

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

May 20, 2015

BOARD MEMBERS PRESENT

Rod Austin
Dennis Butts
Tom DeVault
Jerry Herbe
Terrence Holman
George Lovett
Mandy Martin
Jason Wagner
Roger Welklin
Marcia Youtz Henning

BOARD STAFF PRESENT

Terri Becker
Dorothy Crusoe
Norma Frock
Jerry Hill
Jodi Long
Mark McDaniel
Kim McGuirk
Brad Reed

BOARD MEMBERS EXCUSED

Velina Bogart
Marianne Helmlinger
Vicki Hornbeck

GUESTS PRESENT

Cynthia Cook, Recovery & Wellness Centers
of Midwest Ohio
Thom Grim, Miami County Recovery Council
Doug Metcalfe, SafeHaven
Steve Kopecky, Goodwill Easter Seals Miami
Valley/Shelby County Counseling Center

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, May 20, 2015 for its Board of Directors' meeting. Jason Wagner called the meeting to order at 6:50 p.m.

Board staff member Brad Reed took roll call. Ten Board members were present; three excused. The Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Jerry Herbe was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. It was noted that George Lovett would present the slate of officers for the Nominating Committee in Marianne Helmlinger's absence. Jerry Herbe made a motion to approve the agenda as amended. Seconded by George Lovett. Vote taken. Motion carried.

The Board reviewed the minutes of the March Board of Directors' meeting, since no meeting was held in April. George Lovett made a motion to approve the minutes of the March 18, 2015 Board of Directors' meeting. Seconded by Dennis Butts. Vote taken. Motion carried.

BOARD GOVERNANCE –Mark McDaniel

Mark introduced new Board member Terrance Holman, who is Darke County Health Commissioner. George Lovett administered the Oath of Office. Terry is appointed to the Board by OMHAS. His term is from March 12, 2015 through June 30, 2018.

Mark McDaniel recognized two Board employees for work anniversaries. Norma Frock was recognized for 10 years with the Board. Her plaque was presented in November at a staff luncheon, but she had not been formally recognized before the Board. Jerry Hill was presented a plaque marking 20 years with the Board.

The Policy Review/Strategic Plan Update was tabled.

OLD BUSINESS

FINANCE COMMITTEE – Dennis Butts

Dennis Butts reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the March committee meeting. Dennis made a motion to approve the minutes from the March 18, 2015 Finance Committee meeting as presented. Seconded by Jerry Herbe. Vote taken. Motion carried.

The Board reviewed the Financial Statements from March and April 2015, 83% of the way through the fiscal year on a cash basis. Dennis reported that FY15 revenue is at 85.4% and expenditures are at 50.6%. Dennis noted that the Independent Evaluation Line Item will need to be adjusted as we are experiencing an increase in the number of evaluations and forced medication hearings. Dennis made a motion to approve the March and April 2015 Financial Statements as presented. Seconded by Rod Austin. Vote taken. Motion carried.

The Board reviewed the Service Reports through March 2015, 75% of the way through the fiscal year. Services are reported at 64.7% overall with MH Services reporting at 57.9% of projections and AOD services reporting at 76.9% of projections.

The List of Transactions January-March 2015 was presented for review. Dennis made a motion to approve the January-March 2015 List of Transactions as presented. Seconded by Marcia Youtz. Vote taken. Motion carried.

Current agency monitoring information was included in the packet for review. Both Recovery and Wellness Centers of Midwest Ohio and Shelby County Counseling Center are current on information submission. The report format has been updated to show payables trend over five months.

Fiscal Year 2014 independent audit was received from Shelby County Counseling Center and the Independent Review was received from Shelby County Recovery. The SCCC audit was clean in relation to financial statements and internal controls. Due to ongoing losses, there is a Going Concern Note to the Financial Statements. Staff recommends keeping the agency on monitoring at this time. The Shelby County Recovery review was a clean review with no follow-up required. Dennis made a motion to accept the independent audit of Shelby County Counseling Center and the independent review of Shelby County Recovery with ongoing monitoring of Shelby County Counseling Center to continue. Seconded by Roger Welklin. Vote taken. Motion carried.

Mark reported on status of CIP grant of \$500,000. Opening of bids for the project is scheduled for June 1.

Fundraising project is continuing. The Hodge Groups is conducting its final interviews and will be preparing a report. Mark will keep the Board apprised when it is time to present the report.

Mark is continuing to work on the Darke County recovery home synopsis and grant proposal. The intent is to have a certified, staffed recovery home in each county.

The merger of Shelby County Recovery into Community Housing is all but complete. Dennis noted that we closed on the property March 31. We are waiting on the final merger documents and expect to have it completed before the end of the fiscal year. CHI staff has been getting quotes for much-needed work related to safety and deferred maintenance issues. Mark asked the Board to approve up to \$50,000 to Community Housing for repairs to the building. Requests for remaining repairs and updates will be brought before the Board at a later date. Dennis made a motion to approve up to \$50,000 to Community Housing for repairs to the Walnut Street property. Seconded by Jerry Herbe. Vote taken. Motion carried.

Dennis reported that the Board has experienced a significant increase in local hearings through our Eastway contract this fiscal year. This includes both independent evaluations and forced medication evaluations. When there is a forced medication hearing, two separate evaluations are invoiced under the contract. The line item needs to be increased by \$6,000 for FY15.

In addition, the Board has a need to expand the allocation in the Youth Led Prevention Line Item to provide Lego Build Kits for all three counties. These specialized kits provide team building opportunities. Each kit has five sets. The Board will use any funds not expended in the line item from this year, but could need up to \$900 in additional funds if all of the other funds that have been allocated are utilized. Dennis made a motion to increase the FY15 Independent Evaluation line item by \$6,000 and the Youth Led Prevention allocation by \$900. Seconded by Terrence Holman. Vote taken. Motion carried.

