Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

May 20, 2025

BOARD MEMBERS PRESENT
Rod Austin
Chad Beanblossom
Velina Bogart
Dennis Butts
Fredric Francis
Jerry Herbe
Marty Hobart
Emily Hoisington
Jim McNerney
Cassie Pohl
Ann Runner
Jason Wagner

BOARD STAFF PRESENT
Tony Baker
Terri Becker
Beth Buchanan
Brad Reed
Kim Train

GUESTS PRESENT
Michelle Mason, Community Housing Inc.
Doug Metcalfe, SafeHaven Inc.
Melissa Roessner, Recovery & Wellness Centers of Midwest Ohio
Chris Pinkelman, TCN

BOARD MEMBERS EXCUSED
Terrie Hottle
Joe Gebhart
Chuck Wirick

BOARD MEMBERS ABSENT

The Tri-County Board of Recovery and Mental Health Services met at the Board Administration & Training Center in Troy Tuesday, May 20, 2025. Board Chair Dennis Butts called the meeting to order at 12:00 PM.

Board staff member Brad Reed took roll call. Twelve Board members attended, with three Board members excused. Five Board staff and four guests were present.

APPOINTMENT OF SECRETARY

Rod Austin agreed to be appointed secretary to attest to the Board meeting minutes for the current meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda. Jerry Herbe moved to approve the agenda, seconded by Fredric Francis. Motion carried on voice vote.

The Board reviewed the minutes of the April Board of Directors meeting. Jason Wagner moved to approve the minutes of the April 15 2025 Board of Directors' meeting as presented, seconded by Jim McNerney. Motion carried on voice vote.

BOARD GOVERNANCE

The Board reviewed a revision to the Addendum to the Executive Director's Employment Agreement adopted at the April meeting. The revision clarifies the order in which the types of leave are to be taken, and reduces to writing the verbal understanding that there will not be a payout of unused Administrative Leave. Jery Herbe moved to adopt the revision to the Addendum to the Executive Director's Employment Agreement as presented, seconded by Fredric Francis. Motion carried by voice vote.

The Board recognized May as Mental Health Awareness Month. A Resolution was included in the Board packet for review. Fredric Francis moved to adopt the Resolution as presented, seconded by Velina Bogart. Motion carried on voice vote.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Jerry Herbe

Minutes of the April Finance Committee meeting were included in the Board packet for review. Jerry Herbe moved to approve the minutes of the April 15 2025 Finance Committee meeting as presented, seconded by Rod Austin. Motion carried on voice vote.

Financial Statements for April 2025 were included in the Board packet for review. Statements are cumulative and through April are 83% of the way through the Fiscal Year on a cash basis. FY25 revenue is at 89.8% and expenditures are at 62.3%. Terri Becker said the Board received the fourth quarter State funding in April, putting those revenue lines at 100%. A few line items on a reimbursement basis are not yet at 100%. Expenses lag revenues as usual, but expenditures seem to be a little ahead of last year's. Jerry Herbe moved to accept the April 2025 Financial Statements as presented, seconded by Chad Beanblossom. Motion carried by voice vote.

Jerry Herbe reported that Auditors are nearly finished with the Miami County Family and Children First Council Agreed Upon Procedures for CY23 and CY24. Staff report that everything has gone well so far. Terri Becker said that she received word just before the Board meeting that the Auditors have wrapped up.

Jerry Herbe reported that Board staff heard from auditors on Friday that they have been working on the Board's CY2024 audit while they have been working at Miami County. They have asked staff to start pulling additional documents for them. More information should be available at the next meeting.

Jerry Herbe reported that a Board budget revision on the Planning Committee agenda was not necessary. Staff discovered a posting error that will bring the line item back into compliance once the error is adjusted.

