

**Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes**

**June 19, 2013**

**BOARD MEMBERS PRESENT**

Velina Bogart  
Dennis Butts  
Craig Dusek  
Kate Ketron  
George Lovett  
Bob Menz  
Jason Wagner

**BOARD MEMBERS EXCUSED**

Rod Austin  
Julie Harmon  
Roger Welklin  
Marcy Youtz

**GUESTS PRESENT**

Dorothy Crusoe, Community Housing  
Byron Ewick, MCRC  
Thom Grim, MCRC  
Joy Higgins, MCRC  
Lyn McArdle, DCRS/DCMH/SCCC  
Doug Metcalfe, SafeHaven

**BOARD STAFF PRESENT**

Norma Barhorst  
Terri Becker  
Jodi Long  
Mark McDaniel, Executive Director  
Kim McGuirk

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, June 19, 2013 for their Board of Directors' meeting. Jason Wagner called the meeting to order at 6:45 p.m.

Board staff member Jodi Long took roll call. Seven Board members were present; four were absent. The Board staff and guests introduced themselves and identified the agency or group they represented. Mark introduced new Board staff member, Kim McGuirk, who will be working with the Miami County Family and Children First Council and the local NAMIs.

**APPOINTMENT OF SECRETARY**

Velina Bogart was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

**APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETING**

The Board reviewed the agenda for the evening. George Lovett made a motion to approve the amended agenda. Seconded by Dennis Butts. Vote taken. Motion carried.

The Board reviewed the minutes of the May Board of Directors' meeting. Craig Dusek made a motion to approve the minutes of the May 29, 2013 Board of Directors' meeting as presented. Seconded by Kate Ketron. Vote taken. Motion carried.

## BOARD GOVERNANCE – Mark McDaniel

Mark announced that this is Marcy's last meeting as Board chair and she will be leaving the Board at the end of the month as well as her term is ending. She was unable to attend the meeting tonight due to illness, but Mark formally thanked her for her years of serviced and said that he will arrange to meet with her and present her with her outgoing chairperson gavel.

Mark also presented a membership update. Board members reviewed a chart comparing the results of the composition of a change from the current eighteen member Board versus a change to a fourteen member Board. He does not feel that the mathematics work out well with the reduction to fourteen members for the balance among the counties. We do not have to make a decision today, though, as the budget language is not final.

Board members reviewed a spreadsheet that Jodi prepared based on the survey that was done for the strategic planning process. This information will be utilized as discussion points as we move forward. The next step will be interviews and forums. There will be three general forums, a targeted forum, and then twelve individuals who represent a cross section of our system will be interviewed to get the next level of information.

## OLD BUSINESS

### FINANCE COMMITTEE – George Lovett

George Lovett reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the May committee meeting. George made a motion to approve the minutes from the May 29, 2013 Finance Committee meeting as presented. Seconded by Dennis Butts. Vote taken. Motion Carried.

The Board reviewed the Financial Statements from May 2013, 92% of the way through the fiscal year on a cash basis. George reported that revenue is about where we would expect at 92% and expenditures are a bit lower, at 73%. He noted that part of the reason for the lower expenditures is the underutilization of the UVMC inpatient contract. George made a motion to approve the May 2013 Financial Statements as presented. Seconded by Bob Menz. Vote taken. Motion carried.

The Board reviewed the Service Reports through April 2013, 83% of the way through the fiscal year. George noted that these reports are informational in nature and there was nothing out of the ordinary to report.

George informed the Board that the State Auditors should have our CY12 audit completed soon.

George provided an update on agency monitoring for Shelby County Counseling Center. All data submission is current and the agency is now on track to draw down Board funding for the year.

George provided an update on the Building Project. Maps were reviewed from the topographical study as well as a preliminary site concept. Mark provided additional information regarding the maps and site concept. The architect is working with the county engineer to determine the best footprint size for a building on the lot so that we can determine whether we need a one story, two story building, etc. based on the total square footage that we need. We should also have the hydraulic study soon for review.

