Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

January 21, 2025

BOARD MEMBERS PRESENT
Rod Austin
Chad Beanblossom
Velina Bogart
Dennis Butts
Fredric Francis
Jerry Herbe
Emily Hoisington
Terrie Hottle
Cassie Pohl
Ann Runner
Jason Wagner

BOARD MEMBERS EXCUSED
Marty Hobart
Jim McNerney
Chuck Wirick

BOARD MEMBERS ABSENT
Joe Gebhart

BOARD STAFF PRESENT
Terri Becker
Steve McEldowney
Brad Reed
Kim Train

GUESTS PRESENT
Michelle Mason, Community Housing Inc.
Chris Pinkleman, TCN
Melissa Roessner, Recovery & Wellness Centers of Midwest Ohio

The Tri-County Board of Recovery and Mental Health Services met at the Board Administration & Training Center in Troy Tuesday, January 21, 2025. Board Chair Dennis Butts called the meeting to order at 12:00 PM.

Board staff member Brad Reed took roll call. Eleven Board members attended, with three Board members excused and one absent. Four Board staff and three guests were present.

## APPOINTMENT OF SECRETARY

Cassie Pohl agreed to be appointed secretary to attest to the Board meeting minutes for the current meeting.

## APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda. Ann Runner moved to approve the agenda, seconded by Velina Bogart. Motion carried on voice vote.

The Board reviewed the minutes of the November Board of Directors meeting. Fredric Francis moved to approve the minutes of the November 19 2024 Board of Directors' meeting as presented, seconded by Chad Beanblossom. Motion carried on voice vote.

BOARD GOVERNANCE

Terri Becker discussed the implications of House Bill 257, which was signed into law by Gov. DeWine. The law goes into effect 90 days after the signing, and would allow the Board to meet virtually or hybrid, within a defined set of conditions. Terri said discussions with fellow Board Executive Directors indicates that several single-county Boards have already decided they will not do it. Multi-county Boards such as ours are considering the pros and cons. Board Attorney Grant Kerber also has some concerns, specifically that the law is complicated, and if the Board made a mistake in implementation then any actions taken at that meeting could be rendered null and void. It would require a change to Board policy, and a process to assure public access and accountability. Board members said it would allow for some flexibility in the case of bad weather or health emergency. It was also suggested that we make the necessary policy changes and have a system ready, but only use it in extreme need. Terri said she and staff would continue to work on it and maybe have something for the Board to consider by summer.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Jerry Herbe

Minutes of the November Finance Committee meeting were included in the Board packet for review. Jerry Herbe moved to approve the minutes of the November 19 2024 Finance Committee meeting as presented, seconded by Velina Bogart. Motion carried on voice vote.

Financial Statements for November and December 2024 were included in the Board packet for review. Statements are cumulative and through December are 50% of the way through the Fiscal Year on a cash basis. FY25 revenue is at 46.8% and expenditures are at 40%. Steve McEldowney said most of the revenue lines are at 50%, although some are one-time receipts at 100% and some are delayed as they are on a reimbursement basis. State Opioid Response (SOR) funds became effective September 30 we are still waiting to get that officially approved. He said expenses are at 40%, which is a little higher percentage than this time last year as staff has worked to right-size some of the contracts that had been under-utilized. He said the Board made the last payment to Family Resource Center, which came in under what he thought it might be. Jerry Herbe moved to accept the November and December 2024 Financial Statements as presented, seconded by Fredric Francis. Motion carried by voice vote.

The List of Transactions for October through December 2024 was included in the Board packet for review. Jerry Herbe moved to approve the October through December 2024 List of Transactions as presented, seconded by Rod Austin. Motion carried by voice vote.

FY24 independent audit information for Community Housing of Darke, Miami & Shelby Counties, and Darke County Recovery Services DBA Recovery & Wellness Centers of Midwest Ohio was included in the Board packet for review. Steve said there were not issues or findings for either audit. He commended both agencies for the clean audits. Jerry Herbe moved to approve the FY24 independent audits of Community Housing of Darke, Miami & Shelby Counties, and Darke County Recovery Services DBA Recovery & Wellness Centers of Midwest Ohio as presented, seconded by Terrie Hottle. Motion carried on voice vote.

