

**Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes**

September 17, 2008

BOARD MEMBERS PRESENT

Terry Christy
Craig Dusek
Jewell Good
Marianne Helmlinger
Kate Ketron
George Lovett
Robert Menz
Dr. Jennifer Shoenfelt
Jason Wagner
Roger Welklin
Wayne Willcox, Chairperson

GUESTS PRESENT

Byron Ewick, MCRC
Lyn McArdle, DCRS
Doug Metcalfe, SafeHaven
Jim Mieding, Miami County NAMI
Jim Moore, DCMHC
Ann Moyer, MCMHC
Ken Ward, SCCC

BOARD STAFF PRESENT

Joyce Arnold
Terri Becker
Amanda Brown
Jerry Hill
Jodi Long
Mark McDaniel, Executive Director

The Tri-County Board of Recovery and Mental Health Services met at the Board office on September 17, 2008 for their Board of Directors' meeting. Wayne Willcox called the meeting to order at 6:45 p.m.

Board staff member Amanda Brown took roll call. Eleven Board members were present; five were absent. The Board staff and guests introduced themselves and identified the agency or group they represented. A sign-in sheet was available to them for attendance records.

APPOINTMENT OF SECRETARY

Jason Wagner was appointed secretary to attest to the Board meeting minutes.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETING

The Board reviewed the agenda for the evening. Kate Ketron made a motion to approve the agenda as presented. Seconded by Marianne Helmlinger. Vote taken. Motion carried.

The Board reviewed the minutes of the July 16, 2008 Board of Directors' meeting. Robert Menz made a motion to approve the minutes of the July 16, 2008 Board of Directors' meeting as presented. Seconded by Roger Welklin. Vote taken. Motion carried.

BOARD GOVERNANCE

Mark McDaniel passed around a get-well card for the Board to sign for Ruth Wright. Mark noted that Ruth was admitted to the hospital over the weekend to treat blood clots. Mark spoke with her and she hoped to be home from the hospital today.

Mark announced that he received an application for Board Membership from a Miami County resident. He announced that there is not currently an opening available; however, there is a non-voting opening that this candidate could fill. He also noted that he spoke with Dr. Jennifer Shoenfelt regarding her current ODADAS appointment on the Board and switching her to an ODMH appointed psychiatrist vacancy. Mark will work with Jennifer to appoint her in that position.

Mark announced that he received the final draft document of our strategic plan from CUPA. He is pleased with the content of the document and will get copies of the plan to all Board members. He noted that the plan still needs to incorporate measureables for the goals and objectives outlined.

OLD BUSINESS:

FINANCE COMMITTEE – George Lovett

George Lovett reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the minutes of the July 2008 Finance Committee meeting. George made a motion to approve the minutes of the July 16, 2008 Finance Committee meeting as submitted. Seconded by Terry Christy. Vote taken. Motion carried.

The Board reviewed the Financial Statements from July and August 2008. George noted that the reports are cumulative and reviewed the report from August, which is the second month of the fiscal year. George noted a correction on the August statement; the unencumbered cash balance is not a negative number. After further review, George made a motion to approve the July and August 2008 Financial Statements as presented. Seconded by Jason Wagner. Vote taken. Motion carried.

The Board reviewed the Service Reports for June 2008. George explained that the reports reflect each agency's status concerning delivery of services reported through FY2008 and is a mechanism by which the Board can monitor services provided.

George reported on the CY 2007 State Audit and noted that it was a clean audit. The Board reviewed the audit document summary which designated the Board as a low-risk auditee and stated there were no findings related to the financial statements. After further review, George made a motion to approve the CY 2007 State Audit as presented. Seconded by Roger Welklin. Vote taken. Motion carried.

George reported on the CY 2007 provider agency audits for Catholic Social Services and Family Service Association. George noted that the Board funds only a small portion of their agency budgets. After further review, George made a motion to approve the CY 2007 provider agency audits for Catholic Social Services and Family Service Association as presented. Seconded by Jennifer Shoenfelt. Vote taken. Motion carried.

Goerge reported on the MH Medicaid/AoD Non-Medicaid/Title XX reviews. George noted that the Board has begun the review process and should have reports for the Board in January.

George reported for the Building Committee on the ODMH Capital Grants and noted that funding for capital projects in our system for Shelby and Darke counties is on hold due to the budget situation in Columbus. It is unclear at this time if our system will get any funding or partial funding for these projects. Mark will keep the Board informed as information becomes available.