Jerry Herbe reported that Glenwood Behavioral has taken an increased number of our clients this fiscal year and we need to increase their allocation by $22,500. In addition, we entered into an agreement with Access Hospital this year for $155,700 and their unit has been closed for the entire Fiscal Year. We do not have a date at this time for a possible reopening for that unit so we can zero out that allocation and we will revisit a possible Agreement with Access if and when they reopen. Jerry Herbe moved to reduce the allocation for the Access Hospital Agreement by $155,700 to $0 and to increase the allocation for the Glenwood Behavioral Agreement by $22,500 to a total allocation of $45,000, seconded by Ann Runner. Motion carried on voice vote.

Jerry Herbe reported that the Board continues to work with clients who have higher needs and are in need of a guardian. We have exceeded our budget for guardianship services for the fiscal year. We have been working with Sell, Hageman and Zimmerman in Sidney. We will need to increase our allocation to that line item by $4,000 to a total allocation of $71,500. Jerry Herbe moved to approve a $4,000 increase in the guardianship Agreement for a total allocation of $71,500, seconded by Jim McNerney. Motion carried on voice vote.

Board staff presented the Fiscal Year 2026 Contracts, Allocations and Budgets. Terri Becker highlighted some of the Administration Budget changes:

- Terri Becker said she had made a few salary adjustments based on what other Boards are doing and the current market. She said Miami County gave an across-the-board 5% increase, and she would like to offer that as a base, including to hourly staff. Some positions have additional adjustments. She said she is reviewing what to do with a position that had been eliminated this year, and because of that it is a net decrease.
- IT consulting is projected to be less in FY26.
- She said health insurance never goes down, but some current staff are not on the highest plan.
- She said we continue to look at utilization. As we moved into the building we have had to make some adjustments.
- Travel is increasing.
- Building and auto insurance is increasing.
- Total Administration Budget is a 6.6% decrease from FY25.
- As demand increases for Crisis Intervention Team trainings, it may be necessary to increase that line item.
- Allocation for Levy campaign is left at $7,500 per year. We will look at that when it's time to plan the next election cycle.

For FY26 Contract Projections, Terri Becker said:

- Staff continue to try to right-size allocations so funds are not tied up and not getting used, to get carryover under control.
- Terri said she thinks State funding will be fine this year, but doesn't know what will happen with Federal dollars.
- TCN's allocation is lower, as some of the funds are going directly to Courts. It is not a reduction of services. TCN is planning to open a recovery home with treatment on County Road 25A north of Troy.
- Recovery & Wellness Centers line items were adjusted to meet demand at the various locations. We also took out the startup funding that had been allocated for the Shelby County site.
- The Family Resource Center line item has been removed.
- Community Housing's line item sees a 19.3% increase largely due to additional property and maintenance, including the Hospital Diversion house in Bradford. There are numerous other properties owned by the Board and maintained by CHI that have deferred maintenance that needs caught up.
- Goodwill Easterseals sees a major increase. Board received a grant to provide Generation Rx prescription drug safety programming, and to do more sites for the WISE senior citizen mental health programming.
- ARPA Crisis Infrastructure is reduced as the final balance for the Bradford home project remodeling and startup expenses are determined.
- Cassie Pohl asked why jails are using less medications? Terri replied that she wasn't sure, and Beth Buchanan offered that they may be using local pharmacies for time-sensitive issues rather than Central Pharmacy.

Jerry Herbe moved to approve FY26 Contracts, Allocations and Budgets including the Board Administrative Budget as presented and authorize the Board Chair and Executive Director to execute necessary documents and take necessary actions to implement the contracts, allocations and budgets, seconded by Cassie Pohl. Motion carried by voice vote.

The next Finance Committee meeting will be Tuesday June 17 2025 at 11:30 AM.

PLANNING COMMITTEE – Cassie Pohl

Cassie Pohl reported on the May 6 Planning Committee meeting. The meeting featured a presentation by Chris Pinkelman and Ben Whitenack from TCN, including an overview of services and an update on the Farmhouse rehab project, anticipating opening in August.

