

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

July 20, 2022

BOARD MEMBERS PRESENT

Rod Austin
Velina Bogart
Dennis Butts
Marty Hobart
Terrie Hottle
George Lovett
Mandy Martin
Cassandra Pohl
Ann Runner
Jason Wagner

BOARD STAFF PRESENT

Terri Becker
Steve McEldowney
Julia Monnin
Brad Reed

GUESTS PRESENT

BOARD MEMBERS EXCUSED

Pat Jacomet

BOARD MEMBERS ABSENT

Lou Ann Albers

The Tri-County Board of Recovery and Mental Health Services met at the Board office in Troy Wednesday, July 20, 2022. Chair George Lovett called the meeting to order at 6:30 p.m. The earlier than usual start was to accommodate annual Board training.

Board staff member Brad Reed took roll call. Ten Board members attended, with one Board member absent and one member excused. Four Board staff were present.

APPOINTMENT OF SECRETARY

Terrie Hottle agreed to be appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Marty Hobart moved to approve the agenda as presented, seconded by Dennis Butts. Motion carried on voice vote.

The Board reviewed the minutes of the June Board of Directors' meeting. Rod Austin moved to approve the minutes of the June 15 2022 Board of Directors' meeting as presented, seconded by Marty Hobart. Motion carried on voice vote.

BOARD GOVERNANCE – George Lovett

Terri Becker presented a draft resolution in support of Ohio House Bill 523, which if passed and signed into law would modernize and clarify Board membership requirements and Board structures and responsibilities. Terri said the Board Association is asking Boards to pass resolutions in support of the

bill. Rod Austin expressed support for any language that makes the Board's job easier. Jason Wagner moved to approve the resolution as presented, seconded by Cassie Pohl. Motion carried on voice vote.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Jason Wagner

Minutes of the June Finance Committee meeting were included in the Board packet for approval. Jason Wagner moved to approve the minutes of the June 15 2022 Finance Committee meeting as presented, seconded by Rod Austin. Motion carried on voice vote.

Financial Statements for June 2022 were included in the Board packet for review. Statements are cumulative and through June are 100% of the way through the fiscal year on a cash basis. FY22 revenue is at 83.5% and expenditures are at 70.3%. Steve McEldowney said most of the revenue comes in quarterly amounts, with the state revenue at 100%. Special grants that are on a cost reimbursement basis lag somewhat. Steve said the Board had budgeted a higher amount for the Ohio Disaster Response Program that it was able to spend. State capital funds and private donations for the building project had also been budgeted in Fiscal 2022 but have not yet been requested. Expenses routinely lag due to billing delays. Staff will continue to work to close out contracts over the next few weeks so that final FY22 financial statements can be prepared this Fall. Jason Wagner moved to approve the June 2022 Financial Statements as presented, seconded by Marty Hobart. Motion carried on voice vote.

The List of Transactions from April-June 2022 were included in the Board packet for review. Steve McEldowney noted the large payments to Brumbaugh Construction and said there will be about \$800,000 left to pay the General Contractor. Jason Wagner moved to approve the April through June 2022 List of Transactions as presented, seconded by Terrie Hottle. Motion carried on voice vote.

The Board's Calendar Year 2021 audit was approved by the State Auditor's office and was released July 12. It is clean audit. The audit summary was included in the mailout for the Board Meeting. The full audit has been posted on the Auditor of State's website and will be posted on the Board's website. A hard copy is available as well if anyone would like a full copy. Steve McEldowney and Terri Becker said Board staff does a good job of following procedures. Jason Wagner moved to approve the Board's Calendar Year 2021 audit as presented, seconded by Ann Runner. Motion carried on voice vote.

Terri Becker gave an update on the Administration & Training Center building progress. She said the building is looking great, and asked the Board to approve an additional allocation for one-time moving expenses, furnishings and technology items not in the General Contractor bid. She requested an additional \$60,000, which would bring the one-time expenses to \$185,000. She also said Board staff are close to resolving the process of disposal of old and unwanted furnishings, and said it may be necessary to do a quick meeting in August if a Board resolution is needed to authorize the disposal. Jason Wagner moved to approve an additional \$60,000 for one-time expenses associated with the move to and the furnishing of the new Board office and Training Center for a total FY23 amount not to exceed \$185,000, and to authorize the Executive Director to execute any necessary agreements after being reviewed first by the board's attorney, seconded by Rod Austin. Motion carried on voice vote.

The next Finance Committee meeting will be September 21 2022 at 6:00 PM.

PLANNING COMMITTEE – No report

The next Planning Committee meeting will be Monday, August 8 2022 at 6:00 PM.

COMMUNITY RELATIONS COMMITTEE – Marty Hobart

The Community Relations Committee met in person at the Board office July 11, 2022 with four members and one staff present. Draft minutes from the July 11, 2022 Community Relations Committee Meeting were included in the Board Packet for review.

During the meeting, Director of Community Resource Development Brad Reed led a discussion about dedication and open house events for the new building. The Committee expressed a preference for holding the official dedication in conjunction with the Board's Annual Meeting October 19, and to explore a hybrid Art of Recovery exhibit starting at Edison State's Art Gallery at the beginning of October and moving to the new facility mid-month for the Annual Meeting and Dedication.

The Committee reviewed working drafts of the site signage for the new building, previewed the county fair display, reviewed recent media activity, and heard an update on the mindfulness park sign project.

Marty Hobart moved to approve the minutes of the July 11, 2022 Community Relations Committee meeting as presented, seconded by Velina Bogart. Motion carried on voice vote.

The next Community Relations Committee Meeting is scheduled for Monday, September 12, 2022, at 6:00PM at the Board office.

EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri Becker said she received notice that the Ohio Department of Mental Health and Addiction Services is going to award each Board up to \$12,000 for Overdose Awareness Day activities. Board staff is looking at ways to use the funds. Overdose Awareness Day is August 31.

Terri said that the Board's proposal for \$39,600 to OACBHA for the Health Equity and Inclusion planning process was fully funded. Next step is to bring together a workgroup of Board members, staff and community leaders. Meetings will be over lunchtime, about once per month. Any members interested should send an email to Terri or Brad Reed. Under the grant, work must be completed by December. Terrie Hottle, Velina Bogart and Ann Runner expressed interest.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, George declared the meeting adjourned at 7:03 p.m. Following the adjournment of regular business, the Board heard a presentation by Brad Reed on QPR: Question Persuade Refer suicide prevention gatekeeper training as the Board's required annual training.

The next regular Board of Directors meeting will be Wednesday September 21 2022 at 6:45 p.m. at the Board office.

George Lovett, Chairperson

Terrie Hottle, Secretary

Brad Reed