The Board reviewed the Certificate of the Joint County Budget Commission certifying the tax rates for 2008. George explained that the Budget Commission process is for certification of our three county levy and also a good opportunity to educate the commission on the issues currently impacting our system. After further review, George made a motion to accept the rates of tax as determined by the Joint County Budget Commission for 2008 as set forth in the documents presented. Seconded by Craig Dusek. Vote taken. Motion carried.

The Board reviewed the FY2009 FAST/ABC Agreements totaling \$201,412. George noted that this is the same amount as last fiscal year. George made a motion to approve the FY2009 FAST/ABC Agreements as submitted with the notation that the document is to state FY2009, not 2008. Seconded by Roger Welklin. Vote taken. Motion carried.

Goerge reported that the Finance Committee reviewed the OAMH/SafeHaven allocation. George noted that a motion regarding the allocation would be coming from the Mental Health/AoD Committee later in the meeting.

The Board reviewed the FY09 CCO Agreement with Dr. Justin Trevino. The term of the agreement with the Board and Dr. Trevino is from September 17, 2008 to June 30, 2009 at 8 hours per week for a total agreement amount not to exceed \$45,000. After further review, George made a motion to approve the FY09 CCO Agreement as presented. Seconded by Terry Christy. Vote taken. Motion carried. Mark explained that as the agreement is written, Dr. Trevino will be a consultant to the Board, not an employee and therefore would be legally able to provide direct service through any of our provider agencies if desired.

The Board reviewed the FY09 Hospitalization/Related Services allocation of \$100,000. George noted that this would be a new line item in the budget. He explained that as we reduce the number of bed days we are utilizing at the State Hospital, those individuals are receiving services elsewhere which is impacting service costs and transportation costs. After further review and explanation, George made a motion to approve the FY09 Hospitalization/Related Services allocation of \$100,000. Seconded by Robert Menz. Vote taken. Motion carried.

The Board reviewed the FY09 Pooled Funding Allocation for Shelby County. George reported on a special case in Shelby County where a child is in need of mental health hospitalization. Mark has been working with membership of the Family and Children First Council in Shelby County to establish a protocol for dealing with special cases such as these to meet the needs of children being seen by different systems. After further review, George made a motion to approve FY09 Pooled Funding Allocation for Shelby County in the amount of \$20,000. Seconded by Jason Wagner. Mark noted that this situation is not unique to Shelby County; it is hoped that this will help create a protocol for Miami and Darke Counties as well. Vote taken. Motion carried.

The Board reviewed an FY09 Allocation Revision for the newly merged entity of the combined Mental Health Association (MHA) and the Tri-County Suicide Prevention Coalition (SPC). George explained that the Board has allocated \$2,000 to MHA and \$17,000 to SPC. George made a motion to move the allocation for the MHA and SPC to the newly merged entity, the Mental Health Coalition, for a total of \$19,000. Seconded by Jennifer Shoenfelt. Vote taken. Motion carried.

The Board reviewed a document that compared the FY08 and FY09 allocations. George noted a few significant differences in the document and announced that we have received word of additional funding cuts from the state still in FY09.

ALCOHOL AND DRUG/MENTAL HEALTH PLANNING COMMITTEE – Terry Christy

Terry Christy reported that the Mental Health and Alcohol and Drug Planning Committees met on September 3, 2008 at 6:00 p.m. at the Board office.

Terry reported that the Ohio Advocates for Mental Health disbanded. Due to the closing of OAMH, the committee discussed shifting funds in an amount not to exceed \$3,000 from the OAMH conference scholarships to a 1½-day retreat “Rise Above Rendezvous” project of SafeHaven. The project will be open to consumer groups across Ohio and will encourage peer networking and learning/refreshing coping skills.

Terry reported that all the County Sheriff’s Offices have signed transportation agreements for transportation to the State Hospital.

Terry provided an update on the State Hospital and noted that indigent detox and mental health admissions are down compared to the same time frame last year.

Terry provided an update on CIT. He announced that a Behavioral Health CIT training is scheduled for September 24 and 25. There is also an Advanced CIT Training for CIT officers and their supervisors scheduled for November 5. The next CIT Academy will be held on April 20-23, 2009.

Terry noted that results from the Board’s Quarterly QA Reports could be found in the MH/AoD committee minutes. He also noted that the new ODMH/ODADAS Community Plan would be unveiled at an Evidence Based Practices forum hosted by ODMH on October 1. Jodi anticipates having a draft of the community plan for the committee to review at the November meeting.

Terry made a motion to approve the minutes of the September 3, 2008 combined meeting of the Mental Health and Alcohol and Drug Planning Committees as submitted. Seconded by Roger Welklin. Vote taken. Motion carried.

