

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

March 16, 2022

BOARD MEMBERS PRESENT

Lou Ann Albers  
Rod Austin  
Velina Bogart  
Dennis Butts  
Marty Hobart  
Terrence Holman  
Terrie Hottle  
Pat Jacomet  
George Lovett  
Mandy Martin  
Ann Runner  
Marcy Youtz  
Jason Wagner

BOARD STAFF PRESENT

Beth Adkins  
Terri Becker  
Steve McEldowney  
Julia Monnin  
Brad Reed

GUESTS PRESENT

Jodi Knouff, Family Resource Center of  
Northwest Ohio  
Peggy Follrod, Recovery & Wellness Centers  
of Midwest Ohio  
Doug Metcalfe, SafeHaven  
Chris Pinkelman, TCN/MCRC

BOARD MEMBERS EXCUSED

Cassandra Pohl

BOARD MEMBERS ABSENT

The Tri-County Board of Recovery and Mental Health Services met at the Board office in Troy Wednesday, March 16, 2022. Chair George Lovett called the meeting to order at 6:47 p.m.

Board staff member Brad Reed took roll call. Nine Board members attended in person, four remotely via Zoom, with one excused. Four Board staff attended in person, with one guest in person and three guests attending remotely.

Board Chair administered the Oath of Office to Jason Wagner. Jason was reappointed by Darke County Commissioners from February 28 2022 through February 27 2026. This is Jason's second consecutive term.

APPOINTMENT OF SECRETARY

Terry Holman agreed to be appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Terry Holman moved to approve the agenda as presented, seconded by Pat Jacomet. Motion carried on voice vote.

The Board reviewed the minutes of the January Board of Directors' meeting. Dennis Butts moved to approve the minutes of the January 19 2022 Board of Directors' meeting as presented, seconded by Jason Wagner. Motion carried on voice vote.

BOARD GOVERNANCE – George Lovett

Board Chair George Lovett presented a plaque to Executive Director Terri Becker to mark her 35-year milestone with the Board, which she achieved February 20 2022. She was hired onto the Board staff by then-Executive Director Joe Szoke in 1987. In presenting the plaque, George said Terri has been a pillar of stability for the Board, and thanked her for her continued service. Terri expressed appreciation for the recognition.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Terry Holman

Minutes of the January Finance Committee meeting were included in the Board packet for approval. Terry Holman moved to approve the minutes of the January 19 2022 Finance Committee meeting as presented, seconded by Rod Austin. Motion carried on voice vote.

Financial Statements for January and February 2022 were included in the Board packet for review. Statements are cumulative and through February are 67% of the way through the fiscal year on a cash basis. FY22 revenue is at 53.4% and expenditures are at 43.8%. Steve McEldowney said levy collections are a little behind, contracts are a little behind and there was a payment of \$455,000 toward building construction. Terry Holman moved to approve the January and February 2022 Financial Statements as presented, seconded by Terrie Hottle. Motion carried on voice vote.

James G. Zupka, CPA Inc has begun work on the Board's Calendar Year 2021 audit as we have received our first invoice. Steve McEldowney said the auditors have not requested information from staff but expect those questions soon. Some Board members may receive communication from the auditor as they complete the required testing and field work.

Terri Becker gave an update on the Administration & Training Center building progress. She said the team continues to meet regularly, and are working out issues with the phone system specifications. She said she will come back to the Board soon about furnishings, as we will need to outfit the new facility with foldable/stowable tables and chairs on casters, lobby and break room furniture. She will also bring a question about desks to the Board, as the current desks were bought in 1996 and some are in decent shape and some are showing significant wear. It is anticipated that the total amount will exceed the threshold and will require a bidding process. She said staff are researching processes for disposing of unwanted furniture. The Board viewed photos from the General Contractor's job management site.

Samples of the 120-day notices to contracted agencies were included in the Board packet for review, along with base contract changes for FY23. Terri Becker said that the language about conflicts of interest was updated to conform to Ohio Revised Code and Ethics Rules. She said that while the 120-day notices had already been distributed, Board Counsel nevertheless advised the changes to be approved by the Board. Terry Holman moved to approve the 120-day Notices as presented, seconded by Pat Jacomet. Motion carried on voice vote.

