

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

September 17, 2014

BOARD MEMBERS PRESENT

Rod Austin  
Velina Bogart  
Tom DeVault  
Fawn Green  
Marianne Helmlinger  
Vicki Hornbeck  
George Lovett  
Mandy Martin  
Jason Wagner  
Roger Welklin  
Marcia Youtz Henning

BOARD STAFF PRESENT

Terri Becker  
Dorothy Crusoe  
Norma Frock  
Jerry Hill  
Jodi Long  
Mark McDaniel  
Steve McEldowney  
Kim McGuirk  
Brad Reed

BOARD MEMBERS EXCUSED

Dennis Butts  
Jerry Herbe

GUESTS PRESENT

Ben Battista, Miami Co. Bd of DD  
Thom Grim, MCRC  
Steve Kopecky, Goodwill Easter Seals/SCCC  
Doug Metcalfe, SafeHaven

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, September 17, 2014 for its Board of Directors' meeting. Jason Wagner called the meeting to order at 6:50 p.m.

Board staff member Brad Reed took roll call. Eleven Board members were present; two excused. The Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Velina Bogart was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. It was noted that the Finance Committee report will be given by Rod Austin, and the Community Relations Committee report by Mandy Martin. George Lovett made a motion to approve the agenda as amended. Seconded by Roger Welklin. Vote taken. Motion carried.

The Board reviewed the minutes of the June Board of Directors' meeting. Velina Bogart made a motion to approve the minutes of the July 16, 2014 Board of Directors' meeting. Seconded by Marianne Helmlinger. Vote taken. Motion carried.

BOARD GOVERNANCE –Mark McDaniel

Mark McDaniel welcomed George Lovett back to the Board as a Miami County Commissioner appointee. Jason Wagner administered the oath of office to officially empanel George to a full term.

Mark McDaniel presented an update on the Strategic Plan. He recapped activities that have taken place since the last update. Under Leadership, he noted that Board prevention training has been done, and that a self-evaluation tool has been developed. The next step is to schedule a time for the self-evaluation to occur.

A number of items under Finance have been updated, many due to changes coming as a result of the Affordable Care Act. Board staff has met with Miami County Job & Family Services in regards to Medicaid enrollment. The Allocation Manual has been updated, including the sliding fee scale and central pharmacy changes as zero-income shifts to Medicaid coverage. He also reported on grants activity and research for a successor to MACSIS.

Under Programming, progress is being made toward establishing a “health campus” or one-stop shop facility. A committee will be meeting in the coming weeks to interview candidates for consulting on a fund-raising campaign. The additions continuum of care continues to expand with an expansion of the Nova Behavioral Health contract, planning for sub-acute detox services, seeking capital for recovery housing in Shelby and Darke counties, seeking 507 funds to operate recovery housing, and plans to establish medication-assisted treatment providers in the area. Other activities in this area include re-energizing the use of telemedicine, training teachers at Upper Valley Career Center in Crisis Intervention team, and working to establish drug courts in Darke and Shelby Counties.

Under the Facilities heading, in addition to the one-stop shop planning, are the capital grant applications seeking funding for renovation of Board properties.

Under QI/IT, the development of prevention outcomes and telehealth, as well as investigating some type of dashboard are in the works. Terri Becker will survey the Board to determine what would be important for the Board to see in a dashboard.

In Community Relations, we continue to develop partnerships with other entities, such as the public information campaign about heroin in Shelby County.

The full annotated Strategic Plan is available on the Board website.

In a related item, Marcia Youtz Henning, Tom DeVault, Jason Wagner and Mandy Martin volunteered to be on the ad hoc committee to interview fundraising consultant candidates.

## OLD BUSINESS

### FINANCE COMMITTEE – Rod Austin

Rod Austin reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the July committee meeting. Rod made a motion to approve the minutes from the July 16, 2014 Finance Committee meeting as presented. Seconded by Vicki Hornbeck. Vote taken. Motion carried.

The Board reviewed the Financial Statements from July and August 2014, 17% of the way through the fiscal year on a cash basis. Financial Statements have been updated to reflect FY15 funding sources and contracts. Rod reported that FY15 revenue is at 13.3% and expenditures are at 7.7%. Rod made a motion to approve the July and August 2014 Financial Statements as presented. Seconded by Fawn Green. Vote taken. Motion carried.

