 2021 were included in the Board packet for review. Statements are cumulative and through January are 58% of the way through the fiscal year on a cash basis. FY21 revenue is at 55.2% and expenditures are at 30.5%. Terry moved to approve the January 2021 Financial Statements as presented, seconded by Marcy Youtz. Motion carried on voice vote.

Terry Holman reported that the Board's auditors have started work on the 2020 audit. James G. Zupka CPA Inc. is the firm contracted by the State to do the work again this year. Steve McEldowney said the auditors started asking questions of staff last week.

Terri Becker provided an update on the Board's building project. The Board was shown a rendering of the Training Center Gallery Hall space. She reported that Board staff has met with OMHAS, who asked for a revised application for State Capital Funds. If State Funds are used, OMHAS will have to approve the Bid Package. We could potentially have a Bid Package ready for the Board's approval as early as the March meeting, and then approve a contract for construction in April.

Terry Holman reported that FY21 Administrative Budget line 1.5 Unemployment Compensation needs to be revised. One staff member had a fraudulent unemployment claim made in their name and funds were paid out by the state. In order for the county to pay the bill the Board is charged our portion of the unemployment. The County has been informed they will receive a credit from the state and it will be returned to our account but we need to add funding to cover this cost until a refund can be received. Terri Becker explained that there has been a wave of fraudulent unemployment claims. Terry Holman moved for the full Board to approve increasing line 1.5 Unemployment Compensation by \$1,500 to a total budget amount of \$1,500, seconded by Cassie Pohl. Motion carried on voice vote.

Terry Holman reported that inpatient referrals to Access Hospital have increased this year and at this point the Board needs to increase the contract amount. Steve McEldowney noted that the Access Hospital contract had been lowered last year due to utilization. However, to date in this Fiscal Year, 86% of the contract has been spent. He said the increase requested should be sufficient, as the Board is receiving some funding from the State due to State Hospitals not taking clients while they have active COVID cases. The Board has received \$68,000 and can continue to request funds through March. Terry moved to approve increasing the FY21 Contract with Access Hospital for Inpatient Services by \$93,500 for a total FY21 Contract amount of \$199,750, seconded by Marcy Youtz. Motion carried on voice vote.

Terry Holman requested an FY21 Agency Contract revision with Family Resource Center of Northwest Ohio, Inc. for additional FY21 Early Childhood Mental Health and State Opioid Response (SOR) services to be provided. The Board received additional Federal FY21 SOR funding that will cross

Fiscal Year contracts and an amount has been added to cover through June of this year. A budget revision is necessary to add \$141,000 to the FY21 contract for FRC. Steve explained that a new program for Early Childhood Mental Health has been added. The Board received notice of award for part of the State Opioid Response dollars on a Federal Fiscal Year, and took an estimate of what would be needed through June 30, the end of the Board's Fiscal Year. Terry moved to approve increasing the Family Resource Center of Northwest Ohio, Inc. FY21 contract by \$141,000 for a total FY21 Contract amount of \$485,500, seconded by Jerry Herbe. Motion carried on voice vote.

Quarterly Agency Financial Indicators were included in the Board Packet for review. Steve noted that Family Resource Center's data was incomplete for the report due to a software update, but has since been submitted.

The next Finance Committee meeting will be March 17 2021 at 6:00 PM.

PLANNING COMMITTEE – No Report

The next Planning Committee meeting is scheduled for March 10 2021, at 6:00 PM using the Zoom online meeting platform.

COMMUNITY RELATIONS COMMITTEE – No Report

The next Community Relations Committee meeting will be Monday, March 8 2021 at 6:00PM using the Zoom online meeting platform, in person at the Board office, or blended, as conditions allow.

EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri thanked the Board for their good discussion around the levy. She provided a brief update on the State budget as introduced. She said as things stand now, the behavioral health system will probably be flat funded, as the Governor recognizes the significant impact and need caused by the pandemic. The Board association will provide updates as the Budget bill works its way through the legislature.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, George Lovett moved to adjourn, seconded by Pat Jacomet. Motion carried on voice vote. Meeting adjourned at 7:28PM.

The next regular Board of Directors' meeting will be Wednesday March 17 2021 at 6:45 p.m. at the Board office and on the Zoom online meeting platform.

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George Lovett, Chairperson

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Terry Holman, Secretary

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Brad Reed