

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

May 17, 2023

BOARD MEMBERS PRESENT

Lou Ann Albers  
Velina Bogart  
Dennis Butts  
Jerry Herbe  
Terrie Hottle  
George Lovett  
Mandy Martin  
Cassandra Pohl  
Jason Wagner

BOARD STAFF PRESENT

Beth Adkins  
Terri Becker  
Steve McEldowney  
Brad Reed

GUESTS PRESENT

Michelle Mason, Community Housing  
Chris Pinkleman, TCN  
Cynthia Wion, Recovery & Wellness Centers  
of Midwest Ohio

BOARD MEMBERS EXCUSED

Rod Austin  
Marty Hobart  
Pat Jacomet  
Ann Runner  
Chuck Wirick

BOARD MEMBERS ABSENT

The Tri-County Board of Recovery and Mental Health Services met at the Board Administration & Training Center in Troy Wednesday, May 17, 2023. Board Chair George Lovett called the meeting to order at 6:45 p.m.

Board staff member Brad Reed took roll call. Nine Board members attended, with five Board members excused. Four Board staff and three guests were present.

APPOINTMENT OF SECRETARY

Velina Bogart agreed to be appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Dennis Butts moved to approve the agenda as presented, seconded by Cassie Pohl. Motion carried on voice vote.

The Board reviewed the minutes of the April Board of Directors' meeting. Jason Wagner moved to approve the minutes of the April 19 2023 Board of Directors' meeting as presented, seconded by Terrie Hottle. Motion carried on voice vote.

BOARD GOVERNANCE – George Lovett/Terri Becker

Terri Becker directed the Board to copies of the Annual Report to the Community for Fiscal Year 2022. A PDF of the Annual Report is posted to the Board's website, and copies are sent via email to

Commissioners in the three counties and to the Director of the Ohio Department of Mental Health and Addictions Services.

The Board Packet contained a draft of a Board Resolution calling on the Ohio Senate to restore base funding for ADAMH Boards in the ongoing State Biennium Budget process. In the version of the budget bill passed by the House, there is an overall increase in funding for behavioral health, but special projects and set-asides actually reduce funding to the Boards by \$11 million. Lou Ann Albers moved to adopt the resolution as presented, seconded by Velina Bogart. Motion carried on voice vote.

## OLD BUSINESS/COMMITTEE REPORTS

### FINANCE COMMITTEE – Jason Wagner

Minutes of the April Finance Committee meeting were included in the Board packet for review. Jason Wagner moved to approve the minutes of the April 19 2023 Finance Committee meeting as presented, seconded by Pat Jacomet. Motion carried on voice vote.

Financial Statements for April 2023 were included in the Board packet for review. Statements are cumulative and through April are 83% of the way through the Fiscal Year on a cash basis. FY23 revenue is at 80.5% and expenditures are at 57.3%. Steve McEldowney said the Board has received 100% of state funds for the Fiscal Year. If an over/under is shown as a negative number, that means the Board collected more funds than budgeted. Steve said expenses are largely coming in as projected. Jason Wagner moved to approve the April 2023 Financial Statements as presented, seconded by Jerry Herbe. Motion carried on voice vote.

Steve McEldowney said he had not heard from the auditors in a while, and when contacted they told him the original auditor is no longer with the firm. Representatives of the audit firm provided Steve with open questions they had not been able to get from the County. Board staff is working with the auditors to get the information requested.

Terri Becker gave an update on the building project. She said there has not been much movement. Board staff is looking into possible alternate sources for the network switches. There are a few other items such as grass seeding and light pole that need attended to, but the big thing is the IT equipment that has not yet been installed.

An administrative budget revision is needed for the Auditor/Treasurer Fees line item for expenses related to the November 2021 election. Steve McEldowney said the Board had expected the expense to appear in the FY2022 budget, but an expense of \$19,000 was received in August of this Fiscal Year. The increase is \$14,000 for a total of \$65,000. Jason moved to increase the FY23 Administrative Budget Auditor/Treasurer Fees line item by \$14,000 to a total revised Auditor/Treasurer amount of \$65,000 as presented, seconded by Dennis Butts. Motion carried on voice vote.

Quarterly Agency Financial Indicators were included in the Board packet for review. Steve McEldowney said all agencies are current in their submittal of statements. Steve said a couple of the larger contracts are with agencies that have multiple locations and our Board area is a smaller piece of their overall business. Steve said we are seeing some decrease in overall cash flow with some of the agencies and he will continue to monitor it. Terri Becker said Medicaid rates are a hot issue in the State budget discussions. She said the Board is not required to hold to Medicaid rates for services we fund. Board-paid services represent a small piece of the agencies' billings, but an increase could help their bottom line some.

Terri Becker provided an update on the State Biennium Budget negotiations. She pointed to a summary analysis by the trade association Ohio Association of County Behavioral Health Authorities for a summary of the impact of proposed changes. The summary was distributed at the Board meeting.

Steve McEldowney led a review of the Administrative Budget, Budget Narrative and Contract Projections and Allocations for Fiscal Year 2024.

