Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

November 19, 2024

BOARD MEMBERS PRESENT
Rod Austin
Chad Beanblossom
Velina Bogart
Dennis Butts
Fredric Francis
Jerry Herbe
Marty Hobart
Terrie Hottle
Jim McNerney
Cassie Pohl
Ann Runner
Jason Wagner

BOARD STAFF PRESENT
Terri Becker
Beth Buchanan
Steve McEldowney
Brad Reed
Kim Train

GUESTS PRESENT
Michelle Mason, Community Housing Inc.
Doug Metcalfe, SafeHaven
Chris Pinkleman, TCN
Melissa Roessner, Recovery & Wellness Centers of Midwest Ohio

BOARD MEMBERS EXCUSED
Emily Hoisington

BOARD MEMBERS ABSENT
Joe Gebhart
Chuck Wirick

The Tri-County Board of Recovery and Mental Health Services met at the Board Administration & Training Center in Troy Tuesday, November 19, 2024. Board Chair Dennis Butts called the meeting to order at 12:00 PM.

Board staff member Brad Reed took roll call. Twelve Board members attended, with two Board members absent and one excused. Five Board staff and four guests were present.

Terri Becker welcomed Kim Train, Director of Youth and Family Programs. Kim had previously been with the Board and returns in a new position to help focus efforts on youth and family. She will be the program coordinator for Miami County Family & Children First Council and NAMI Darke Miami and Shelby Counties, and will help connect the Board to other related programs in the service area.

APPOINTMENT OF SECRETARY

Jason Wagner agreed to be appointed secretary to attest to the Board meeting minutes for the current meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda. Fredric Francis moved to approve the agenda, seconded by Jason Wagner. Motion carried on voice vote.

The Board reviewed the minutes of the September Board of Directors meeting. Rod Austin moved to approve the minutes of the September 17 2024 Board of Directors' meeting as presented, seconded by Jim McNerney. Motion carried on voice vote.

BOARD GOVERNANCE

Terri Becker recapped the Board's Annual Training in October. Tony Coder, Executive Director of the Ohio Suicide Prevention Foundation presented the "State of the State for Suicide Prevention." Terri noted that the topic meets one of the priorities in the Board's Three-Year Strategic Plan. For Board members not able to be in attendance, Brad distributed flash drives and folders with the presentation.

Terri informed the Board that one of the Board members had been approached by a staff member of a former contracted agency with concerns, some of which were based on incorrect information. Terri reviewed the complaint procedure, stating that issues should be directed to her, unless the complaint is specifically about the Executive Director, in which case it should be directed to the Board Chairperson.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Jerry Herbe

Minutes of the September Finance Committee meeting were included in the Board packet for review. Jerry Herbe moved to approve the minutes of the September 17 2024 Finance Committee meeting as presented, seconded by Chad Beanblossom. Motion carried on voice vote.

Financial Statements for September and October 2024 were included in the Board packet for review. Statements are cumulative and through October are 33% of the way through the Fiscal Year on a cash basis. FY25 revenue is at 42.8% and expenditures are at 26.8%. Steve McEldowney said the Board has received close to 50% of projected revenue for the Fiscal Year. While expenses typically lag as billings come in after services are rendered, but FY2025 is a couple of points ahead of FY2024. Jerry Herbe moved to accept the September and October 2024 Financial Statements as presented, seconded by Terrie Hottle. Motion carried by voice vote.

Final Fiscal Year 2024 Financial Statements reflect revenue collection at 101.9% of projections for the year and expenditures at 78.7% for the year. Revenue collection was higher than the budgeted amounts in a few lines. Contract underutilization at 76% contributed to the lower overall expense percentage. We ended FY24 with just over $10.29 million of which $3.170 million was designated as Capital Reserve, $1.45 million as Operating Reserve, $45,000 as Levy Campaign Reserve, and just over $5.62 million as Unencumbered. Total Board cash for the year increased by $1.1 million. Year-end payroll accruals are included on the statements as well. Steve McEldowney said some of capital pushed back into FY2024. He said some of the contract underutilization is due to unused hospital days, and we are working on right-sizing those contracts to get closer to and end of year balanced budget. Jerry Herbe moved to approve the Final Fiscal Year 2024 Financial Statements as presented, seconded by Velina Bogart. Motion carried by voice vote.

The List of Transactions for July through September 2024 was included in the Board packet for review. Steve McEldowney pointed to a couple of one-time payments to rehab the ARPA property for the diversion unit. Jerry Herbe moved to approve the July through September 2024 List of Transactions as presented, seconded by Rod Austin. Motion carried by voice vote.

Terri Becker provided an update on the ARPA grant hospital diversion/step down project. She said the remodeling work is finished and Recovery & Wellness Centers of Midwest Ohio is hiring and

training staff. Board staff and RWC are getting the referral process in place. A walk-through for Board members and staff is scheduled for November 26 from 4-6pm. Brad Reed will send an email with specifics on time and location.

Jerry Herbe said the Board is able to make changes to the budget figures that were prepared in June before they are finalized and entered into the County system for the new calendar year. Changes in revenue have been made based on expected receipt of Federal and ARPA funding. Steve McEldowney said revenues were reduced due to another federal grant being less than expected, and the ARPA line was adjusted to what he thinks the Board will spend this calendar year. Several expenditure line items have been adjusted based on current spending and projected account utilization as well as the unspent ARPA being broken out based on required tracking of funds. Steve said with the Board's approval, staff can enter the changes into the County system and be ready to get Purchase Orders for Calendar Year 2025. Jerry Herbe moved to approve the CY2025 Revenue Projection and Appropriations revisions as presented, seconded by Cassie Pohl. Motion carried by voice vote.

