

**Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes**

February 27, 2008

MEMBERS PRESENT

Terry Christy
Jerry Herbe
Kate Ketron
William Lutz
Dr. Jennifer Shoenfelt
Judy Sonner
Wayne Willcox, Chairperson
Ruth Wright

GUESTS PRESENT

Keith Achor, UVMC
Lyn McArdle, DCRS
Doug Metcalfe, SafeHaven
Jim Mieding, Miami County NAMI
Joanne Mieding, Miami County NAMI
Dr. Jim Moore, DCMHC
Ann Moyer, MCMHC
Ken Ward, SCCC

STAFF PRESENT

Joyce Arnold
Amanda Brown
Terri Becker
Norma Hatke
Jerry Hill
Jodi Long
Mark McDaniel, Executive Director

The Tri-County Board of Recovery and Mental Health Services met at the Board office on February 27, 2008 for their Board of Directors' meeting. Wayne Willcox called the meeting to order at 6:45 p.m.

Board staff member Amanda Brown took roll call. Eight Board members were present; five were absent. The Board staff and guests introduced themselves and identified the agency or group they represented. A sign-in sheet was available to them for attendance records. Wayne welcomed Lyn McArdle and noted that the Board was very glad to see him back. Lyn thanked the Board and others for their prayers and support over the last month.

APPOINTMENT OF SECRETARY & APPROVAL OF AGENDA

Bill Lutz was appointed secretary to attest to the Board meeting minutes.

The Board reviewed the agenda for the evening. Bill Lutz made a motion to approve the agenda as presented. Seconded by Ruth Wright. Vote taken. Motion carried.

MINUTES OF THE PREVIOUS MEETING

The Board reviewed the minutes of the January 16, 2008 Board of Directors' meeting. Ruth Wright noted two corrections to be made to the minutes. Terry Christy made a motion to approve the minutes of the January 16, 2008 Board of Directors' meeting with corrections noted. Seconded by Judy Sonner. Vote taken. Motion carried.

BOARD GOVERNANCE

Mark informed the Board that he and Jason Wagner met with the Darke County Commissioners regarding Jason's appointment to the Board of Directors. Mark expects Jason's appointment to be in affect by the March Board meeting. He reported that we are currently advertising for Board member openings through tri-county area newspapers and Chambers of Commerce newsletters. The Board members received copies of the flier announcing Board member openings. Mark noted that the flier was created and printed in-house.

Mark presented an update regarding the Board's strategic planning process. He noted that the Core Team met with Jane Dockery on February 1, 2008. The team reviewed information gathered during the last several months and selected six themes in which to focus the strategic plan. Jane will present the themes for discussion at the March Board meeting. Mark reported that two of the themes are regarding services related to children and the other themes include workforce development, system alignment, community awareness, and criminal justice.

OLD BUSINESS:

FINANCE COMMITTEE – Jerry Herbe

Jerry Herbe reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the minutes of the January 2008 Finance Committee meeting. Jerry made a motion to approve the minutes of the January 16, 2008 Finance Committee meeting as presented. Seconded by Jennifer Shoenfelt. Vote taken. Motion carried.

The Board reviewed the Financial Statements from January 2008. Jerry noted that there was nothing out of the ordinary in the report. Jerry made a motion to approve the January 2008 Financial Statements as presented. Seconded by Judy Sonner. Vote taken. Motion carried.

The Board reviewed the Service Reports for December 2007. These reports reflect each agency's status concerning delivery of services reported through December 2007, 50% of the way through the fiscal year.

Jerry informed the Board that the audit for Darke County Recovery Services was an A133 Audit and not a regular audit as originally reported.

Jerry reported that the ODADAS Stakeholder Review is complete. The overall feedback from the review was positive; however, the Board is still waiting for the final report from ODADAS. Jerry noted that a recommendation will be made in the final report regarding timely submission of agency audits to ODADAS. Jerry explained that it is customary for the Board to review agency audits before submitting them to ODADAS, causing some audits to arrive after the 30-day guideline. The Finance Committee recommended that the Board submit audits to ODADAS as they are received to meet the 30-day time frame and monitor the workflow associated with this change. Terri noted that ODADAS is three years behind in their review process. In response to the review, Terri will suggest to ODADAS that their review process be more timely so the recommendations have more of an impact. ODADAS is required to conduct a current fiscal year Medicaid review, but they are behind in all other areas.

Jerry provided an update on the status of the ODMH MH-813 SafeHaven Capital Grant project. He reported that the chairlift and plumbing have been inspected and approved. There are still several inspections that need to be completed before they can have occupancy of the building. A move-in date has not been determined at this point.

The Board received an update on the 2007 Capital Grant Applications. Jerry noted that the Board submitted a total of six projects. The application process is currently on hold at the state.

The Board discussed the FY2008 ABC grant for IHBT services for children in Darke County. Jerry noted that the Board approved a \$93,000 budget revision to the DCMHC FY08 Contract at the last Board meeting. That amount included the entire 18-month grant period and needs to be revised to show the amount for the current fiscal year. The revised contract amount is \$30,969 for FY08. Jerry made a motion to revise the contract with DCMHC to reflect the FY08 ABC grant in the amount of \$30,969. Seconded by Terry Christy. Mark further explained that the remaining grant allocation will be included in DCMHC's budget in FY09. Vote taken. Motion carried.

Jerry provided an update regarding the Miami County Mental Health Center and noted that the contract will be a work in progress as the agency continues to transition. Jerry made a motion to revise the FY08 contract with Miami County Mental Health Center for both mental health and alcohol and drug recovery non-Medicaid services beginning January 1, 2008 in the amount of \$686,561. Seconded by Ruth Wright. Mark noted that the revised amount is approximately \$30,000 less than the previous contract. Vote taken. Motion carried.

