

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

June 17, 2020

BOARD MEMBERS PRESENT\*

Lou Ann Albers  
Dennis Butts  
Jerry Herbe  
Marty Hobart  
George Lovett  
Mandy Martin  
Cassandra Pohl  
Ann Runner  
Jason Wagner  
Marcy Youtz

BOARD MEMBERS EXCUSED

Velina Bogart  
Aaron Frohna  
Terrence Holman

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT\*

Beth Adkins  
Terri Becker  
Steve McEldowney  
Brad Reed

GUESTS PRESENT\*

Tony Becker  
Mike Bessler, Miami County Recovery  
Council  
Dorothy Crusoe, Community Housing of  
Darke, Miami and Shelby Counties  
Peggy Follrod, Recovery & Wellness Centers  
of Midwest Ohio  
Jodi Knouff, Family Resource Center of  
Northwest Ohio  
Doug Metcalfe, SafeHaven

The Tri-County Board of Recovery and Mental Health Services met at the Board office in Troy and virtually through audio and video on Wednesday, June 17, 2020. Chair George Lovett called the meeting to order at 6:50 p.m.

Board staff member Brad Reed took roll call. \*Two Board members (George Lovett and Dennis Butts) were physically present; eight members attended virtually through the Zoom online meeting platform; three members were unable to attend. Four Board staff (Terri Becker, Steve McEldowney, Brad Reed, Beth Adkins) attended in person; guests observed the meeting through Facebook Live and were identified by their Facebook sign-in names.

APPOINTMENT OF SECRETARY

Mandy Martin agreed to be appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Jerry Herbe moved to approve the agenda as presented, seconded by Dennis Butts. Motion carried on voice vote.

The Board reviewed the minutes of the May Board of Directors' meeting. Jason Wagner moved to approve the minutes of the May 20, 2020 Board of Directors' meeting as presented, seconded by Lou Ann Albers. Motion carried on voice vote.

BOARD GOVERNANCE – George Lovett

Board Member recognition was deferred to New Business since Velina Bogart had not yet joined the meeting.

## OLD BUSINESS/COMMITTEE REPORTS

### FINANCE COMMITTEE – Dennis Butts

Minutes of the May 20, 2020 Finance Committee meeting were included in the Board packet for approval. Dennis Butts moved to approve the minutes of the May 20, 2020 Finance Committee meeting as presented, seconded by Cassie Pohl. Motion carried on voice vote.

Financial Statements for May 2020 were included in the Board packet for review. Statements are cumulative, and through May are 92% through the fiscal year on a cash basis. FY20 revenue is at 95.5% and expenditures are at 72.7%. Dennis moved to approve the May 2020 Financial Statements as presented, seconded by Mandy Martin. Motion carried on voice vote.

Dennis reported that the Calendar Year 2019 audit is in progress. Terri Becker said the pandemic may affect the approval process.

Steve McEldowney reported on the Family Resource Center audit. Steve said it was a clean audit with no citations for control or non-compliance. He said it was the last of the 2019 agency audits. Dennis moved to approve the FY19 independent audit of Family Resource Center of Northwest Ohio, Inc. as presented, seconded by Marcy Youtz. Motion carried on voice vote.

Terri Becker provided an update on the Board's building project. She said staff has met with the design team regarding the revised vision and scale. They are reviewing potential changes in light of COVID-19 pandemic in terms of facility open areas and flow. Freytag & Associates are working on a revised plan, with the goal of having a bid packet ready in the Fall.

Dennis reported that FY20 Budget Line 7.3 Computer/Software needs to be adjusted as a result of higher cost for Windows 10 upgrades, as well as the purchase of Zoom software for remote meetings. FY20 line item 7.3 will need to be increased by \$1,250 to \$19,750. The Board has received a \$39,688 Ohio CIT Support and Expansion grant. The Grant period is from 1/1/20-6/30/21 and the amount of the grant to be spent by 6/30/2020 is \$3,850. These services come out of the CIT Academy line item. The FY20 CIT Academy line item needs increased by \$3,850 to \$7,850 to allow for the expenditure of these funds. Dennis moved to approve increasing the FY20 line item 7.3 by \$1,250 to a total budget amount of \$19,750; as well as FY20 CIT Academy line item by \$3,850 to a total budget amount of \$7,850, seconded by Jerry Herbe. Motion carried on voice vote.