- Line 0.0 Salaries reflects a 5% increase. Steve said with recent high inflation rates the increase is an attempt to keep up. Benefits line items also increased as they are based on a percentage of salaries. The Health Insurance line shows a slight decrease due to policy elections.
- Budget items related to the new building are adjusted as we begin to settle in and have a better idea of ongoing expenses.
- The Administrative Budget for FY2024 projects a slight decrease of \$7,391 from FY23.
- In the Board Services to Agencies, Community Housing's budget was decreased to reflect the shift of Recovery Home operations to Recovery & Wellness Centers.
- Steve projects \$200,000 to pay out the rest of the General Contractor contract and for other work not covered in the GC contract. He is also extending the One-Time Move item into FY24 as there are still some anticipated items that won't be completed by the end of FY23.

For agency contract projections, which reflect an overall increase of \$137,320, Steve highlighted:

- Adjustment to the TCN contract due to part of the SOR grant ending, and adding Intensive MAT and non-traditional hours;
- Recovery & Wellness reflect a big increase in part due to taking on the operation of the Recovery Homes;

Terri Becker said there is a new contract with SteadyPath, a transitional care/stabilization unit in Findlay. SteadyPath is a regional project for persons coming out of hospitals who may need a few days or weeks to adjust. She said NOVA Behavioral Health in Dayton will also do stabilization. Jason Wagner moved to approve FY24 Contracts and allocations and the FY24 Board Administrative Budget as presented, seconded by Lou Ann Albers. Motion carried on voice vote.

Jason Wagner reported the Board and Recovery & Wellness Centers do not currently have a lease for the two recovery homes – one located on Grant Street in Troy and the other on N. Walnut Street in Sidney. The proposed lease is a 5-year term with an option to extend or renegotiate at the expiration of this lease. RWC will pay \$1,500 per month for each site in rent and all utilities. TCB will provide maintenance for the properties. Jason Wagner moved to approve the lease with Darke County Recovery Services dba Recovery & Wellness Centers of Midwest Ohio for the Grant Street and N. Walnut Street locations as presented, seconded by Dennis Butts. Motion carried by voice vote.

The next Finance Committee meeting will be June 21 2023 at 6:00 PM.

#### PLANNING COMMITTEE – No Report

The next Planning Committee meeting is scheduled for Monday, June 12, 2023 at 6:00 PM at the Administration & Training Center.

#### COMMUNITY RELATIONS COMMITTEE – Lou Ann Albers

The Community Relations Committee met in person at the Board office May 15, 2023 with five members, two staff and one guest present. Draft minutes from the May 15, 2023 Community Relations Committee Meeting were included in the Online Board Packet for review. It was noted that the date on the draft minutes is incorrect.

Brad Reed discussed activities for Mental Health Awareness Month in May, including informational displays, advertising, distributing books to local public libraries, and distributing pens and information to restaurant wait staff. He said the books were funded by the Ohio Disaster Response Program grant and the pens were funded by the OACBHA Crisis Text Line mini-grant. Brad also discussed a Prevention Speaker Series to begin in the Fall with nationally-known speaker and suicide survivor Kevin Hines at the Arbogast Performing Arts Center in Troy September 18.

Brad also said Art of Recovery will be in the Edison State Community College Art Gallery in September to coincide with National Recovery Month, and then move to the Board's Administration & Training Center in October for the Annual Meeting and Artists' Reception October 18.

Lou Ann Albers moved to approve the minutes of the May 15, 2023 Community Relations Committee meeting as revised, seconded by Cassie Pohl. Motion carried on voice vote.

The next Community Relations Committee meeting is scheduled for Monday, July 10, 2023, at 6:00PM at the Administration & Training Center.

#### NOMINATING COMMITTEE – Jason Wagner

Jason Wagner provided the First Reading of the proposed Slate of Officers for FY2024. Nominated for Board Chair is Dennis Butts. Nominated for Vice Chair is Pat Jacomet.

The Second Reading and Election of Officers is scheduled for the June 21 Full Board meeting.

#### EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri said the OhioMHAS Community Assessment and Plan has been approved as submitted. Board staff has started working on the Board's Three-Year Strategic Plan. Rather than rely upon poorly-attended community forums for input, the Board will again use a survey model.

Terri reported that OneOhio opioid settlement dollar amounts for the first round of funding have been set at just under \$2 million for Region 15. The timeline for project applications has been pushed back due to delays in implementing the application software.

She said the State is releasing ARPA funds to enhance crisis services. Each region received an allocation of \$7.2 million. ARPA funds will also go toward Danny's Place, a step-down unit on the grounds of the Northwest Ohio Psychiatric Hospital in Toledo. Other regional projects are in the works. A second round of \$42 million is going directly to Boards. There is an extremely short turnaround time for applications.

Terri offered her best wishes to Beth Adkins, who is getting married next Saturday. She will be Beth Buchanan.

Terri said Mandy Martin's second Board term ends in June, so she will have to step off for at least 1 year. She has agreed to sit on the Community Housing Board in the interim.

#### NEW BUSINESS

No new business what brought before the Board.

#### ADJOURNMENT

There being no further business, George Lovett declared the meeting adjourned at 7:34 p.m.

The next Full Board meeting will be June 21 2023 at 6:45 PM.

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George Lovett, Vice Chairperson

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Velina Bogart, Secretary

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Brad Reed