

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

March 19, 2024

BOARD MEMBERS PRESENT

Rod Austin
Chad Beanblossom
Velina Bogart
Dennis Butts
Fredric Francis
Jerry Herbe
Marty Hobart
Emily Hoisington
Terrie Hottle

BOARD STAFF PRESENT

Terri Becker
Beth Buchanan
Steve McEldowney
Brad Reed

GUESTS PRESENT

Leslie Gardner, Haven
Michelle Mason, Community Housing
Melissa Roessner, Recovery & Wellness
Centers of Midwest Ohio

BOARD MEMBERS EXCUSED

Joe Gebhart
Jim McNerney
Ann Runner
Jason Wagner
Chuck Wirick

BOARD MEMBERS ABSENT

The Tri-County Board of Recovery and Mental Health Services met at the Board Administration & Training Center in Troy Tuesday, March 19, 2024. Board Chair Dennis Butts called the meeting to order at 12:00 Noon.

Board staff member Brad Reed took roll call. Nine Board members attended, with five Board members excused. Four Board staff and three guests were present.

Terri Becker introduced new Board member Fredric Francis, appointed by the Miami County Commissioners to a partial term ending June 30 2024, and a full term beginning July 1 2024 ending June 30 2028. Fred holds a doctorate in business administration from Walden University, and is an accountant with Premier Health Partners. He also owns a management and financial accounting business. He is a resident of West Milton. Board Chair Dennis Butts administered the Oath of Office.

APPOINTMENT OF SECRETARY

Velina Bogart agreed to be appointed secretary to attest to the Board meeting minutes for the March meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda. Fredric Francis moved to approve the agenda as presented, seconded by Rod Austin. Motion carried on voice vote.

The Board reviewed the minutes of the February Board of Directors' meeting and March 5 2024 Special Meeting.

Chad Beanblossom moved to approve the minutes of the February 20 2024 Board of Directors' meeting as presented, seconded by Velina Bogart. Motion carried on voice vote.

Rod Austin moved to approve the minutes of the March 5 2024 Special Meeting as presented, seconded by Marty Hobart. Motion carried on voice vote.

BOARD GOVERNANCE – Dennis Butts/Terri Becker

As a follow up to the February discussion about Policy 302 Employment Categories, Terri Becker presented a draft revision which specifies that holidays are prorated for part-time employees. Velina Bogart moved to approve Policy 302 as presented, seconded by Fredric Francis. Motion carried on voice vote.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Jerry Herbe

Minutes of the February Finance Committee meeting were included in the Board packet for review. Jerry Herbe moved to approve the minutes of the February 20 2024 Finance Committee meeting as presented, seconded by Fredric Francis. Motion carried on voice vote.

Financial Statements for February 2024 were included in the Board packet for review. Statements are cumulative and through February are 67% of the way through the Fiscal Year on a cash basis. FY24 revenue is at 65.6% and expenditures are at 46.3%. Steve McEldowney said the Board will be receiving the second half of the levy revenues. Expenditures lag but are on target with prior years at this point in the year. Jerry Herbe moved to accept the February 2024 Financial Statements as presented, seconded by Fredric Francis. Motion carried by voice vote.

Jerry Herbe reported that the Board's Calendar Year 2023 audit information has been submitted to the State's website and to date we have not had any communication with the independent auditor.

Terri Becker gave an update on the building project. She said we are paying the final invoices and retainage as the work has been substantially completed. A repair to the boiler flues is waiting for correct parts to ship. She said the final total for construction was just over \$4 million and no debt. A few final purchases for miscellaneous furnishing will be completed in the next few months.

Terri said the ARPA grant project for a hospital diversion/step down unit is progressing, as the Board is under contract to purchase a 5 bedroom, 3 bath house in Eastern Darke County. The recent tornado passed about a quarter mile from the house, but no damage was done. The appraisal for the property came in above the purchase price. The seller has agreed to make safety and habitability changes to electrical, plumbing a roof issues noted during the inspection. She asked the Board to approve moving funds out of Capital Reserves for the property purchase. Moving funds into and out of the reserve requires Board action. Jerry Herbe moved to transfer \$405,000 out of Capital Reserves to cover the purchase of property in support of the ARPA project, seconded by Rod Austin. Motion carried by voice vote.

Jerry Herbe reported that the Board has not transferred allocated funding to the Levy Campaign Reserve for this year. Up to \$7,500 has been allocated for this year to transfer into the reserve to continue building the balance for the next campaign. Based on the actual cost of the last campaign and the balance of funds remaining after the campaign, staff recommends moving \$5,000 to the reserve for this year. Moving funds into and out of the reserve requires Board action. Terri Becker explained for the benefit of Board members who have come on the Board since the last levy campaign in 2021 that ADAMH Boards have a State Attorney General opinion carve-out that allows them to use staff time and Board funds to run

levy campaigns. Jerry Herbe moved to transfer \$5,000 to the Levy Campaign Reserve Fund, seconded by Velina Bogart. Motion carried by voice vote.

Jerry Herbe reported that staff will be getting budget packets out to the agencies soon. We do not have allocation information from the State yet but will be making projections so that we can get figures out to the agencies for planning purposes.

Contracts and budgets will be on the Board's agenda for approval in May. As the final figures become available we will be able to adjust contracts if necessary.

The next Finance Committee meeting will be Tuesday April 16 2024 at 11:30 AM.

PLANNING COMMITTEE – No Report

The next Planning Committee meeting is to be determined.

COMMUNITY RELATIONS COMMITTEE – No Report

The next Community Relations Committee is to be determined.

EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri once again welcomed Fredric Francis to the Board and thanked him for his willingness to serve. She said Cassie Pohl is interested in returning when eligible, and that would complete the Miami County contingent. Mandy Martin has expressed interest in returning as well, which would complete Darke County. We are still looking for two appropriate candidates from Shelby County.

Terri said a meeting has been scheduled with our 988 provider and OhioMHAS.

She said there is new leadership at OhioMHAS, with LeeAnn Cornyn taking over as Director. She said the Board association is watching for any apparent changes in priorities. One development is that they have reopened the rule affecting how Boards can work with prevention coalitions. A recent interpretation severely restricted what role Boards could play with coalitions.

Terri brought new Problem Gambling Prevention promotional items to the attention of the Board. These items will be used to promote problem gambling prevention with the new "Pause Before You Play" campaign, which focuses on online sports betting.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Dennis Butts declared the meeting adjourned at 12:24 p.m.

The next Full Board meeting will be Tuesday April 16 2024 at Noon.

Dennis Butts, Chairperson

Velina Bogart, Secretary

Brad Reed