Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

September 15, 2026

BOARD MEMBERS PRESENT
Rod Austin
Chad Beanblossom
Velina Bogart
Dennis Butts
Martin English
Amy Esser
Emily Hoisington
Terrie Hottle
Jim McNerney
Mike McRill
Cassie Pohl
Ann Runner

BOARD MEMBERS EXCUSED
Joe Gebhart
Marty Hobart
Jenny Huelskamp

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT
Tony Baker
Terri Becker
Beth Buchanan
Brad Reed
MaKayla Morgan
Kim Train

GUESTS PRESENT
Michelle Mason, Community Housing Inc.
Fredric Francis, Recovery & Wellness Centers of Midwest Ohio
Cynthia Wion, Recovery & Wellness Centers of Midwest Ohio
Leslie Gardner, Haven

The Tri-County Board of Recovery and Mental Health Services met at the Board Administration & Training Center in Troy Tuesday, September 15, 2026. Board Chair Dennis Butts called the meeting to order at 12:00 PM.

Board staff member Brad Reed took roll call. Twelve Board members attended, with three Board member excused. Six Board staff and four guests were present.

APPOINTMENT OF SECRETARY

Terrie Hottle agreed to be appointed secretary to attest to the Board meeting minutes for the current meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda. Emily Hoisington moved to approve the agenda as presented, seconded by Ann Runner. Motion carried on voice vote.

The Board reviewed the minutes of the July Board of Directors meeting. Chad Beanblossom moved to approve the minutes of the July 21 2026 Board of Directors' meeting as presented, seconded by Velina Bogart. Motion carried on voice vote.

BOARD GOVERNANCE

Twelve policies were included in the Board packet for review. Terri Becker explained that these represent the last of the policies that had not been formally reviewed since 2009. Most of the policy

changes were to bring the policy language into conformity with Ohio Revised Code, employment law, Miami County personnel policies, and Board practice. Policy 307 Separation from Employment includes recommended changes to bring into compliance with ORC. Resignation notice requirements were changed to 4 weeks for executive leadership and 2 weeks for all others, with retirement requiring 60-day notice. Policy 309 Contingency Plan for the Absence of the Executive Director is a full rewrite. The prior language was overly prescriptive and out of date. The new language provides a framework for the Board to follow in the event of an unplanned extended absence of the Executive Director. Policy 410 Disability Leave adds definitions for "extensions" and "indefinite leave." Policy 412 Continue Group Health Insurance is updated to mirror the Miami County policy as they are the plan administrator for this benefit. Policy 413 Other Insurances is updated to be consistent with County policy. Policy 414 Workers Compensation is revised to be consistent with Miami County policy. Policy 416 Travel Expense Reimbursement revises options for meal reimbursement during travel, and brings airfare and ticket purchasing in line with current practice. After discussion, it was agreed to change the language from a fixed maximum amount to an index based on the General Services Administration guidance. Policy 417 Personal Information Records is updated to remove regulatory language that no longer applies and to align with Miami County Personnel Manual. Policy 508 Unusual Incident on Board Premises is updated to include bomb threat and active shooter scenarios, and directs the Safety Officer to maintain desk reference cards to be placed at phones throughout the building. Policy 510 Bomb Threat is included in Policy 508 and is no longer needed. Policy 602 Forensic Monitoring Service removes outdated references to Ohio Revised Code, and updates references to Ohio Department of Behavioral Health. Policy 603 Methadone Treatment Services is recommended to be rescinded as the policy is no longer relevant and conflicts with current federal funding guidelines. Mike McRill moved to approve Board Policies 307, 309, 410, 412, 413, 414, 417, 508, 510, 602, and 603 as presented, and Policy 416 as amended, seconded by Terrie Hottle. Motion carried on voice vote.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Rod Austin

Minutes of the July Finance Committee meeting were included in the Board packet for review. Rod Austin moved to approve the minutes of the July 21, 2026 Finance Committee meeting as presented, seconded by Velina Bogart. Motion carried on voice vote.

Financial Statements for July and August 2026 were included in the Board packet for review. Statements are cumulative and through August are 17% of the way through Fiscal Year 2026 on a cash basis. FY27 revenue is at 25.7% of projections and expenditures are at 17.6%. Staff is continuing to work with agencies to finalize FY2026. Rod Austin moved to accept the July through August 2026 Financial Statements as presented, seconded by Jim McNerney. Motion carried by voice vote.

The Board Assistance Review has concluded. The Department of Behavioral Health found four areas of deficiency and recommended corrective action to correct the deficiencies. Board staff has submitted a corrective action plan that was accepted by DBH and the review has closed. Tony Baker said the new financial system should address two of the four issues. Another issue found was that redacted Personally Identifiable Information bled through when the document was scanned, although that information was not released to an unauthorized party. The fourth had to do with updating contract language.

All requests from the State Auditor to date have been submitted and are waiting for follow-up items and questions regarding the Board's 2025 audit. The last update from the auditor on 8/20 stated that they are working on older projects and expect to be done with our audit soon.

Terri Becker reported that the property discussed and approved at the July meeting has been purchased. The seller agreed to reduce the price based on items found during inspections, and Community Housing is in the process of getting quotes to remediate a few issues prior to occupancy.

