

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

February 17, 2016

BOARD MEMBERS PRESENT

Rod Austin  
Dennis Butts  
Jerry Herbe  
Terrence Holman  
Vicki Hornbeck  
Katharine Ketron  
George Lovett  
Bob Menz  
Jason Wagner  
Roger Welklin  
Lori Willoughby  
Marcia Youtz

BOARD MEMBERS EXCUSED

Velina Bogart  
Marianne Helmlinger  
Mandy Martin

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT

Terri Becker  
Norma Frock  
Jerry Hill  
Mark McDaniel  
Steve McEldowney  
Kim McGuirk  
Brad Reed  
Ian Ridgeway

GUESTS PRESENT

Dorothy Crusoe, Community Housing  
Inc./Shelby House  
Thom Grim, Miami County Recovery Council  
Doug Metcalfe, SafeHaven

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, February 17, 2016 for its Board of Directors' meeting. Dennis Butts called the meeting to order at 6:46 p.m.

Board staff member Brad Reed took roll call. Twelve Board members were present; three excused; none absent. Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Jason Wagner was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Mark McDaniel asked that the Executive Director's Report be deleted since he would cover everything during the Strategic Plan update. Marcy Youtz made a motion to approve the agenda as amended. Seconded by Terry Holman. Vote taken. Motion carried.

The Board reviewed the minutes of the January Board of Directors' meeting. The minutes were amended to correct the date of the next Planning Committee meeting. George Lovett made a motion to

approve the minutes of the January 27, 2016 Board of Directors' meeting as amended. Seconded by Jason Wagner. Vote taken. Motion carried.

#### BOARD GOVERNANCE –Mark McDaniel

Mark provided an update to the Board regarding progress on the fundraising efforts. He indicated we are still in the quiet phase. He noted that the Hodge Group has done a good job connecting us with potential funders. He noted that the materials developed by staff have been well received. They are professional and targeted. We have two major funders for whom we are preparing proposals, as well as foundations. Momentum is building. We are meeting one-on-one with potential partners to get a better idea of specific needs.

Mark updated the Board on the status of a number of items from the Board's Three-Year Strategic Plan. We are in Year 2 of the 3-year plan. We will start planning the next Strategic Plan next year and will want to budget for it. Mark will reach out to Brown Consulting to start planning. The Strategic Plan document with updates will be posted to the Board's website. In updates for Year 2:

- The Board's Community Prevention Plan has been developed and approved.
- A major theme of the plan's updates since the last update is that the Board's Medicaid involvement continues to fall. Board staff does provide some technical assistance but involvement with Medicaid is now minimal.
- Allocation Manual has been updated for FY16.
- New funding sources have been identified, including a \$3000 NEOMed grant to deliver Mental Health First Aid and other HB28 compliance efforts at Edison Community College; an OMHAS Criminal Justice and Behavioral Health linkages project for re-entry from jails (\$102,093 in FY16, renewable); and a CIT training stipend of \$1000 from NAMI Ohio.
- To replace MACSIS, the Board has approved the purchase and installation of GOSH, with a goal to be completed during FY17.
- Toward establishing a One-Stop Shop, a coalition of community partners has been established for the financial aspects of the project; operational and programmatic aspects are under way.
- Expansions and enhancements to the continuum of care are continuing; Shelby House recovery home is fully staffed.
- Adult and Youth Mental Health First Aid courses scheduled throughout the Tri-County area.
- To ensure availability of Survivor of Suicide support groups, a Healing from Unexpected Loss event was held in November, and the Board has connected with Compassionate Friends, a local group providing support, rather than create duplicate services.
- Re-entry programs continue to expand and are performing well.
- Drug Court position has been dropped; Court Therapist/Liaison position continues and is able to bill Medicaid and other payers.
- Capital funding application submitted through the Dayton Development Coalition; targeted private fundraising is just underway.
- Use of Telehealth continues with SCCC and RWC providing psychiatric services; Board staff uses Telehealth capabilities for training, treatment teams and other communications.
- Development of a Board reporting dashboard continues. Terri Becker presented the Board with a sample of a dashboard style report developed with the assistance of Vicki Hornbeck and Board staff.
- Board staff has increased involvement with chambers of commerce and other organizations in the community.
- Potential public and private fiscal and programmatic partnerships are emerging as part of the One-Stop Shop effort.

#### OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Rod Austin

Rod reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the January committee meeting. Rod made a motion to approve the minutes from the January 27, 2016 Finance Committee meeting as presented. Seconded by Terry Holman. Vote taken. Motion carried.