The Board reviewed a FY13 budget revision. As mentioned last month during financial statement and budget discussions, the Independent Evaluation line item is being utilized more heavily than in prior years. We need to increase the line item by \$1,600 for FY13. In addition, we have been working on a plan to expend the Gambling Addiction funds that we received this year of \$25,226. The funds are being used for pamphlets, posters, stress cubes and other educational materials that can be distributed and displayed at various locations all of the funds will be used for education and prevention and education this year. George made a motion to approve the FY13 Budget Revision of \$1,600 for Independent Evaluations and the expenditure of \$25,226 Gambling Addiction Funds as presented. Seconded by Velina Bogart. Vote taken. Motion Carried.

The Board reviewed a FY14 Budget Revision. As discussed last month, Mark has had discussions with County Commissioners about the mechanism for us to distribute the additional funding to staff to offset additional healthcare/insurance costs. We are not able to distribute the funds into the County administered HSA accounts so we will need to move the allocated funds to the salary line item. The funding will still be distributed quarterly, as discussed, in line with the County HSA distribution schedule. The payroll taxes associated with paying the funds in this manner are reflected. In addition, we have added the cost of adding a Verizon agreement for mobile connectivity in line with the TeleHealth Project. After further explanation, George made a motion to approve the FY14 Budget Revision as presented. Seconded by Bob Menz. Vote taken. Motion Carried.

The Board reviewed the Calendar Year 2014 Budget Commission Packet. This is required for our Board to be able to continue to collect levy funds. Once our Board approves the budget it is submitted to the Budget Commission for review and approval. George noted the significant decrease in the size of our budget due the elimination of Medicaid claims from processing. A correction was noted in the capital expenditure projections for CY13. George made a motion to approve the CY14 Budget Commission packet with the noted correction. Seconded by Dennis Butts. Vote taken. Motion Carried.

George made a motion to select Dennis Butts to serve as the new Finance Committee Chair. Seconded by Velina Bogart. Vote taken. Motion Carried.

The next Finance Committee Meeting will be July 17<sup>th</sup> before the full Board meeting.

#### PLANNING COMMITTEE – Kate Ketron

Kate presented the Planning Committee Report. She noted a correction to the minutes regarding an MCRC grant, which has been applied for but has not been awarded. A correction was also noted to the hospital bed days numbers.

Kate noted that if anyone would like a full copy of the strategic plan survey documents, they should let Mark know.

The Board will be working with Ohio University around the creation of a Board-wide prevention plan. Jodi and agency prevention specialists have attended the Ohio Prevention Academy in preparation for the work with OU. This will help us move toward a combined Board prevention effort rather than individual county prevention programs.

Kate made a motion to approve the June 4 Planning Committee minutes with the noted corrections. Seconded by Bob Menz. Vote taken. Motion Carried.

The next Planning Committee meeting will be on September 4 at 5:30 at the Board offices.

NOMINATING COMMITTEE - George Lovett

George presented the slate of officers for FY2014. Proposal is for Jason Wagner as Chairperson and Dennis Butts as Vice-Chair. George made a motion to approve the slate of officers for FY2014 as presented. Seconded by Kate Ketron. Vote taken. Motion Carried.

DIRECTOR'S REPORT – Mark McDaniel

Mark shared that the State budget is in Conference Committee at this point. The additional behavioral health funding of \$50 million is still in both budgets and will probably remain in the final budget. Medicaid Expansion is not a part of the budget discussion at this time.

Medicaid Expansion Companion Bills were recently introduced in both the House and the Senate. Both of these new bills are aimed at setting up a process to discuss Medicaid reform. Another bill, introduced about a month ago by Rep. Spears, contained some stronger language to address some of the concerns around whether or not the Feds will be able to follow through as promised. This bill also puts some copay language in place, which should make the program more palatable.

Mark cautioned everyone about the \$50 million in the budget. While it is additional funding for the system, the first block of the funding will be used to level the allocations among boards across the state. Our Board will probably not receive any of that portion of the funding. Once the leveling is complete, we would receive some funding, but it will certainly not be a windfall. We will be looking at the strategic planning process to determine where best to use any additional funding we might receive. We also need to keep in mind that the system may lose \$18 million in Federal Block Grant funds due to sequestration over the biennium.

NEW BUSINESS

There being no additional new business, Jason Wagner made a motion to adjourn. Seconded by Dennis Butts. Vote taken. Motion carried.

The next regularly scheduled Board of Directors' meeting will be held on Wednesday, July 17, 2013 at 6:45 p.m. at the Board office.

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Jason Wagner, Vice-Chairperson

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Velina Bogart, Secretary

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Terri Becker