

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

January 19, 2022

BOARD MEMBERS PRESENT

Rod Austin  
Dennis Butts  
Terrence Holman  
Terrie Hottle  
Pat Jacomet  
George Lovett  
Cassandra Pohl  
Ann Runner  
Jason Wagner

BOARD MEMBERS EXCUSED

Lou Ann Albers  
Velina Bogart  
Marty Hobart  
Mandy Martin  
Marcy Youtz

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT

Beth Adkins  
Terri Becker  
Steve McEldowney  
Brad Reed

GUESTS PRESENT

Jodi Knouff, Family Resource Center of  
Northwest Ohio  
Cynthia Wion, Recovery & Wellness Centers  
of Midwest Ohio  
Mike Bessler, TCN/MCRC

The Tri-County Board of Recovery and Mental Health Services met at the Board office in Troy Wednesday, January 19, 2022. Chair George Lovett called the meeting to order at 6:45 p.m.

Board staff member Brad Reed took roll call. Nine Board members were present, five excused. Four Board staff and three guests were present.

APPOINTMENT OF SECRETARY

Dennis Butts agreed to be appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Pat Jacomet moved to approve the agenda as presented, seconded by Terry Holman. Motion carried on voice vote.

The Board reviewed the minutes of the November Board of Directors' meeting. Cassie Pohl moved to approve the minutes of the November 17 2021 Board of Directors' meeting as presented, seconded by Terry Holman. Motion carried on voice vote.

BOARD GOVERNANCE – No Report

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Terry Holman

Minutes of the November Finance Committee meeting were included in the Board packet for approval. Terry Holman moved to approve the minutes of the November 17 2021 Finance Committee meeting as presented, seconded by Ann Runner. Motion carried on voice vote.

Financial Statements for November and December 2021 were included in the Board packet for review. Statements are cumulative and through December are 50% of the way through the fiscal year on a cash basis. FY22 revenue is at 41.2% and expenditures are at 30.9%. Terry Holman moved to approve the November and December 2021 Financial Statements as presented, seconded by Terrie Hottle. Motion carried on voice vote.

The List of Transactions for October-December 2021 was included in the Board packet for review. Terry Holman moved to approve the October through December 2021 List of Transactions as presented, seconded by Jason Wagner. Motion carried on voice vote.

FY21 independent audit information for Darke County Recovery Services (Recovery and Wellness Centers), Family Resource Center of Northwest Ohio, Community Housing of Darke, Miami and Shelby Counties Inc., and Miami County Recovery Council 6-month closeout audit was included the Board packet for review. Steve McEldowney said they are all clean audits with no findings. He said all had SAS14 comments corrected by management, but no issues regarding compliance or material weaknesses. Because Recovery and Wellness Centers and Family Resource Centers each received more than \$750,000 in Federal funds, they were both 2CFR Part 200 audits. The MCRC audit was for six months due to the merger with TCN; he has reached out to TCN but they have not had theirs completed yet. Steve has copies of the full audit reports. Terry Holman moved to approve the FY21 independent audits of Darke County Recovery Services (Recovery and Wellness Centers), Family Resource Center of Northwest Ohio, Community Housing of Darke, Miami and Shelby Counties Inc., and 6-month Miami County Recovery Council closeout audit as presented, seconded by Dennis Butts. Motion carried on voice vote.

Terri Becker gave an update on the Administration & Training Center building progress. She said things are moving along very well, with walls going up and roofing going on. She said Board staff, the architect and the technology consultant are working out some change orders with the technology. Estimated completion is mid-July.

The Board will begin the third year of a three-year policy term for the Board Director's and Officers' liability insurance. The premium is \$5,161 and it is for \$3,000,000 in coverage with a \$25,000 deductible. The policy anniversary date is March 4.

The current Board mileage reimbursement rate is \$.50 per mile. The Federal rate for 2022 increased slightly from \$.56 to \$.585 per mile. Finance Committee recommends increasing the mileage rate to \$.52 per mile effective February 1, 2022. Terry Holman moved to approve the FY22 mileage rate increase to \$.52 per mile effective February 1, 2022, seconded by Rod Austin. Motion carried on voice vote.