The Board reviewed the Financial Statements through January 2016, 58% of the way through the fiscal year on a cash basis. Rod reported that FY16 revenue is at 45.4% and expenditures are at 36.6%. Rod made a motion to approve the January 2016 Financial Statements as presented. Seconded by Bob Menz. Vote taken. Motion carried.

The Board reviewed the Service Reports through December 2015, 50% of the way through the fiscal year. Services are reported at 41.9% overall with Mental Health Services reporting at 39.0% of projections and Alcohol and Other Drug services reporting at 46.4% of projections.

Rod said there is nothing to report in regards to the state audit.

Current agency monitoring information was included in the Board packet for review.

Mark reported that we are close to having a signed contract with the general contractor for the CIP grant renovations and we should have a work schedule soon.

Mark reported that the contract with The Hodge Group to provide consulting services for the building fundraising effort contained a step-down based on an early projected schedule. However, we are just entering the very critical phase of the campaign where there is much to do. He distributed a proposed modification of the agreement to extend the contract at the full rate through September 2016, with the step-down taking effect from October through December 2016. Rod made a motion to approve a modification to approve modifications to the fundraising consultant agreement as presented. Seconded by Roger Welklin. Vote taken. Motion carried.

Terri reported she is working on getting quotes for Board Liability Insurance. The current policy expires March 4. Mark will send out information when it is available.

Mark presented a proposal to join the Shelby County 211 information helpline consortium. It will provide 24 hour coverage for information and referral. Key partners are Shelby County United Way, Shelby County Health Department, Job & Family Services, Emergency Management Agency, City of Sidney, Tri-County Board and possibly others. It is a 5-year agreement, with the first year being the building process followed by years 2-5 as operating years. The Tri-County Board share is \$2000 for the first year and \$1000 for years 2-5. SCUW is absorbing much of the cost. Rod made a motion to approve funding \$2000 for the Shelby County 211 proposal as presented, and to authorize the Executive Director to execute any agreements necessary. Seconded by Terry Holman. Vote taken. Motion carried.

Rod reported that the Board's County Home Agreement has been used heavily this year due to increased referrals and clients staying longer before moving into longer term placements. The Board needs to add \$27,486 to the allocation for this fiscal year to accommodate the current need. Rod made a motion to approve increasing the FY16 County Home Agreement by \$26,265 for a revised total Agreement in the amount of \$100,725. Seconded by Vicki Hornbeck.

Mark reported on efforts to address the ongoing transitions at Shelby County Counseling Center. There is concern that services won't get provided if the Board does not take action. Recovery & Wellness Centers of Midwest Ohio has agreed to make Dr. Hash available for psychiatric services. Mark is

recommending the Board allocate \$100,000 to continue doctor services, Carelogic consultants, and adequate cash flow for operations throughout the transition. Tri-County Board staff will maintain oversight and control of the money to ensure it is being used for the intended purpose. Mark noted that for any Board action on this matter, two members – Jerry Herbe and Jason Wagner – would be abstaining to avoid any possible perception of conflict of interest. Rod made a motion to approve up to \$100,000 in transition funding for Shelby County Counseling Center as presented, with continuing oversight by our financial officer with discretion to approve or deny issuance of funds. Seconded by Katherine Ketron. Vote taken, Motion carried with two abstentions – Herbe and Wagner.

The next Finance Committee meeting will be March 16 2016 at 6:00 PM.

PLANNING COMMITTEE – No Report

The next Planning Committee is scheduled for March 2, 2016 at 5:30 PM at the Board offices.

COMMUNITY RELATIONS COMMITTEE – No Report

NOMINATING COMMITTEE – No Report

DIRECTOR’S REPORT – No Report

EXECUTIVE SESSION

Dennis Butts asked for a roll call vote for the Board to enter into Executive Session to discuss purchase of properties. On roll call, all members present voted affirmative to enter Executive Session. Terry Holman made a motion to return to Open Session. Seconded by Rod Austin. Voice vote taken. Motion carried.

NEW BUSINESS

No new business was brought before the board.

ADJOURNMENT

There being no further business, Bob Menz made a motion to adjourn. Seconded by Katherine Ketron. Vote taken. Motion carried.

The next regular Board of Directors’ meeting will be Wednesday, March 16 2016 at 6:45 p.m. at the Board office.

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Dennis Butts, Chairperson

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Jason Wagner, Secretary

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Brad Reed