Terri Becker provided information about Generation Rx, a prescription drug safety program. Goodwill Easterseals Miami Valley is contracted to provide the programming as a pilot project, funded in part by the Miami County Opioid Settlement grant.

Terri Becker led a discussion on the increased requests for treating our clients with high level needs. Information was provided on the state hospital wait times and challenges we are having working with clients who are not staying in their arranged placements. The committee discussed the need to find a balance between honoring the client's rights and finding appropriate care that may not be what the client desires at that time

Cassie moved to approve the May 6, 2025 Planning Committee minutes as presented, seconded by Marty Hobart. Motion carried on voice vote.

The next Planning Committee meeting is scheduled for Tuesday July 8 at Noon at the Tri-County Board Administration & Training Center.

COMMUNITY RELATIONS COMMITTEE – No Report

The next meeting of the Community Relations Committee is scheduled for Tuesday June 3 at Noon at the Tri-County Board Administration & Training Center. However, due to NOVA training June 3 and CIT Dispatcher training June 10, the June meeting may need to be moved or canceled. Brad Reed will email members of the Committee.

NOMINATING COMMITTEE – Jerry Herbe

Jerry Herbe provided the First Reading of the proposed slate of officers for FY2026. Dennis Butts was nominated to continue as Board Chair and Velina Bogart was nominated to continue as Vice Chair.

No other nominations were brought to the floor. A Second Reading and vote will be scheduled for the June Board meeting.

EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri Becker reported on the April CIT Academy for Law Enforcement Professionals. This is the 20th year for the Tri-County CIT Academy, and the 26th class. Twenty-three officers completed the Academy. The first CIT refresher Course for CIT officers who completed CIT more than three years ago, took place May 8 with 11 officers attending.

Terri said she is continuing to work with agencies about ways to improve recruitment and retention, but does not yet have a proposal to bring to the Board.

She said she has two Board members to submit for appointment, one OMHAS and one Shelby County. She said she is working to get terms aligned with the Fiscal Year, per OMHAS directives.

Terri spoke about a citizen-led effort to put a statewide constitutional amendment on the ballot that would eliminate property taxes. The language has been approved and groups are working to get signatures. She said that while even the proponents of the amendment admit that they are using it as a bargaining chip with the Ohio General Assembly for property tax reform, it does not appear that they are thinking through the consequences if it passes. ADAMH Boards, schools, libraries and many other agencies rely on property taxes to function.

Terri reported on a project to enhance services in jails to reduce relapse and recidivism. The three county jails together received about $500,000 to contract for services. Board staff are working with RWC and jail staff to implement the program.

Terri reported on a meeting concerning the role of 988 in the crisis hotline space. She said it was a very good meeting involving Board staff, RWC crisis hotline staff, Miami County 911 Center staff, Miami County Sheriff, OhioMHAS 988 staff, and representatives from NetCare Access, the 988 call center for the Tri-County Board area. She said there is work happening at several levels to make the systems better integrated, and the Board is working to educate the public on which number to call for various circumstances.

Terri reminded Board members that if they are approached by entities looking for Board funding, that Board policy requires that all requests for funding must start with the Executive Director.

Brad Reed showed off the coffee sleeves that promote 988. These are now available for distribution, if any Board members would like to approach coffee shops in their area.

She reminded Board members that the June meeting is important as they need to approve the Budget Commission packets so they can be submitted by the July deadline.

NEW BUSINESS

Cassie Pohl shared that CareSource is participating in Project ECHO (Extension for Community Healthcare Outcomes). She said they have upcoming programs on Medication Assisted Therapy for Opioid Use Disorder. Practitioners can receive Continuing Education or Continuing Medical Education credits. Cassie is the contact person for anyone interested.

ADJOURNMENT

There being no further business, Fredric Francis moved to adjourn, seconded by Velina. Motion carried on voice vote. The meeting adjourned at 12:53PM.

The next Full Board meeting will be Tuesday June 17 2025 at noon.

Dennis Butts, Chairperson

Rod Austin

Brad Reed