The Board reviewed the Full Calendar Year 2008 Appropriations. Jerry noted that temporary appropriations were approved in November. Jerry made a motion to approve the Calendar Year 2008 Appropriations as presented. Seconded by Judy Sonner. Vote taken. Motion carried.

Jerry reported that the Board has been approached by the Allen-Auglaize-Hardin/Putnam/Huron Boards to provide additional non-Medicaid and MACSIS contract services. Mark further explained that our Board has had a great working relationship with the other Boards and sees this as a good opportunity for additional revenue for our Board.

The next Finance Committee meeting will be held on Wednesday, March 19, 2008 at 5:45 p.m. at the Board office.

ALCOHOL AND DRUG/MENTAL HEALTH PLANNING COMMITTEE – Ruth Wright

Ruth Wright reported that the Mental Health and Alcohol and Drug Planning Committees held a combined meeting on February 6, 2008.

Ruth reported that the Committee received several announcements including an update on Lyn McArdle and an update regarding the closure of Twin Valley.

Ruth reported that the Committee received an update regarding the ODADAS Web-based Prevention System pilot. She noted that due to the challenges the agencies have faced in the Web-based Prevention pilot, the Board has opted out of being a pilot Board for the BH module of the pilot.

The Committee discussed the Early Childhood Mental Health Initiative and heard a presentation from Catholic Social Services regarding the services provided.

The Committee reviewed the SFY09 ODMH Community Plan. Mark noted that ODMH has given the Boards an extra month to complete the document due to the closing of Twin Valley and the impact on our system.

Ruth noted that the Committee discussed holding their meetings at provider agencies in the future. However, the next meeting will be held at the Board office.

Ruth made a motion to approve the minutes of the combined Mental Health and AoD Committee meeting from February 6, 2008 as presented. Seconded by Jennifer Shoenfelt. Vote taken. Motion carried.

The next meeting of the combined Mental Health and AoD Committee will be held on April 2, 2008 at 6:00 p.m. at the Board office. There is no scheduled Committee meeting in March.

STAFF REPORTS:

DIRECTOR'S REPORT – Mark McDaniel

Mark presented the Director's Report to the Board and reported that the next Tri-County CIT Academy is scheduled for April 28 – May 1, 2008. Amanda announced that officers from Piqua, Troy, Sidney, Tipp City and Greenville as well as security officers from Edison Community College have already registered for the Academy.

Mark called attention to several handouts the Board members received. One handout was a one-page document put together by the Board Association regarding the 40th Anniversary of ADAMHS Boards in Ohio. The other handout was the January newsletter of the Board Association. The newsletter highlights Wayne Willcox in the Board Member Spotlight section of the publication. Mark noted that he and Wayne attended a Board Association training and luncheon on January 30 at which Wayne was presented with the Association's *Innovative Leadership Award*. Wayne commented that the training was extremely organized, very interesting, and would benefit all members of the Board.

Mark updated the Board on the closing of Twin Valley hospital and the impact to our local system. One major hurdle we will face is the impact to system alignment and the additional strains this will add to not only our system but the criminal justice system as well. Mark explained that no one was given notice of the hospital closure. The staff of the hospital was informed the same day the formal announcement was made by the Governor's office. Our system was given no opportunity for input into the decision to close Twin Valley or the decision to redirect our Board to the Toledo hospital. Officials at ODMH have announced that additional beds will be opened at other state hospital campuses to accommodate the gap left by the closures; however, there will still be 44 less state hospital beds in Ohio. Mark acknowledged that the reassignment will create additional stressors on consumers, families and law enforcement and noted that this issue, as well as ways to enhance local capacity, will be addressed in our strategic plan.

After further discussion regarding the state hospital closure, Keith Achor, Vice President of Patient Services, UVMC, addressed the Board regarding UVMC's position on the closure. As part of the Greater Dayton Area Hospital Association, UVMC is opposing the decision to close Twin Valley and the manner in which the decision was made. Keith read the testimony he presented to the Ohio legislature and listed several additional reasons to reconsider closing the Twin Valley campus. Among those reasons were the impact to the Wright State University School of Psychiatry and the impact to Wright Patterson Air Force Base. Keith noted that UVMC is currently embarking on an expansion to the youth services building to hold the adult in-patient unit and crisis center. He explained that UVMC will re-examine the expansion plans to see if adjustments can be made to accommodate the local shift of patients resulting from the closure of Twin Valley. Mark thanked Keith for speaking on behalf of our system and noted that short-term and long-term strategies will need to be developed to lessen the impact to our local system.

Mark announced that Wright State University students have circulated an electronic petition that opposes the closing of Twin Valley. He encouraged Board members and others to visit the website and sign the petition that will be presented to the Governor.

NEW BUSINESS:

Wayne announced that Edison Community College offers a Graduate Academy for Community Leadership regarding a wide range of topics for individuals who serve as leaders on community boards. He will be attending the Academy this year and would like to suggest the Board consider providing scholarships for other Board members to attend as well.

There being no further new business, Terry Christy made a motion to adjourn. Seconded by Jerry Herbe. Vote taken. Motion carried. The Board meeting adjourned at 7:45 p.m. The next scheduled Board of Directors' meeting will be held on Wednesday, March 19, 2008 at 6:45 p.m. at the Board office.

Wayne Willcox
Chairperson

William Lutz
Secretary

Amanda Brown