Jerry Herbe reported that inpatient placements to AM Behavioral Health are higher than anticipated this year and at this point we will need to increase the contract amount. Steve McEldowney said several other facilities used to take jail holds – persons who are incarcerated but temporarily released to an inpatient treatment facility. One of those is closed for remodeling, and another has new leadership. AM has been taking the jail holds so their referrals have increased. The contact was fully expended this week. The Board had approved a contract with Wilson Health for the New Vision detox services. We had not received a signed contract, and that unit is now closed. Steve said he will move those funds where they are being utilized. Steve said the net increase to the AM Behavioral Health contract is $40,500 for a total FY25 Contract amount of $81,000. Jerry Herbe moved to approve increasing the FY25 Contract with AM Behavioral Health for Inpatient Services by $40,500 for a total FY25 Contract amount of $81,000, seconded by Fredric Francis. Motion carried by voice vote.

Quarterly Agency Financial Indicators were included in the mail out for review. Steve said the charts include one for the full Fiscal Year 2024 and one for First Quarter FY25 still includes Family Resource Center. He said that will be removed going forward. Staff is reviewing data to see what should be included in the indicators.

The next Finance Committee meeting will be Tuesday January 21 2025 at 11:30 AM.

PLANNING COMMITTEE – Cassie Pohl

The Planning Committee met November 5 at the Administration & Training Center.

Terri Becker and Cynthia Wion, Executive Director of Recovery and Wellness Centers of Midwest Ohio, gave an update on the Recovery Homes in the three counties. The homes in Miami and Shelby Counties have a success rate of 75% while the home in Darke County has a 25% success rate. Possible reasons for this were discussed. Cynthia and Terri will work on improving the Darke County success rate by meeting with the Darke County Courts and Sheriff to discuss ways to increase program compliance with participants.

Terri Becker informed the Committee that the New Vision detox program at Wilson Hospital closed without notice. They had not returned the FY25 contract. Nova Behavioral Health staff in attendance reported they are working on enhancing their ability to take alcohol detox.

Terri Becker and Cynthia Wion provided an update on the Shelby County RWC location. Services are increasing. Staff are participating in compliance training. They still need one additional

clinical staff. All clients get an appointment when they call in. They are working very diligently to build relationships and needed programs. They are working with the Sidney Schools to provide services to the Impact Program. Community partners have been very welcoming and pleased with the change.

Terri Becker and Cynthia Wion provided updates on the home in Bradford that will be used for diversion and as a step-down location. The renovations are completed at the home. The furniture has arrived. They are still hiring staff. They may open 12/1/2024. A tour will be schedule soon for Board members.

The Planning Committee minutes were included in the Board packet for review. Cassie Pohl moved to approve the November 5 2024 planning Committee minutes as amended, seconded by Marty Hobart. Motion carried on voice vote.

The next Planning Committee meeting is scheduled for Tuesday January 7 at noon at the Tri-County Board Administration & Training Center.

COMMUNITY RELATIONS COMMITTEE – No Report

The Community Relations Committee did not meet for its regularly scheduled meeting October 1, as Board staff and Committee members attended the ribbon-cutting ceremony at the Recovery & Wellness location on Vandemark Road in Sidney. Brad Reed reported that the ribbon-cutting was very well attended by the Shelby County community.

The next meeting of the Community Relations Committee is scheduled for Tuesday December 3 at Noon at the Tri-County Board Administration & Training Center.

EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri Becker directed the Board's attention to the Annual Report to the Community for Fiscal Year 2024 that was distributed at the meeting. Board fiscal staff were able to close out accounts for FY24 and Brad Reed was able to put together the report earlier than it has been in recent years. The Annual Report will be distributed to County Commissioners and the OMHAS Director, and will be posted on the Board's website.

Terri thanked the Board members who attended the RWC ribbon-cutting. She said Board members, Shelby County Commissioners, the mayor of Sidney and a lot of RWC staff attended.

Terri said the evening event for the Annual Meeting and Artists Reception was not well attended. Staff and the Community Relations Committee will revisit to see how attendance could be improved. The Geraldine B. Nelson Advocacy Award was given to Cynthia Wion, Executive Director of Recovery & Wellness Centers, for all of the work in bringing new programs and facilities online over the past year. The art that was named Director's Choice will remain on display in the Training Center along with select other works that were in the Art of Recovery exhibit. Dennis Butts encouraged the other Board members to attend in the future, saying he found it to be very inspirational.

Terri said Board staff are in the final planning stages for CIT Academy for Law Enforcement Professionals December 9-12. There are 26 officers enrolled.

Terri mentioned a new partnership with the Scott Family McDonald's franchises. Brad Reed will be providing short "Mental Health Moments" for the employee newsletter. Velina Bogart asked whether she could use them for Edison students as well.

Terri provided an update on House Bill 257, which would allow hybrid meetings for ADAMH Boards when certain conditions are met. The bill is still working its way through the system and has support in both the House and Senate. The sponsor has indicated the bill will be reintroduced in the next session if no action is taken before the end of the legislative year. Terri said it could be helpful, especially in winter, since some of our Board members have significant travel distances.

Terri provided an update on the State Opioid and Stimulant Response grant. She said the Tri-County Board has been receiving about $450,000 per year, but the application was changed to a competitive process rather than an allocation. She said all Boards got cut by around 35% from FY2024 levels. She did say the Board has sufficient funds to backfill services, if necessary. No contract adjustments will be needed at this time.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Fredric Francis moved to adjourn, seconded by Velina Bogart. Motion carried by voice vote Dennis Butts declared the meeting adjourned at 12:38 p.m.

The next Full Board meeting will be Tuesday January 21 2025 at noon.

Dennis Butts, Chairperson

Jason Wagner

Brad Reed