Mark introduced Terri Becker to present the FY2016 Budget and Contracts by saying it is an evolutionary budget showing the effects of Medicaid expansion in Ohio. Many of the services previously paid under Board contract are now paid directly by Medicaid, and therefore agency service contracts will reflect this change. The Board is tasked with taking the non-Medicaid dollars and shifting to new and expanded services, including more prevention and wellness activities.

The Board administrative budget shows increases including a new prevention and wellness coordinator position, a staff pay raise, and a significant upgrade of internet services.

A significant increase in the Mental Health and Addictions Trainings line item reflects the Board's intent to train additional people in Mental Health First Aid, Good Behavior Game and other evidence-based programs.

The Capital Projects allocation reflects the CIP grant for renovating rental properties in Tipp City and Troy and which is expected to be completed in FY16 as well as any ongoing work on the 25A project.

Terri Becker reviewed FY2106 contract projections. Contracts for Mental Health and AoD treatment services reflect significant offsets due to expanded Medicaid eligibility. Community Housing contract increases and Shelby County Recovery is zeroed out to reflect the merger of Shelby County Recovery into Community Housing Inc. Miami County Recovery Council has been contracted for \$45,000 for non-Medicaid dually-diagnosed treatment of mental health, and Recovery and Wellness has been contracted \$45,000 for dually-diagnosed treatment of alcohol and other drug treatment. Because the agencies are dually certified, it is a service to dually diagnosed clients and an efficiency to the system to receive all treatment within the same agency.

A 40% decrease for UVMC Mental Health Inpatient services reflects the significant drop in billing in part due to Medicaid expansion. Pharmacy and Medication Assisted Treatment increases significantly in anticipation of Vivitrol and other MAT treatment programs coming online in the Tri-County service area. Previously there was a large non-cash allocation for use of Central Pharmacy through OMHAS. Hot Spot pass through is eliminated as that funding stream is not likely to be in the state budget.

The budget reflects \$10,000 per county earmarked for support of drug free coalitions.

Revenue agreements with Miami County Family and Children First Council include \$37,088 for half of the coordinator's salary and benefits, and \$9,960 for fiscal services.

Mark noted that there is additional dollars not yet allocated which he anticipates will be used toward 24/7 staffing of certified recovery homes. Terri noted it is still uncertain what the funding will be from the State, so further adjustments may be necessary.

Dennis made a motion to approve the FY2016 Budget and Contracts as presented. Seconded by George Lovett. Vote taken. Motion carried.

The next Finance Committee meeting will be June 17 at 6:00 PM.

PLANNING COMMITTEE – No Report

The next Planning Committee meeting will be June 3, 2015 at 5:30 PM at the Board offices.

COMMUNITY RELATIONS COMMITTEE – No Report

The next Community Relations Committee meeting will be June 9, 2015 at 5:30 PM at the Board offices.

NOMINATING COMMITTEE – George Lovett

George Lovett presented the first reading of the slate of officers nominated for FY2016. Nominees are Dennis Butts for Chair and Rod Austin for Vice Chair. Any members interested in being an officer should let Mark know.

DIRECTOR'S REPORT – Mark McDaniel

Mark updated the Board on the State Budget process. He said hearings are going on currently and there are a lot of moving parts and competing interests. He indicated that it appears the so-called 507 funds probably will not be in the budget, which will be about \$400,000 impact on the Tri-County area. He said OMHAS is trying to shift county funding to support state hospitals. He noted that during the last Mid-Biennium Budget review, language was inserted that requires Boards to own recovery housing by August 2016 in order to be grandfathered. Statehouse observers expect a Senate vote by June 1, then the budget bills go to conference committee to work out the differences.

Mark said discussions in all three counties about MAT are beginning to bear fruit, with Vivitrol in place in Darke and Miami counties, with Shelby expected soon.

He recognized that the Tri-County Board in April trained its 10th CIT Academy class, totaling 198 law enforcement professionals over the 10 years. The Tri-County Crisis Response Team training

had 28 completing the training both from the Tri-County area and other locations. The Tri-County CRT now has about 30 trained members.

Mark also reported that NAMI of Darke, Miami and Shelby Counties now officially exists, and meeting and office spaces and other details are being reconfigured.

EXECUTIVE SESSION

Jason Wagner asked for a roll call vote to enter into Executive Session to discuss potential litigation. On roll call: Rod Austin, Dennis Butts, Tom DeVault, Jerry Herbe, Terrence Holman, George Lovett, Mandy Martin, Jason Wagner, Roger Welklin, Marcia Youtz Henning voted yes. There were no opposing votes. The Board entered into Executive Session at 8:08 with Mark McDaniel and Terri Becker in attendance.

At 8:35, Dennis Butts made a motion to leave Executive Session. Terry Holman seconded. On roll call: Rod Austin, Dennis Butts, Tom DeVault, Jerry Herbe, Terrence Holman, George Lovett, Mandy Martin, Jason Wagner, Roger Welklin, Marcia Youtz Henning voted yes. There were no opposing votes. The Board exited Executive Session.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Jerry Herbe made a motion to adjourn. Seconded by George Lovett. Vote taken. Motion carried.

A special meeting of the Board is scheduled for Tuesday, June 9 at 6:00 p.m. at the Board office, for the purpose of hearing a report by The Hodge Group. No action is expected to be taken at the special meeting. The next regular Board of Directors' meeting will be Wednesday, June 17, 2015 at 6:45 p.m. at the Board office.

Jason Wagner, Chairperson

Jerry Herbe, Secretary

Brad Reed