

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

April 20, 2016

BOARD MEMBERS PRESENT

Rod Austin
Velina Bogart
Dennis Butts
Jerry Herbe
Terrence Holman
Vicki Hornbeck
Katharine Ketron
George Lovett
Mandy Martin
Bob Menz
Jason Wagner
Roger Welklin
Lori Willoughby
Marcia Youtz

BOARD MEMBERS EXCUSED

Marianne Helmlinger

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT

Norma Frock
Jerry Hill
Mark McDaniel
Steve McEldowney
Kim McGuirk
Brad Reed
Ian Ridgeway

GUESTS PRESENT

Carly Brown, Piqua High School
Cynthia Cook, Recovery & Wellness Centers
of Midwest Ohio
Dorothy Crusoe, Community Housing
Inc./Shelby House
Thom Grim, Miami County Recovery Council
Chip Hare, Piqua City Schools
Austin Jacobs, Troy High School
Doug Metcalfe, SafeHaven
David Palmer, Troy City Schools
Caroline Pratt, Troy High School
Frank Wylie, Shelby County Counseling
Center
Jodi Worthington, Shelby County Counseling
Center

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, April 20, 2016 for its Board of Directors' meeting. Dennis Butts called the meeting to order at 6:45 p.m.

Board staff member Brad Reed took roll call. Fourteen Board members were present; one excused; none absent. Board staff and guests introduced themselves and identified the agency or group they represented.

Mark McDaniel recognized Steve McEldowney for his 15-year anniversary with the Board.

Brad Reed introduced representatives from Piqua and Troy High Schools who were involved in organizing the Rivalry Game benefit for suicide prevention awareness. Chip Hare is the Athletic Director at Piqua High School and Dave Palmer is the Athletic Director at Troy High School. Dave introduced Troy students Caroline Pratt and Austin Jacobs. Chip introduced Piqua student Carly Brown. Dave acknowledged the Crisis Response Team for their timely response and support after a Troy student died by suicide. Austin said the goal of the event was not only to provide closure on that incident, but to show other students who may be struggling that there is help available. Chip said that even though the main purpose was to raise awareness of youth suicide prevention, the event did raise about \$3000 which will be donated to the Board. The kids wanted to not just raise money but to leave a legacy for kids down the

road who struggle with suicidal thoughts. Mark added that the Crisis Response Team, for which the Board funded training last fiscal year, is a valuable asset for the community.

APPOINTMENT OF SECRETARY

Marcia Youtz was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. A number of items were added to the agenda that had been distributed with the packets. Terry Holman made a motion to approve the agenda as amended. Seconded by George Lovett. Vote taken. Motion carried.

The Board reviewed the minutes of the February Board of Directors' meeting. Brad noted for the record that the copy distributed with the Board packet was not watermarked "Draft" but it remains a "Draft" until approved. Bob Menz made a motion to approve the minutes of the February 17 2016 Board of Directors' meeting as presented. Seconded by Jerry Herbe. Vote taken. Motion carried.

BOARD GOVERNANCE –Mark McDaniel

Mark reported that Rod Austin has been reappointed by Shelby County Commissioners to a term from April 5 2016 through April 4 2020. George Lovett administered the Oath of Office. Mark noted there are three vacancies on the Board: One state vacancy from Darke County, and two Commissioner vacancies from Miami County. Roger Welklin's second term will be ending in June, and Velina Bogart will be up for reappointment at the end of June.

Mark provided an update on the fundraising campaign. The Troy Foundation has awarded \$50,000 from its general fund. The State Capital Budget is making its way through the legislature with a \$500,000 appropriation for our project. We have some key presentations coming up, including with CareSource and Emerson Climate Technologies.

The Board reviewed Policies #401-406, with changes largely required with the addition of hourly staff for Shelby House. Bob Menz made a motion to approve Policies #401 Work Hours, #402 Compensation, #403 Sick Leave, #404 Payroll, #405 Vacation Leave, and #406 Holidays as presented. Seconded by Velina Bogart. Vote taken. Motion carried.

Mark brought forward a request to the County Auditor to certify the tax valuations for a 0.6 mill renewal levy. The request must be in the form of a Resolution with a roll call vote of members present. Jason Wagner moved the adoption of the Resolution of intent to levy a tax for the purpose of funding and providing for the operation of alcohol and drug addiction programs and mental health program at a rate not to exceed 0.60 mill, beginning in tax year 2017 and continuing for 2018, 2019, 2020, and 2021, and to request the Auditor of Miami County to certify the tax valuation. Terry Holman seconded. On roll call all members present voted Yes. The motion carried. Secretary Marcie Youtz was directed to affirm the vote and certify the resolution for the County Auditor.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Rod Austin

Rod reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the February committee meeting. Rod made a motion to

approve the minutes from the February 17, 2016 Finance Committee meeting as presented. Seconded by Roger Welklin. Vote taken. Motion carried.

