

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

April 18, 2018

BOARD MEMBERS PRESENT

Rod Austin
Velina Bogart
Jerry Herbe
Terrence Holman
Mandy Martin
Cassandra Pohl
Dan Thomas
Jason Wagner
Marcia Youtz

BOARD MEMBERS EXCUSED

Dennis Butts
George Lovett
Bob Menz
Ann Runner

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT

Beth Adkins
Terri Becker
Steve McEldowney
Kim McGuirk
Brad Reed
Ian Ridgeway

GUESTS PRESENT

John Bindas, Family Resource Center
Julie Clay, Shelby County Counseling Center
Dorothy Crusoe, Community Housing
Peggy Follrod, Recovery and Wellness
Centers of Midwest Ohio
Thom Grim, Miami County Recovery Council
Jodi Knouff, Family Resource Center
Doug Metcalfe, SafeHaven

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, April 18, 2018 for its Board of Directors' meeting. Rod Austin called the meeting to order at 6:43 p.m.

Board staff member Brad Reed took roll call. Nine Board members were present; four excused; zero absent. Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Terry Holman was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Terry Holman moved to approve the agenda as presented, seconded by Cassie Pohl. Motion carried on voice vote.

The Board reviewed the minutes of the February Board of Directors' meeting. Velina Bogart moved to approve the minutes of the February 21 2018 Board of Directors' meeting as presented, seconded by Terry Holman. Motion carried on voice vote.

BOARD GOVERNANCE –Terri Becker

Rod Austin administered the Oath of Office to new Board member Dan Thomas and returning Board member Jason Wagner. Dan is an OMHAS appointment to the Board from Darke County. He runs

the Geriatric Psych unit at Wayne Healthcare. His term officially began February 20 2018 and extends through June 30 2021. Jason returns to the Board after a year absence. He works at MinsterBank in Sidney and is a resident of Versailles. He is a Darke County Commissioner appointment, with term beginning February 28 2018 and ending February 27 2022.

Brad Reed gave a brief update on fundraising for One Wellness Place. He received notices of support from Honda, Cargill and Hartzell, Hartzell's being a leadership-level gift. With those gifts and pledges, private fundraising has topped the \$1 million mark.

Associate Director Terri Becker presented a resolution of support for House Bill 163/Senate Bill 72 to exempt political subdivisions from the requirements of the prevailing wage law. A prevailing wage is defined as the hourly wage, usual benefits and overtime paid to the majority of workers, laborers and mechanics within a particular area. The bill would enable local political subdivisions to determine which projects are subject to prevailing wage requirements. Terry Holman moved to adopt the resolution in support of HB163 and SB72 to exempt political subdivisions from the requirements of the prevailing wage law, seconded by Jerry Herbe. Motion passed on voice vote.

Terri presented a resolution recognizing workers on the front line of Ohio's opioid epidemic. The recognition, part of a statewide effort to thank these workers, expresses gratitude and admiration for their continued efforts to bring help and hope to individuals and communities. Jerry moved to adopt the resolution recognizing workers on the front line of Ohio's opioid crisis, seconded by Jason Wagner. Motion carried on voice vote.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Terry Holman

Terry Holman reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the February committee meeting. Terry moved to approve the minutes from the February 21 2018 Finance Committee meeting as presented, seconded by Velina. Motion carried on voice vote.

The Board reviewed the Financial Statements through March 2018, 75% of the way through the fiscal year on a cash basis. Terry reported that FY18 revenue is at 69.2% and expenditures are at 54.5%. Terry moved to approve the February and March 2018 Financial Statements as presented, seconded by Cassie. Motion carried on voice vote.

The List of Transactions January through March 2018 was included in the Board packet for review. Terry moved to approve the January-March 2018 List of Transactions as presented, seconded by Jerry. Motion carried on voice vote.

Current agency monitoring information was included in the packet for review. Shelby County Counseling Center did not submit financial information in time for the mailout this month as the server was being replaced.

