Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

April 15, 2025

BOARD MEMBERS PRESENT
Rod Austin
Velina Bogart
Dennis Butts
Jerry Herbe
Marty Hobart
Emily Hoisington
Terrie Hottle
Jim McNerney
Cassie Pohl
Ann Runner
Jason Wagner

BOARD MEMBERS EXCUSED
Chad Beanblossom
Fredric Francis
Chuck Wirick

BOARD MEMBERS ABSENT
Joe Gebhart

BOARD STAFF PRESENT
Tony Baker
Terri Becker
Beth Buchanan
Brad Reed

GUESTS PRESENT
Michelle Mason, Community Housing Inc.
Melissa Roessner, Recovery & Wellness Centers of Midwest Ohio
Cynthia Wion, Recovery & Wellness Centers of Midwest Ohio
Chris Pinkleman, TCN

The Tri-County Board of Recovery and Mental Health Services met at the Board Administration & Training Center in Troy Tuesday, April 15, 2025. Board Chair Dennis Butts called the meeting to order at 12:02 PM.

Board staff member Brad Reed took roll call. Eleven Board members attended, with three Board members excused and one absent. Four Board staff and four guests were present.

APPOINTMENT OF SECRETARY

Jerry Herbe agreed to be appointed secretary to attest to the Board meeting minutes for the current meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda. Rod Austin moved to approve the agenda, seconded by Velina Bogart. Motion carried on voice vote.

The Board reviewed the minutes of the February Board of Directors meeting. Cassie Pohl moved to approve the minutes of the February 18 2025 Board of Directors' meeting as presented, seconded by Emily Hoisington. Motion carried on voice vote.

BOARD GOVERNANCE

The Board reviewed two Policies - #403 Sick Leave and #405 Vacation Leave. Language changes were suggested to clarify the disposition of Sick Leave and Vacation Leave in the event of an employee opting to retire/rehire under PERS. The changes allow the employee's employment to be continuous, when the retire/rehire dates are contiguous. The employee will accrue Sick Leave and Vacation leave per the schedule, but will not be entitled to a second payout. Jim McNerney moved to adopt the language changes to Policy #403 Sick Leave and #405 Vacation Leave as presented, seconded by Terrie Hottle. Motion carried by voice vote.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Rod Austin

Before presenting the Finance Committee report, Terri Becker introduced Tony Baker, recently joining Board staff as Director of Finance and Administration. Terri said he has been here for about two weeks and is absorbing a massive amount of information about the Board and the position. Tony Baker said it is a pleasure to be here, that everyone has been very welcoming, and he is glad to get started.

Minutes of the February Finance Committee meeting were included in the Board packet for review. Rod Austin moved to approve the minutes of the February 18 2025 Finance Committee meeting as presented, seconded by Ann Runner. Motion carried on voice vote.

Financial Statements for February and March 2025 were included in the Board packet for review. Statements are cumulative and through March are 75% of the way through the Fiscal Year on a cash basis. FY25 revenue is at 79.3% and expenditures are at 57.0%. Rod Austin moved to accept the February and March 2025 Financial Statements as presented, seconded by Jason Wagner. Motion carried by voice vote.

The List of Transactions January through March 2025 was included in the Board Packet for review. Terri Becker said they did not note anything out of the ordinary for this quarter. Rod Austin moved to approve the List of Transactions January through March 2025 as presented, seconded by Jim McNerney. Motion carried by voice vote.

FY24 independent audit information for TCN Behavioral Health was included in the online packet. It was a clean audit with no issues noted. Board members did not get the Schedule of Federal Expenditures in the Board Packet. With about $1.8 million in Federal Block Grants, TCB is required to perform a 2 CFR Part 200 audit. Rod Austin moved to approve FY24 Independent Audit of TCN Behavioral Health as presented, seconded by Velina Bogart. Motion carried on voice vote.

Rod Austin reported that the Calendar Year Financial Reports have been filed with the State for both the Board and the Miami County FCFC that the auditors will use for audit purposes. FCFC has already heard from their auditors and their audit process has started. We have not heard anything yet at the Board but the auditors have started at the County offices so we should be hearing something soon.

The Board has not made the annual transfer into the Levy Campaign Reserve. Based on prior contributions, staff are recommending a $7,500 transfer into the reserve this year. Terri Becker said there is currently $45,000 in the Reserve and about $16,000 in the Friends for Mental Health bank account. Rod Austin moved to transfer $7,500 to the Levy Campaign Reserve, seconded by Terrie Hottle. Motion carried on voice vote.

Rod Austin reported that the State's Biennial Budget process is under way. We won't have final figures until closer to the beginning of the Fiscal Year.

Rod Austin informed the Board that Budget packets are going out today. Staff has worked to further simplify the process this year by eliminating some of the information that we have not fully utilized in recent cycles. This should make the documents easier for agencies to complete. The applications are due back to the Board in time for us to review them and get questions answered and changes made in time for the May meeting, when we will approve contracts and budgets.