The Board reviewed the Financial Statements through March 2016, 75% of the way through the fiscal year on a cash basis. Rod reported that FY16 revenue is at 63.9% and expenditures are at 49.8%. Rod made a motion to approve the February and March 2016 Financial Statements as presented. Seconded by Marcy Youtz. Vote taken. Motion carried.

The Board reviewed the Service Reports through February 2016, 67% of the way through the fiscal year. Services are reported at 56.8% overall with Mental Health Services reporting at 52.3% of projections and Alcohol and Other Drug services reporting at 64% of projections.

The List of Transactions was presented for review. Rod made a motion to approve the List of Transactions for January through March 2016 as presented. Seconded by Terry Holman. Vote taken. Motion carried.

Rod reported that the Board's federal expenditures for Calendar Year 2015 came in under the threshold of \$750,000 so the Board is not required to have an A-133 audit as quoted for the year. As having a regular audit would save 40 hours of audit time, the finance/audit committee was polled as to their preference and they recommended proceeding with the regular audit for the year. This will reduce the audit costs by around \$2,000. We anticipate needing to return to an A-133 audit next calendar year.

Current agency monitoring information was included in the packet for review. \$17,965.60 in Transition/Stabilization funds have been utilized in April bringing the balance of that funding to \$41,733.23.

Mark reported that work is finally underway with the CIP renovation project for Mayfield and Willow Glen properties. The work will modernize the units and make them more energy efficient.

The Board renewed the Liability policy with Cincinnati Insurance through the Dayton office for a one-year term at \$4494, which is a \$382 increase over last year's premium. The Board's local agent recommended going this route as a couple of items will go off of our claims history this year and it will make it better for us to bid out the policy next year.

Mark reported that in anticipating a levy campaign in the Fall, we are looking at a potentially very crowded media field. Board staff has already begun preliminary work to reserve space for outdoor and other limited media resources, and may have some expenditures to make soon to be sure we can hold them. Rod made a motion to transfer \$20,000 from Board levy campaign reserves for preliminary campaign costs to the Friends for Recovery and Mental Health. Seconded by Velina Bogart. Vote taken. Motion carried.

Rod reported Community Housing is now fully staffed and the Board needs to expand the contract to allow for the staffing costs for the remainder of the year, as well as the costs for upgraded and additional vehicles for our maintenance staff, and additional costs for renovations and furnishings at the recovery homes. Reimbursement for the renovations and furnishings will not exceed actual costs. Rod made a motion to approve increasing the FY2016 Community Housing contract by \$110,000. Seconded by Jerry Herbe.

Mark reported on efforts to address the ongoing transitions at Shelby County Counseling Center. Terri Becker is working to prioritize bills, and help staff understand productivity, revenue and no shows.

The next Finance Committee meeting will be May 18 2016 at 6:00 PM.

PLANNING COMMITTEE – No Report

The next Planning Committee is scheduled for June 1 2016 at 5:30 PM at the Board offices.

COMMUNITY RELATIONS COMMITTEE – No Report

NOMINATING COMMITTEE – No Report

DIRECTOR’S REPORT – No Report

Mark reported that he has been involved in dialog in all three counties about blood-borne infectious disease prevention programs largely focusing on intravenous drug use. Shelby County last year detected a small-scale outbreak of HIV, which led to a public health response. One of the recommendations from that response is a clean needle program. Mark said one of the biggest challenges to such programs is that they are controversial. Some believe they enable or even encourage IV drug use. Public health officials point to reducing infectious diseases and increasing public safety as benefits to the community, by reducing the number of dirty and discarded needles in public places. George Lovett asked whether studies supported the effectiveness of such programs. Terry Holman said that just looking at it from a cost analysis, the extremely high cost of treating either HIV or Hepatitis C means that preventing just a single case more than makes up for the cost of the program. Even if not the main benefit, it does present an opportunity to reach drug users with a message of treatment and recovery. In Ohio the Health Departments and County Commissioners have the authority to start such programs. Mark said they will want the Board to be a partner in any programs.

EXECUTIVE SESSION

Dennis Butts asked for a roll call vote for the Board to enter into Executive Session to discuss purchase of properties. On roll call, all members present voted affirmative to enter Executive Session. Terry Holman made a motion to return to Open Session. Seconded by Mandy Martin. Voice vote taken. Motion carried.

In action related to the Executive Session, Rod Austin made a motion to authorize the Executive Director to proceed with a contract to purchase additional property adjacent to current Board-owned property, and to enter into any process to allow this to occur. Seconded by Jerry Herbe. Vote taken. Motion carried.

NEW BUSINESS

No new business was brought before the board.

ADJOURNMENT

There being no further business, Terry Holman made a motion to adjourn. Seconded by George Lovett. Vote taken. Motion carried.

The next regular Board of Directors’ meeting will be Wednesday, May 18 2016 at 6:45 p.m. at the Board office.

Dennis Butts, Chairperson

Marcia Youtz, Secretary

Brad Reed