Terri Becker provided an update on the ARPA grant hospital diversion/step down project. She said the facility is open, currently has three clients, and Recovery & Wellness is screening a fourth.

The Board's Director's and Officer's policy renews in March. This will be the third year of a three-year policy and includes cyber security coverage. The current policy is for $3,000,000 in coverage

with a $25,000 deductible. Current premiums are $6,764. Staff will work with the current provider to secure another multi-year policy.

Current Board mileage reimbursement rate is $.60 per mile. The Federal rate was increased on January 1, 2025 to $.70 per mile, up from $.67. Terri and Steve ask the Board to consider increasing the mileage rate to $.63 per mile effective January 1, 2025. Terri said the Board rate is a little under the maximum allowable Federal rate, because if the Federal rate is reduced, it could affect employee's tax liability. Steve said making the change retroactive to January 1 helps keep the mileage reimbursement sheets cleaner. Jerry Herbe moved to approve the FY25 mileage rate increase to $.63 per mile effective January 1, 2025, seconded by Ann Runner. Motion carried by voice vote.

The Board approved a new Inventory System Policy in April 2020. This Policy details the Board's inventory system for furnishings and equipment valued at $250 or more and the process staff would follow. As prices have continue to increase staff would like to increase the threshold from the current $250 to $400. This would allow the removal of lower cost items from current inventory tracking. Steve McEldowney said staff reviewed recent purchases, such as backup drives, where some exceeded the $250 and some did not. He said the $400 amount seems to be a good balance for those items which need to be tracked. Jerry Herbe moved to approve increasing the current threshold amount of $250 to an amount of $400 in the Inventory System Policy #122 and to also remove from current inventory tracking any item under the new $400 threshold, seconded by Ann Runner. Motion carried by voice vote.

The next Finance Committee meeting will be Tuesday February 18 2025 at 11:30 AM.

PLANNING COMMITTEE – No Report

The next Planning Committee meeting is scheduled for Tuesday March 4 at Noon at the Tri-County Board Administration & Training Center.

COMMUNITY RELATIONS COMMITTEE – No Report

The next meeting of the Community Relations Committee is scheduled for Tuesday February 6 at Noon at the Tri-County Board Administration & Training Center.

EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri informed the Board that the "TCB family is continuing to grow." IT Manager Conner Lewis welcomed their first child in December, and Coordinator of Prevention, Education and Training Julia Rose is expecting her second in June.

She said staff has submitted a grant to OhioMHAS for $50,000 to connect crisis services to Emergency Management Agencies at the county level and to support regional continuity in the event of disaster.

She said there is still no word on funding for Mobile Response and Stabilization Services (MRSS) for youth. It was supposed to have been up and running by now. She said we are working with Case Western for Intensive Home Based Therapy (IHBT).

Terri reiterated the stigma preventing the opening of an adult mental health group home. She said work continues on a potential Greenville site at the Zoning Board stage.

EXECUTIVE SESSION – Dennis Butts

Board Chair Dennis Butts called for the Board to enter into Executive Session to discuss the Executive Director's employment agreement. On roll call, all members present voted in the affirmative, with no objections and no abstentions. The Board entered into Executive Session at 12:50 pm. Executive Director Terri Becker was asked to stay for the Executive Session.

The Board returned to regular session at 1:00 pm.

Following the discussion in Executive Session, Fredric Francis moved to publish a 60-day notice to exercise the right to terminate and rehire Executive Director Terri Becker so that she is eligible to receive her retirement, and to have Terri work with Board legal counsel so that the Board can take necessary steps so that she is able to retain her sick leave and vacation time until she leaves Board employment, seconded by Terri Hottle. Motion carried on voice vote.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Fredric Francis moved to adjourn, seconded by Cassie Pohl. Motion carried by voice vote. Dennis Butts declared the meeting adjourned at 1:02 p.m.

The next Full Board meeting will be Tuesday January 21 2025 at noon.

Dennis Butts, Chairperson

Cassie Pohl

Brad Reed