Terry Holman said the Board has not transferred allocated funding to the Levy Campaign Reserve for this year. Up to \$7,500 is allocated for this year to transfer into the reserve to continue building the balance for our next campaign. Based on the actual cost of the last campaign and the balance of funds remaining after the campaign, staff recommends moving \$5,000 to the reserve for this year. Moving funds into and out of the reserve requires Board action. Terry Holman moved to approve the transfer of \$5,000 to the Levy Campaign Reserve Fund, seconded by Ann Runner. Motion carried on voice vote.

Budget packets will be going out to the agencies soon. State allocation information is not yet available, but staff will be making projections so that we can get figures out to the agencies for planning purposes. Contracts and budgets will be on the Board's agenda for approval in May. As the final figures become available we will be able to adjust contracts if necessary.

Quarterly Agency Financial Indicators were included in the mail out for review.

The next Finance Committee meeting will be April 20 2022 at 6:00 PM.

#### PLANNING COMMITTEE – No Report

The next Planning Committee meeting is Monday April 11 at 6PM at the Board office. Planning Committee meets the second Monday of even-numbered months.

#### COMMUNITY RELATIONS COMMITTEE – Marty Hobart

The Community Relations Committee met in person at the Board office March 14, 2022 with eight members and two staff present. Draft minutes from the March 14, 2022 Community Relations Committee Meeting were distributed by email and in the Online Board Packet for review.

During the meeting, the Committee discussed timing for a public opening of the new building. Brad Reed shared a spreadsheet tallying Board media appearances in 2022. That was also distributed prior to the meeting.

The Committee also discussed a cooperative project with the Darke County Park District and potentially with parks in Miami and Shelby Counties that would place signs related to mental wellness on walking paths.

Brad also reported that more than \$800 has been received as In Memoriam donations for Twila Wilt, who was a supporter of Art of Recovery. The funds will be used to purchase art supplies for persons in recovery to participate in future art exhibits.

Marty Hobart moved to approve the minutes of the March 14, 2022 Community Relations Committee meeting as presented, seconded by Terrie Hottle. Motion carried on voice vote.

The next Community Relations Committee Meeting is scheduled for Monday, May 9, 2022, at 6:00PM at the Board office.

#### EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri thanked Jason Wagner for agreeing to another term. She reported that the ability for Board members attending virtually to be counted as present for quorum was signed as an emergency measure February 17 and is effective through the end of the Fiscal Year June 30.

She reported on work ongoing related to updates to ORC 340, which authorizes and outlines the function of ADAMH Boards. She said Rep. D. J. Swearingen (R-89) has a draft, OACBHA has done a comprehensive review over the past year to modernize the statute and align with community practice, and that OMHAS has a workgroup but won't have a recommendation until next year. Terri will forward the OACBHA draft to Board members.

Terri reported that the Level 3 recovery home in Greenville opened the Monday prior to the Board meeting – but the first resident did not show up. The Recovery Home will need to serve clients by the end of the month or forfeit grant funds.

Terri said she has been asked to serve on the Region 15 Advisory Board to recommend the use of opiate settlement dollars to the State Board. Region 15 comprises nine counties with three members each. Funding will roll out over 18 years. The Advisory Board is to help ensure that the opiate settlement funds are used appropriately, and they did not want to have happen what happened with the tobacco settlement funds.

NEW BUSINESS

Board Chair George Lovett commented on the information sheets included in the Board packet related to veteran suicides. He said from his personal experience, if anybody says anything about suicide, engage with them. There were several suggestions for additional resources related to veterans and suicide.

ADJOURNMENT

There being no further business, George declared the meeting adjourned at 7:24 p.m.

The next regular Board of Directors meeting will be Wednesday April 20 2022 at 6:45 p.m. at the Board office.

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George Lovett, Chairperson

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Terry Holman, Secretary

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Brad Reed