We need additional contracts for FY27 related to the Adult Mobile Crisis Project with Allen-Auglaize-Hardin ADAMH Board and Coleman Professional Services. The contract with Allen-Auglaize-Hardin ADAMH Board will be in the amount of $215,000 to support the Adult Mobile Crisis services. The contract with Coleman Professional Services will be in the amount of $25,000 to support the Adult Mobile Crisis services for other services billed through GOSH. Rod Austin moved to approve contracts for Adult Mobile Crisis services with the Allen-Auglaize-Hardin ADAMH Board in the amount of $215,000, and with Coleman Professional Services for $25,000, seconded by Terrie Hottle. Motion carried on voice vote.

Due to the Montgomery County ADAMH Board being unable to continue its forensic monitoring of Tri-County clients, staff have been working to find a new provider. The Western Ohio Forensic Center has agreed to provide this service in the amount of $4,458. Rod moved to approve the contract for Forensic Monitoring services with the Western Ohio Forensic Center in the amount of $4,458, seconded by Cassie Pohl. Motion carried on voice vote.

Due to invoicing delays from Central Pharmacy, we received dated invoices which exceeded our total Open Purchase orders during the invoiced period. One invoice exceeded our open Purchase Orders in the amount of $12,575.14. The Miami County Auditor requires Board approval for expenses made in excess of $3,000 dated after a Purchase Order was created. Rod Austin moved to approve the Then and Now Certificate to the Miami County Auditor for $12,575.14 as presented, seconded by Velina Bogart. Motion carried on voice vote.

Terri and Tony met with the Joint Budget Commission on August 31st to review the Budget Packet that was submitted and to discuss programs, initiatives and budget issues. The Commission consists of the Auditor, Prosecutor and Treasurer from each of the counties that we serve. The meeting and discussion went well and the Commission approved our millage for the 2026 tax year. Our Board must now approve and members present will need to sign the resolution. Rod Austin moved to approve the tax rates as determined by the Joint Budget Commission for the 2026 tax year, seconded by Ann Runner. Motion carried on voice vote.

The next Finance Committee meeting is scheduled for Tuesday November 17 2026 at 11:30 AM.

PLANNING COMMITTEE – No Report

The next Planning Committee meeting is scheduled for Tuesday November 3 2026 at Noon at the Tri-County Board Administration & Training Center.

COMMUNITY RELATIONS COMMITTEE – Jim McNerney

The Community Relations Committee met at the Board Administration & Training Center August 4, 2026 with five members and three Board staff present. Draft minutes from the August 4, 2026 Community Relations Committee Meeting were distributed in the Board Packet for review. It being the first meeting of the Fiscal Year, the first order of business is to elect the Committee Chair for FY2027. Marty Hobart agreed to accept the nomination for Committee Chair.

Board Associate Director and Chief of Community Engagement Brad Reed reviewed upcoming events in August and early September. Including the Miami and Darke County Fairs, there are 17 events the Board has agreed to attend.

Brad shared an update on the status of the levy campaign. He discussed an overall strategy of encouraging supporters and avoiding flashpoints that could rally opponents. Advertising will be a combination of traditional media and digital, along with yard signs. Yard signs and print materials including one-pagers and rack cards are ready for distribution. Brad stated that the funds on hand in the Friends for Mental Health and Recovery bank account would likely not be enough to cover all planned expenses with any kind of contingency, and asked the Committee to request from the Full Board an additional disbursement from the Levy Reserve Line Item. Brad shared the budget for the 2026 campaign, and showed that he plans to spend a total of about $31,000. He asked that the Board authorize a disbursement of $15,000 to the PAC, which would leave an estimated $15,600 in funds carried forward in the bank account, about $1,000 less that from the 2021 campaign.

Jim McNerney moved for the full Board to approve the minutes of the August 4, 2026 Community Relations Committee meeting as presented, seconded by Rod Austin. Motion carried on voice vote.

Jim McNerney moved for the full Board to approve a disbursement of $15,000 from the Levy Reserve Line Item to the Friends for Mental Health and Recovery PAC, payable to SafeHaven Inc., for the purpose of conducting the Board's Levy Renewal Campaign, seconded by Terrie Hottle. Motion carried on voice vote.

The next meeting of the Community Relations Committee is scheduled for Tuesday, October 6, at Noon at the Tri-County Board Administration & Training Center.

EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri welcomed MaKayla Morgan to the Board staff. MaKayla is our new Education and Outreach Coordinator, and has been very busy in her first few weeks.

Terri noted that Finance staff continues to work on the implementation of the new accounting software.

Terri said she will be at the Board Association's Executive Council Retreat Thursday and Friday.

We have scheduled required Annual Board Training for Tuesday October 20 at Noon pending approval by the State. Because it is not a formal business meeting, we can offer a virtual option. That same day we will hold the Art of Recovery Artists Reception and Annual Meeting from 4-6PM.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Velina Bogart moved to adjourn, seconded by Chad Beanblossom. Board Chair Dennis Butts declared the meeting adjourned at 12:45PM.

Annual Board Training October 20 at Noon

Art of Recovery Artists Reception and Annual Meeting October 20 4-6PM

The next Full Board meeting is scheduled for Tuesday November 17, 2026 at Noon.

Dennis Butts, Chairperson

Terri Hottle, Secretary

Brad Reed