

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

February 15, 2023

BOARD MEMBERS PRESENT

Rod Austin
Velina Bogart
Dennis Butts
Jerry Herbe
Marty Hobart
Terrie Hottle
Pat Jacomet
Cassandra Pohl
Ann Runner
Jason Wagner

BOARD MEMBERS EXCUSED

Lou Ann Albers
George Lovett
Mandy Martin

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT

Beth Adkins
Terri Becker
Steve McEldowney
Brad Reed

GUESTS PRESENT

Rachel Duncan, Family Resource Center of
Northwest Ohio
Jeff Forman, TCN
Michelle Mason, Community Housing
Cynthia Wion, Recovery & Wellness Centers
of Midwest Ohio

The Tri-County Board of Recovery and Mental Health Services met at the Board Administration & Training Center in Troy Wednesday, February 15, 2023. Vice Chair Cassie Pohl called the meeting to order at 6:45 p.m.

Board staff member Brad Reed took roll call. Ten Board members attended, with three Board members excused. Four Board staff and four guests were present.

APPOINTMENT OF SECRETARY

Rod Austin agreed to be appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Rod Austin moved to approve the agenda as presented, seconded by Velina Bogart. Motion carried on voice vote.

The Board reviewed the minutes of the January Board of Directors' meeting. Pat Jacomet moved to approve the minutes of the January 18 2023 Board of Directors' meeting as presented, seconded by Dennis Butts. Motion carried on voice vote.

BOARD GOVERNANCE – No Report

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Jason Wagner

Minutes of the January Finance Committee meeting were included in the Board packet for review. Jason Wagner moved to approve the minutes of the January 18 2023 Finance Committee meeting as presented, seconded by Jerry Herbe. Motion carried on voice vote.

Financial Statements for January 2023 were included in the Board packet for review. Statements are cumulative and through January are 58% of the way through the fiscal year on a cash basis. FY23 revenue is at 44.6% and expenditures are at 43.4%. Steve McEldowney said revenue and expenses are about as expected, with some one-time move items to purchase before the end of the fiscal year. Steve said there will likely be an adjustment needed next month as utilities have come in higher than planned and there was an additional three months of utilities at Stouder. He said there is a staff member retiring next month and the payout is not part of the budget. Jason Wagner moved to approve the January 2023 Financial Statements as presented, seconded by Terrie Hottle. Motion carried on voice vote.

FY22 independent audit information for TCN was included in the Board packet for review. The audit was conducted by Clark Schaefer Hackett. Steve McEldowney said it was a clean audit, with misstatements corrected by management. Steve said the Board is still waiting for the FRC audit. Jason Wagner moved to approve the FY22 independent audit for TCN Behavioral Health Services Inc. as presented, seconded by Ann Runner. Motion carried on voice vote.

Terri Becker gave an update on the Administration & Training Center project. She said we are mostly down to details and keeping track of things the contractor will have to fix. The network switches are still nowhere to be seen. That is essentially what is keeping us from getting the final Certificate of Occupancy. Outer doors are being adjusted with weather stripping and correct hinges. The Board still has not drawn down state Capital funds, although we could draw 90 percent with 10 percent retainage. The Troy Foundation funds are still available.

The Board's Director's and Officer's policy expires in March. Based on discussion at last month's Board meeting, Board staff obtained quotes for adding cybersecurity coverage. Steve McEldowney said three companies declined to provide a quote, and it would be an additional \$996 per year to add the coverage. After discussion the consensus of the Board is to add the cybersecurity coverage to the liability policy, and to look into other mitigating actions such as cybersecurity education and training for staff. Additional discussion was whether the \$3 million in coverage is adequate. Terri said we can investigate what a \$5 million coverage would cost. Jason Wagner moved to add cybersecurity coverage to the Board's liability policy and to leave it to the Executive Director's discretion whether to increase liability coverage from \$3 million to \$5 million, seconded by Ann Runner. Motion carried on voice vote.

Terri Becker said the mandatory 120-day notices to contracted agencies were the same as last year with a few minor changes to update the Board's address, adjusting language about crisis walk-in services subject to health officer availability, and to otherwise contact the Crisis Hotline. Terri said we did not want to put agencies into a position of being required to provide a service they cannot offer. She said that "radio" was removed from the marketing acknowledgement section. She asked for Board approval before sending the notices to agencies. Jason Wagner moved to approve the 120-day notices as presented, seconded by Dennis Butts. Motion carried on voice vote.

Quarterly Agency Financial Indicators were included in the Board packet for review. Steve McEldowney said being halfway through the Fiscal Year we have 6 months of data – enough to see trends. Agencies' cash on hand and assets to liabilities are doing well. The 3rd Quarter update will occur after March.

The next Finance Committee meeting will be March 15 2023 at 6:00 PM.

PLANNING COMMITTEE – Terri Becker

Minutes of the February 13 Planning Committee meeting were included in the Online Board Packet and via paper copy at the full Board meeting. Cynthia Wion presented about the services provided by Recovery and Wellness Center of Midwest Ohio, and the addition of the recovery homes. The Committee discussed progress on the OhioMHAS Community Assessment and Plan, highlighting some of the challenging areas and the value of the research and report on Health Equity and Inclusion from OnPointe and Illuminology. The Committee also discussed the Stepping Up Initiative and Sequential Intercept Mapping in Miami and Shelby Counties, and the new Child Advocacy Center in Miami County. Marty Hobart moved to accept the minutes of the February 13 2023 Planning Committee as presented, seconded by Velina Bogart. Motion carried on voice vote.

The next Planning Committee meeting will be Monday, April 10, 2023 at 6:00 PM.

COMMUNITY RELATIONS COMMITTEE – No Report

The next Community Relations Committee Meeting is scheduled for Monday, March 13, 2023, at 6:00PM at the Administration & Training Center.

EXECUTIVE DIRECTOR’S REPORT – Terri Becker

Terri said the OhioMHAS Community Assessment and Plan has been uploaded except for the signature page, which requires the Board chair’s signature.

She reminded the Board that it was reported at the January meeting that a pipe had burst in one of our buildings in Tipp City, causing damage to two apartments. One resident needed to be rehoused. She said due to quick responses by Community Housing, the plumber, and ServePro, they were able to mitigate the damage and the tenant is back in the apartment.

She said Recovery and Wellness has taken over management of the recovery homes. Cynthia Wion thanked the Board for the opportunity. She said it is part of RWC’s mission.

Terri reported on legislation. Governor Mike DeWine signed an Executive Order to establish a Mental Health and Addiction Assistance Office through the Ohio Department of Insurance to help people get benefits. On January 6 he signed HB45 to address behavioral health workforce and infrastructure. On January 3 he signed SB288 which exempts fentanyl test strips from the category of “drug paraphernalia,” which will make certain harm reduction efforts easier. Cynthia Wion said Project Dawn is looking into adding the test strips to Narcan kits.

Terri said some Board members have not been receiving their mailed packets in a timely manner. There is a general preference to receive the packets online prior to the meeting. Board staff will reach out to survey Board members about packet preferences to opt in or out of receiving packets mailed through USPS, with hard copies available at the meetings.

NEW BUSINESS

No new business what brought before the Board.

ADJOURNMENT

There being no further business, Dennis Butts moved to adjourn at 7:35 p.m., seconded by Pat Jacomet. Motion carried on voice vote.

Cassie Pohl, Vice Chairperson

Rod Austin, Secretary

Brad Reed