Board staff has been working with the audit firm (Zupka) over the last few weeks on the 2017 audit. Field work is being completed this week. Once field work is completed and the audit is finalized by the audit firm, it will be sent to the Auditor of State for review, approval and release. Board members may receive an email from someone at the audit firm as the work is finalized.

Terri reported on several items related to One Wellness Place. She said the Owner's Representative Carter & Kline is working to finish preparatory site studies in advance of preparing for

bidding. Janice Stanton of Gresham, Smith & Partners is continuing to work with the core team and agencies on functional needs and flow.

After a formal RFQ process Freytag & Associates has been selected as design architect. The full AIA agreement is available for Board members to review. The fee has been set at 6.95 percent of construction costs, and is retroactive to March 1 as they have been participating in the functional program meetings. Terry moved to approve the agreement with Freytag & Associates for site development and building design and construction administration services at One Wellness Place with a March 1 2018 effective date not to exceed 6.95% of construction costs as presented, seconded by Velina. Motion carried on voice vote.

Terri reported on the Shelby County Sheriff's Treatment and Recovery House (STAR House) project. She said Mark, Rod and Velina formally presented a check for the Board's share of the project to Shelby County Commissioners. The plans still call for completion by December 2018.

Terri reported that budget packets went out to agencies last week. Staff will be reviewing agency packets as they come in and making additional projections so that contracts and budgets can be prepared for approval at the Board's May meeting along with the Board administrative budget.

The next Finance Committee meeting will be May 16, 2018 at 6:00 PM.

PLANNING COMMITTEE – Cassie Pohl

Cassie Pohl reported that the Planning Committee met April 4, 2018, at 5:30PM at the Board office.

The committee reviewed the FY18 1st and 2nd Quarter Quality Improvement Reports. All board members were provided an electronic copy of the reports. The committee discussed the new demographic information. Cassie moved to approve the FY18 1st and 2nd Quarter Quality Improvement Reports as presented, seconded by Marcy Youtz. Motion carried on voice vote.

Discussion was held as to when there could be a better time for the Planning Committee to meet. Committee members agreed to continue to meet once a quarter at 5:30 PM before the full board meeting.

Cassie reported the board staff has been busy with providing the community with several training opportunities including Self Care Training For First Responders, QPR Training which is Suicide Prevention Training, the 13th CIT Academy For Officers, and Mental Health First Aid. Several more trainings are planned including Ethics Training for Professionals, Trauma 101 training, Health Officer Training and an additional CIT Academy scheduled for December.

The planning committee discussed a possible new collaboration with local parks and nature centers for outdoor mental health promotional opportunities. Mandy Martin shared some statistics on the benefits of utilizing outdoor activities to improve mental health. The board staff will be looking into this partnership soon.

Minutes of the April 4 2018 meeting were distributed with the Board packet for review. Cassie moved to approve the planning committee minutes from the April 4 2018 meeting as presented, seconded by Terry Holman. Motion carried on voice vote.

The next meeting of the Planning Committee will be Wednesday June 20 at 5:30 PM prior to the full Board meeting.

COMMUNITY RELATIONS COMMITTEE – No Report

NOMINATING COMMITTEE – No Report

EXECUTIVE DIRECTOR’S REPORT – Terri Becker

Terri drew the Board’s attention to the invitations to the STAR House groundbreaking ceremony Wednesday May 16 at 2PM.

Terri reminded the Board to complete the self-evaluation survey. Board members asked to have the link sent again. Brad will send the link.

Terri pointed out a flier for a Recovery and Wellness Centers fundraiser 5K color walk.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Velina Bogart moved to adjourn, seconded by Justin Wagner. Motion carried on voice vote.

The next regular Board of Directors’ meeting will be Wednesday, May 16, 2018 at 6:45 p.m. at the Board office.

Rod Austin, Chairperson

Terry Holman, Secretary

Brad Reed