An Agency Agreement with Blueridge Vista Health and Wellness was emailed to Board members and posted in the online Board packet. Tri-County Board staff have met with the CEO of Blueridge Vista to secure additional indigent agreements and this one will also accept COVID positive individuals so that our pre-screeners have more options when placing individuals. The Agreement amount is \$85,000 and would be effective January 20, 2022 through June 30, 2022. Terri Becker said the Blueridge Vista will take COVID positive clients so long as they do not require hospitalization for their medical issues. This will allow local hospitals to get people out of their ER and into a psychiatric facility quicker. Cassie Pohl expressed concern about the cost of transportation, as Blueridge Vista's facility is in Cincinnati. Terri said

she will keep an eye on transportation costs. Terry Holman moved to approve the FY22 Agreement with Blueridge Vista Health and Wellness in the amount of \$85,000 for indigent psychiatric bed days as presented and to authorize the Executive Director to execute the Agreement, seconded by Ann Runner. Motion carried on voice vote.

Bureau of Workers' Compensation and Tri-County Board have entered into a cooperative program designed to lessen the impact of the substance use epidemic on Ohio's workforce by assisting Ohio employers in Miami, Darke, and Shelby Counties to hire, manage, and retain employees in recovery and promoting a safe and healthy workforce, and desire to continue this cooperative program. The Board and the BWC desire that the Board be the administrator for the program. The purpose of the Memorandum of Understanding is to memorialize an agreement between the Board and the BWC whereby the BWC agrees to transfer funds from the Safety and Hygiene Fund to the Board to administer the program. Terri Becker said it was forward-thinking of BWC to involve the ADAMH boards. Terry Holman moved to approve the Ohio Bureau of Worker's Compensation Memorandum of Understanding (MOU) effective February 1, 2022 through June 30, 2023 as presented and to authorize the Executive Director to execute the MOU, seconded by Jason Wagner. Motion carried on voice vote.

A resolution approved in November adjusting how pay is calculated included language that would have affected some staff who would have been paid less than new hires. The language has been adjusted for clarity and for audit purposes. Terry Holman corrected the motion for the full Board to approve transferring \$7,250 from line 0.0 Salaries/Wages Healthcare Supplement to line 0.0 Salaries/Wages for a total budget amount of \$594,435; to authorize the executive director to make January 3, 2022 salary adjustments to all non-hourly staff past initial probationary status including the Executive Director; and a set amount increase for all hourly positions to be based on staffing/salaries at 12/31. This will include new Recovery Home staff so that their rate of pay is not below the rate for upcoming new hires for those positions. The motion was seconded by Ann Runner. Motion carried on voice vote.

The next Finance Committee meeting will be February 16 2022 at 6:00 PM.

#### PLANNING COMMITTEE – George Lovett

Minutes of the December 13 2021 Planning Committee meeting were included in the Board packet for review. Dennis Butts moved to approve the minutes of the December 13 2021 Planning Committee as presented, seconded by Jason Wagner. Motion carried on voice vote. The next Planning Committee meeting is Monday February 14 at 6PM at the Board office. Planning Committee meets the second Monday of even-numbered months.

#### COMMUNITY RELATIONS COMMITTEE – No report

The next Community Relations Committee meeting will be Monday, March 14 at 6:00PM at the Tri-County Board office. Community Relations meets the second Monday of odd-numbered months.

#### EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri reported that she had received word from OhioMHAS that the Board will receive an allocation of about \$48,000 in COVID mitigation funds. The funds can be used retroactively from September 1 2021 and through September 30 2025. Staff will review allowable expenses and put together a plan.

She said she is still working with Darke County Commissioners, Community Housing, and other partners to get the Darke County Recovery Home open. Volunteers are painting the rooms.

She said Boards had a lengthy meeting with OhioMHAS about the implementation of the nationwide 9-8-8 suicide hotline in July. Questions to be resolved include how do callers to the 9-8-8 system get connected to the local system. Some of the RFPs have not yet gone out. She said our Board area was one of the last to get connected to the process.

Terri said there has been no progress on the virtual meetings authorization. She noted that Boards and other public bodies have increased interest since the latest COVID spike. She does not expect any action soon.

Terri noted the FY2021 Annual Report to the Community that was included in the Board packet. Electronic copies will be sent to county commissioners and to the Director of OhioMHAS. She thanked Brad Reed for his efforts on the Annual Report document.

Terri informed Board members that several members have already indicated they cannot attend the February meeting. She asked Board members to reply back when we send out the links to the online Board packet so that we have an idea of whether we will have quorum.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, George declared the meeting adjourned at 7:19 p.m.

The next regular Board of Directors meeting will be Wednesday February 16 2022 at 6:45 p.m. at the Board office.

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George Lovett, Chairperson

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Dennis Butts, Secretary

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Brad Reed