The Board reviewed the Service Reports through June 2014, 100% of the way through the fiscal year. Services are reported at 97.1% overall with MH Services reporting at 89.2% of projections and AoD services reporting at 111.1% of projections.

Rod reported that the Board's Calendar Year 2013 audit was released on August 14. A summary of the Auditor's Results was included in the Board Packet. The complete audit is available on the Board's website or the State Auditor's website, or contact Terri and she can send it by email or provide hard copy if requested. The report was clean and unqualified in all areas. Rod made a motion to approve the Calendar Year 2013 State Audit as presented. Seconded by Marianne Helmlinger. Vote taken. Motion carried.

Rod reported that Agency Monitoring information is included in the Board packet. He noted a change under Darke County Recovery Services to update the name to Recovery & Wellness Centers of West Central Ohio, and also to correct the date of the monitoring report.

Mark and Terri met with the Budget Commission on August 27 to review the budget packet that was submitted and to discuss programs, initiatives and budget issues. The meeting went well. The Commission approved our millage for 2014. Rod made a motion to approve the Budget Commission Resolution as presented in the Board packet to accept the tax rates as determined by the Joint Budget Commission for the year 2014. Seconded by Roger Welklin. Vote taken. Motion carried.

Rod reported the Board is in the process of finalizing OOD agreements, which run on a federal fiscal year. The Agreements are now two-year agreements, but we should be able to adjust the size/match next year based on utilization if we need to. This is our vocational grant which serves all three counties. The Board match will be up to \$60,000 this year depending on the amount of funding from the prior contract that we are able to carry into the new contract. The total contract will be just over \$475,000. Rod made a motion to approve the OOD Agreement and current match funding as presented and authorize the Executive Director to execute all necessary documents to move forward with the Agreement. Current fiscal year allocation for match and administrative payments will be adjusted to \$115,000. Seconded by Velina Bogart. Vote taken. Motion carried.

The next Finance Committee meeting will be November 19 at 5:45 PM.

#### PLANNING COMMITTEE – Vicki Hornbeck

Vicki reported that Jodi Long provided an overview of the Tri-County Crisis Response Team. The CRT is requesting \$10,000 to use towards contracting with a national certified trainer so we can have more volunteers trained, purchase ID wallets for volunteers, follow-up business cards, and an emergency notification system. Vicki made a motion for the full Board to approve \$10,000 to the Tri-County Crisis Response Team for training, ID wallets, follow-up cards, and an emergency notification system. Seconded by Marcia Youtz Henning. Vote taken. Motion carried.

Minutes of the Planning Committee's September 3, 2014 meeting were distributed with the Board packet. Vicki made a motion to approve the minutes. Seconded by George Lovett. Vote taken. Motion carried.

The next Planning Committee meeting will be December 3, 2014 at 5:30 PM at the Board offices.

#### COMMUNITY RELATIONS COMMITTEE – Mandy Martin

Mandy Martin provided a report from the Community Relations Committee's August meeting. She updated the Board on a cooperative project between Tri-County and the Miami County Parks District to sponsor "wellness walks" to promote the mental health benefits of natural spaces. Mandy made a motion to approve minutes of the August 26, 2014 Community Relations Committee meeting. Seconded by Marianne Helmlinger. Vote taken. Motion carried.

The next Community Relations Committee meeting will be December 9 at 5:30 PM at the Board offices.

DIRECTOR'S REPORT – Mark McDaniel

Mark reminded the Board that they would not meet in regular session in October, but would instead be invited to attend the Art of Recovery Showcase and Annual Meeting October 15 at Edison Community College in Piqua.

Mark also recognized Board staff individually by name and thanked them for their hard work on a number of major initiatives.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, George Lovett made a motion to adjourn. Seconded by Rod Austin. Vote taken. Motion carried.

The next full Board of Directors' meeting will be Wednesday, September 17, 2014 at 6:45 p.m. at the Board office.

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Jason Wagner, Chairperson

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Velina Bogart, Secretary

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Brad Reed