The next Finance Committee meeting will be Tuesday May 20 2025 at 11:30 AM.

PLANNING COMMITTEE – Cassie Pohl

Cassie Pohl reported on several upcoming trainings being offered by the Tri-County Board. Information about each of the trainings was included in the Board Packet. As of today, NOVA Basic has 42 signed up, NOVA Advanced has 33, and EMDR has 29 practitioners registered. Dialectical Behavior Therapy is the next training being considered.

Tri-County Board staff assisted jail staff in the three counties with applications for Opioid Remediation funds. If awarded, the funds will be used to expand the offerings of treatment and related services in the jails. Details about the grant opportunity was included in the Board Packet for review.

Cassie reported about a Youth Led Prevention design contest for Alcohol Awareness.

Information about the Board's Community Assessment and Plan (CAP) was included in the Board Packet. Data for 2023-25 is presented in an online Clear Impact Scorecard. Board members were given instructions on how to access the Scorecard to review the data. Staff are preparing for the 2026-28 CAP.

Cassie moved to approve the March 4, 2025 Planning Committee minutes as presented, seconded by Ann Runner. Motion carried on voice vote.

The next Planning Committee meeting is scheduled for Tuesday May 6 at Noon at the Tri-County Board Administration & Training Center.

COMMUNITY RELATIONS COMMITTEE – Marty Hobart

The Community Relations Committee met at the Board Administration & Training Center April 1, 2025 with five members and two Board staff present. Draft minutes from the April 1, 2025 Community Relations Committee Meeting were distributed in the Board Packet for review.

Marty Hobart reported that the results of the poll to determine the best day and time for the Annual Meeting and Artists Reception indicated Tuesday October 21 from 4-6PM. Since according the Bylaws, the Annual Meeting date is set by the Board Chair, Dennis approved the recommended day and time.

Marty Hobart reported that Board staff had collaborated with OhioMHAS and the OSU Extension Office in Darke County to do outreach related to farm stress and the Highly Pathogenic Avian Influenza affecting poultry operations in Darke County.

Marty reported on a project to promote 988 using coffee sleeves. OACBHA has made mini-grant funds available, and the Board will print and distribute 25,000 coffee sleeves to independent coffee shops. Marty said the list of locations will be shared with Board members to identify any opportunities for Board members to approach the coffee shops.

Marty also reported on a grant to improve the Board system's disaster preparedness by reviewing and revising policies and procedures, developing an Advisory Committee, and securing equipment.

Marty Hobart moved to approve the minutes of the April 1, 2025 Community Relations Committee meeting as presented, seconded by Velina Bogart. Motion carried on voice vote.

The next meeting of the Community Relations Committee is scheduled for Tuesday June 3 at Noon at the Tri-County Board Administration & Training Center. However, due to NOVA training June 3 and CIT Dispatcher training June 10, the June meeting may need to be moved or canceled.

EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri reiterated that she is happy to have Tony Baker on board. She said he is learning fast and will be a good addition to the team.

She said CIT Academy for Law Enforcement Professionals is coming up this month. 23 officers are enrolled. This is the 20th year for the Tri-County CIT Academy, and the 26th class.

Terri said she has met with Cynthia Wion, Executive Director of Recovery & Wellness Centers of Midwest Ohio, and Lori Strobl, Executive Director of TCN Behavioral Health, to discuss opportunities to enhance staff recruitment and retention. Cynthia said RWC can't compete with other providers on what they receive from Medicaid.

Terri said the funds the Board approved for provider facilities improvements were well-received and appreciated, as the funds will help agencies help clients.

She said the search for a group home location was ongoing. New Housing Ohio had toured TCN's buildings in Troy, but Troy zoning will not allow it.

Terri said House Bill 28 would remove the option of putting a replacement levy on the ballot. A replacement keeps the already-approved millage rate, but resets the calculations on what amount the millage is collected at. Bill sponsors believe the current system is confusing to voters.

EXECUTIVE SESSION

Board Chair Dennis Butts called for a roll call vote to enter into Executive Session to discuss the Executive Director's Employment Agreement. Brad Reed called the roll. All members in attendance voted affirmative, with no objections and no abstentions. The Board entered into Executive Session at 12:38 PM along with Terri Becker.

The Board returned to Open Session at 12:51 PM.

In action related to the Executive Session, Rod Austin moved to alter the Executive Director's Employment Agreement related to the retire/rehire option that will set her leave time at the time of her rehire to 320 hours of paid administrative leave that may be used until sick leave or vacation leave time

can be built up, and that the parties understand there will be no payout of unused administrative leave hours, seconded by Velina. Motion carried by voice vote.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Dennis Butts declared the meeting adjourned at 12:51PM.

The next Full Board meeting will be Tuesday June 17 2025 at noon.

Dennis Butts, Chairperson

Jerry Herbe

Brad Reed