

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

January 18, 2017

BOARD MEMBERS PRESENT

Rod Austin
Velina Bogart
Dennis Butts
Jerry Herbe
Terrence Holman
Katharine Ketron
Mandy Martin
Bob Menz
Jason Wagner
Lori Willoughby
Marcia Youtz

BOARD MEMBERS EXCUSED

Marianne Helmlinger
Vicki Hornbeck
George Lovett

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT

Beth Adkins
Terri Becker
Norma Frock
Mark McDaniel
Steve McEldowney
Kim McGuirk
Brad Reed
Ian Ridgeway

GUESTS PRESENT

Julie Clay, Shelby County Counseling Center
Cynthia Cook, Recovery & Wellness Centers
of Midwest Ohio
Dorothy Crusoe, Community Housing
Thom Grim, Miami County Recovery Council

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, January 18, 2017 for its Board of Directors' meeting. Dennis Butts called the meeting to order at 6:50 p.m.

Board staff member Brad Reed took roll call. Eleven Board members were present; three excused; none absent. Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Terry Holman was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Terry Holman moved to approve the agenda as presented, seconded by Velina Bogart. Motion carried on voice vote.

The Board reviewed the minutes of the September Board of Directors' meeting. Terry Holman moved to approve the minutes of the November 16, 2016 Board of Directors' meeting as presented, seconded by Jerry Herbe. Motion carried on voice vote.

BOARD GOVERNANCE –Mark McDaniel

Mark recapped for the Board that in the Fall of 2016 federal rules for overtime were changed, and the Board approved policy changes to bring the Board into compliance. Since then there has been a stay imposed by a federal district court pending review of those rule changes. As a result of that stay, the new rules have not gone into effect. The Board has not reassigned any staff or made any changes, awaiting the disposition of the stay and review.

Mark provided a brief update on the fundraising campaign. He noted that fundraising is not something ADAMHS boards are known for. So far, however, with all gifts, pledges, allocations and assets, we have about \$3.6 million toward the project goal of \$5 to \$6 million. He showed a “big check” presented to the campaign by CareSource Foundation, who has been extremely supportive of the project. There will be a groundbreaking ceremony January 26, and it has been moved to the Miami County Fairgrounds for logistics reasons. We are to the point where we can start drawing down some of the funds to do site prep and other preliminary work.

Mark also reported that The Hodge Group is crafting the case statement for the Darke County project feasibility study. The case statement is the first step in determining whether a project is feasible.

Mark presented an update on the Strategic Plan process. Brown Consulting is compiling information from focus groups, surveys and phone interviews. They would like to schedule a retreat with the Board to review the findings. Mark suggested that the Board be presented with a more finished product to review, including carrying forward any items from the previous plan not completed.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Rod Austin

Rod reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the November committee meeting. Rod moved to approve the minutes from the November 16, 2016 Finance Committee meeting as presented, seconded by Terry Holman. Motion carried on voice vote.

The Board reviewed the Financial Statements through December 2016, 50% of the way through the fiscal year on a cash basis. Rod reported that FY17 revenue is at 45% and expenditures are at 40.3%. Rod moved to approve the November and December 2016 Financial Statements as presented, seconded by Jerry Herbe. Motion carried on voice vote.

Final Fiscal Year 2016 Financial Statements reflect revenue collection at 95.3% of projections for the year and expenditures at 78.9% for the year. The majority of the variance is due to the delay of the CIP project and the late start of the recovery housing program. We ended FY16 with just over \$6.90 million of which \$2.15 million was designated as Capital Reserve, \$1.1 million as Operating Reserve, \$60,000 as Levy Campaign Reserve, and just over \$3.57 million as Unencumbered. Year-end payroll accruals are included on the statements as well. Rod moved to approve the Final Fiscal Year 2016 Financial Statements as presented, seconded by Velina. Motion carried on voice vote.

The Board reviewed the Service Reports through November 2016, 42% of the way through the fiscal year. Services are reported at 35.6% overall with Mental Health services reporting at 33.2% of projections and Alcohol and Other Drug services reporting at 38.6% of projections.

The List of Transactions for October through December was included in the Board packet for review. Rod moved for the approval of the List of Transactions October through December 2016, seconded by Jason Wagner. Motion carried on voice vote.

Current agency monitoring information was included in the packet for review. Shelby County Counseling Center is current in reporting. The remainder of the transition funding was utilized in December.

Independent audit information was in the Board packet for SafeHaven, Community Housing, Shelby County Counseling Center, and Darke County Recovery Services (Recovery and Wellness Centers). Terri Becker reported that all audits were clean as far as financial statements. There were some FAS 114 letters (management letters), but no findings. SCCC's "going concern" notation is still in the audit, so the Board will keep SCCC on monitoring. There were no red flags – the issues were controls, checks and balances and productivity. Mark noted that SCCC's board is working on a strategic plan to address these issues. Rod moved to approve the independent audits of SafeHaven, Community Housing Shelby County Counseling Center, and Darke County Recovery Services as presented with Shelby County Counseling Center to remain on Board monitoring, seconded by Velina. Motion carried by voice vote.