Dennis reported on several necessary agency contract revisions for FY2020. Miami County Recovery Council's contract needs to be revised for additional FY20 Contract Services provided as a result of additional FY20 Allocations received. Steve McEldowney explained it is for \$5,000 in additional funding for the Women's Program, and for other additional services. A budget revision is necessary to add \$10,000 to the FY20 contract for MCRC. The FY20 agency contract revision with Shelby County Commissioners STAR House is necessary due to additional Ohio Medication Assisted Treatment Prescription Drug and Opioid Addiction (MAT-PDOA) funding on a federal fiscal year. Steve said the budget was estimated based on a federal fiscal year and the change reflects actual funding. A budget revision is necessary to add \$42,500 to the FY20 contract with the Shelby County Commissioners/STAR House. The FY20 agency contract revision with Haven Behavioral Health in the amount of \$50,000 is necessary as inpatient referrals continue to increase. Dennis moved to approve increasing Miami County Recovery Council's FY20 contract by \$10,000 for a total FY20 Contract amount of \$552,043; increasing the FY20 Contract with Shelby County Commissioners/STAR House by \$42,500 for a total FY20

Contract amount of \$235,801; and increasing the FY20 Contract with Haven Behavioral Health for Inpatient Services by \$50,000 for a total FY20 Contract amount of \$252,000, seconded by Jerry Herbe. Motion carried on voice vote.

Dennis reported there are no new changes to the Board Allocation Manual for FY21.

The Calendar Year 2021 Budget Commission Packet/Revenue/Expenses was included in the Board packet for review. This is the four-year budget packet that is presented to the county Budget Commission each year to document ongoing need for levy funds and appropriate funds into County line items for the coming year. The Budget Commission consists of the Auditor, Prosecutor and Treasurer from each of the counties that the Board serves. A public hearing was held earlier this evening for the public for comments and questions about the budget. Steve explained the Packet includes 2018 and 2019 actual revenue and expenses, 2020 estimates, and 2021 estimates. The packet will be submitted once approved by the Board and then there will be a Budget Commission hearing in August for review of the budget and approval of levy rates. If necessary the budget can be adjusted at the November Board meeting, as state budget amounts have not yet been released. Dennis moved to approve the Calendar Year 2021 Revenue and Expense budgets as presented, seconded by Marcy Youtz. Motion carried on voice vote.

The next Finance Committee meeting will be July 15, 2020 at 6:00 PM.

NOMINATING COMMITTEE – Jerry Herbe

Jerry Herbe presented the Second Reading of the proposed slate of officers for FY2021. Nominated for Chair, George Lovett. Nominated for Vice Chair, Mandy Martin. With no other nominations from the floor, Jerry moved to closed nominations, seconded by Dennis. Motion carried on voice vote. With no other nominations, the slate is elected for FY2021.

PLANNING COMMITTEE – No Report

COMMUNITY RELATIONS COMMITTEE – No Report

EXECUTIVE DIRECTOR’S REPORT – Terri Becker

Terri informed the Board on some of the pandemic-specific outreach efforts. She said utilization of the warmline was very low She said it is being suspended and the funds held for later in the year for a possible resurgence or when schools open.

She said there is still no information or timeline on the State budget. She said the temporary telehealth rules are set to expire July 19. Agencies have reported increased access and fewer no-shows. Terri said discussions are occurring about extending the telehealth rules but no decisions have been announced.

Terri also reported that Gov. DeWine announced a plan for law enforcement reform that includes more training on de-escalation and other topics. The Board may be in a position to provide some of that training to local law enforcement agencies as part of or an extension to our existing Crisis Intervention Team program.

NEW BUSINESS

In business deferred from Board Governance, Board member Velina Bogart was unable to join the meeting, so George reported that her second term was ending at the end of the month, and thanked her

for her service to the Board. A certificate of appreciation was displayed for the other Board members to see, and it will be mailed to Velina with a note of thanks from Terri.

ADJOURNMENT

There being no further business, Dennis Butts moved to adjourn, seconded by Jason Wagner. Motion carried on voice vote. Meeting adjourned at 7:20PM.

The next regular Board of Directors' meeting will be Wednesday July 15 2020 at 6:45 p.m. at the Board office and on the Zoom online meeting platform.

---

George Lovett, Chairperson

---

Mandy Martin, Secretary

---

Brad Reed