Terry made a motion to approve the shift of funds from the OAMH conference to the Rise Above Rendezvous project in an amount not to exceed \$3,000. Seconded by Marianne Helmlinger. Mark noted that the \$3,000 is money that has already been allocated for the OAMH conference and is not new money into the budget. Vote taken. Motion carried.

The next meeting of the Mental Health and Alcohol and Drug Planning Committees will be held on Wednesday, November 5, 2008 at 6:00 p.m.

EXECUTIVE COMMITTEE – Wayne Willcox

Wayne Willcox reported that the Executive Committee met on July 16, 2008. The purpose of the committee meeting was to discuss the Executive Director’s performance appraisal.

Wayne made a motion to approve the minutes of the Executive Committee meeting on July 16, 2008 as presented. Seconded by George Lovett. Vote taken. Motion Carried.

STAFF REPORTS:

DIRECTOR’S REPORT – Mark McDaniel

Mark presented the Director’s Report to the Board and commented on the clean state audit. He commended Terri Becker and the fiscal staff for their hard work and attention to detail.

Mark announced that the Ohio Psychological Association would present a “Heroes in the Fight” award to Joanne Mieding at an awards ceremony on September 24. Mark congratulated Joanne on the well-deserved recognition and noted that both she and Jim are very involved in Miami County NAMI and are currently teaching the NAMI Family-to-Family program at the Board office.

Mark reported on the status of the state budget and the upcoming cuts to our system. He will keep the Board informed as information becomes available from the state.

Mark reminded the Board that the Annual Dinner would be held on October 15, 2008 at Edison Community College. The Art of Recovery showcase will begin at 5:30 p.m. with the Annual Dinner and Meeting to follow at 6:30 p.m. The Board currently has 28 pieces of art to display from 19 individuals. The deadline for art submissions is September 19.

NEW BUSINESS:

GUEST SPEAKER – Dr. Richard Adams

Mark introduced Dr. Richard Adams as a candidate for the 79th District State Representative and welcomed him to the Board Meeting. Dr. Adams explained that he is meeting with community organizations throughout the district to learn more about local issues and the needs of those we serve.

Dr. Adams explained that he is a past member of the Tri-County Board and is familiar with our system. He noted that he appreciates the difficulty in serving our consumers in complicated financial times. Dr. Adams asked the Board for input regarding the key issues impacting our system and how our State Representative can assist. Mark expressed concern over the issues around Medicaid including the responsibilities of the local Boards to provide match and essentially cash flow the Medicaid system by paying the bill up front and waiting for reimbursement. Mark explained that the proposed statewide Medicaid solutions are good for high Medicaid caseload

counties, which we are not. The Medicaid caseload for the Tri-County Board is around 27% as compared to some Boards whose Medicaid caseloads are near 100%. Out-of-county expenses due to Medicaid is another topic of concern for our Board. Several Board members noted the increasing out-of-county expenses for our system and the lack of oversight and accountability we have over the services provided. Mark noted that the state departments are proposing to take Medicaid back and removing the Boards from the process. Unfortunately, this would also mean taking back non-Medicaid funds as well.

The Board discussed the current disconnect between the Boards and the state departments and the management-by-announcement that has been happening across the state. There has been no effort to include the Boards in the planning process for our system even though the Boards bring nearly 33% of funding to the system through local levy funds.

The Board discussed state funding, local levies and the Tangible Personal Property tax rollback that will begin in 2010. That money will be lost in the collection of our levy.

Mark noted several positive things happening in our system in spite of budget cuts including CIT, Drug Court, a pilot Mental Health Court, SafeHaven, housing grants, administrative contracts with other boards and the services provided by our agencies.

Dr. Adams thanked the Board for their time and input and pledged to continue to dialogue with our Board and system in the future.

Wayne announced that as of August 3, 2008 Mark McDaniel has served as Executive Director for 10 years at the Tri-County Board. He presented Mark with a plaque for 10 years of dedicated service to the tri-county area and thanked him for his continued service.

There being no further new business, George Lovett made a motion to adjourn. Seconded by Terry Christy. Vote taken. Motion carried. The Board meeting adjourned at 8:05 p.m. The next scheduled Board of Directors' meeting will be the Annual Dinner and Meeting on Wednesday, October 15, 2008 at 6:30 p.m. at Edison Community College. The "Art of Recovery" Showcase will be held before the dinner at 5:30 p.m.

Wayne Willcox
Chairperson

Jason Wagner
Secretary

Amanda Brown