Ohio Department of Mental Health and Addictions Services staff were on-site in December to complete their sub-recipient monitoring of the Board. The visit went well. The final report from OMHAS should be ready by the February meeting.

Mark reported that the CIP renovation project for Mayfield and Willow Glen properties is all but finished. We are working on final closeout documents. The apartment units are significantly improved, with energy efficient heating, cooling and appliances. Brad said that he will put together a before and after set of pictures.

Mark reported that the OMHAS Capital Funds Contract for the \$500,000 for the building project and \$50,000 elevator replacement project at Recovery and Wellness Center in Greenville requires Board sign-off. Rod moved to authorize the Board Chair and/or the Executive Director to move forward with execution of any necessary contracts and documents for OMHAS Capital Projects MH-980/Darke County and MH-982/Tri-County Board, seconded by Terry. Motion carried on voice vote.

Brad reported that the Board would be receiving email with location and details on the January 26 groundbreaking ceremony. Board members are encouraged to invite others, but they should let Brad know via RSVP so that he can have nametags ready. Agency directors were encouraged to extend invitations to their boards.

The next Finance Committee meeting will be February 15, 2017 at 6:00 PM.

PLANNING COMMITTEE – Mandy Martin

Board members received electronic copies of the Fiscal Year 2016 Final QA Report and the FY2017 First Quarter QA Report for review prior to the meeting. The QI workgroup will present recommendations for review. Many moved to approve the Fy2016 Final and FY2017 First Quarter QA Reports as distributed, seconded by Rod. Motion carried by voice vote.

Mandy reported on a number of other topics. Medication Assisted Treatment teams in Shelby and Miami counties are now seeing a number of individuals ready to graduate from the programs, and those individuals will be recognized by the teams.

Mandy reported on a number of programs up and running, including "Hidden In Plain Sight," a traveling participatory exhibit of signs of youth substance use, and "Out of the Shadows," a program being run by NAMI of Darke, Miami and Shelby Counties to help reduce stigma around mental illness.

The Board has a full training calendar, with CIT Academy and companion courses, NOVA Crisis Response Team training, and Mental Health First Aid classes.

Mandy reported that minutes of the January Planning Committee meeting are included in the Board packet. Mandy moved to approve minutes of the January 4, 2017 Planning Committee meeting, seconded by Bob Menz. Motion carried by voice vote.

The next Planning Committee meeting is April 5, 2017, at 5:30PM at the Board office.

COMMUNITY RELATIONS COMMITTEE – No Report

NOMINATING COMMITTEE – No Report

EXECUTIVE DIRECTOR'S REPORT – Mark McDaniel

Mark reported that he did a presentation this morning at Piqua schools about the Pax Good Behavior Game, which is a classroom management model that has been shown to improve engagement and resilience in young people. The Board has recently supported implementation of Pax in Bradford schools. Mark reported that the Darke County Schools superintendent, who came from Greene County where Pax has been in place for years, spoke very highly of it to the Darke County Family and Children First Council. Mark said getting it adopted has been slow because schools have put money into strengths-based programs.

Mark reported on changes coming to the system through Medicaid and the Affordable Care Act. With a new president and Republican leaders in Congress vowing to “repeal ObamaCare” there has been a lot of uncertainty introduced about the future of the behavioral health payer system. Mark recently attended a briefing with Rep. Warren Davidson, who said there are essentially three plans under discussion. Ohio Governor Kasich supports Medicaid expansion. Mark said that expanding Medicaid eligibility has had a huge impact on our system. People are able to get services who have never able to before. Rolling back Medicaid eligibility would mean about a \$1 million swing in our system. In addition, the Ohio General Assembly has imposed mandates on local Boards to maintain a Continuum of Care for opiates, which paints local boards into a corner in terms of how to use local resources. The Tri-County Board has met the requirements for the Continuum of Care.

Mark also informed the Board that the state is entering into the next biennium budget cycle. He said we have good relationships with our legislators. The governor, fearing recession, has directed departments to do flat budgets. OMHAS Director Tracy Plouck has said that OMHAS will support state hospitals and contracts first, so communities will get less money. Mark said that it may be necessary for Board members to make phone calls or send letters to support the local system.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Terry moved to adjourn, seconded by Bob. Motion carried on voice vote.

The next regular Board of Directors' meeting will be Wednesday, February 15, 2017 at 6:45 p.m. at the Board office.

Dennis Butts, Chairperson

Terry Holman, Secretary

Brad Reed