

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

September 15, 2021

BOARD MEMBERS PRESENT

Lou Ann Albers
Velina Bogart
Marty Hobart
Terrence Holman
Terrie Hottle
Pat Jacomet
George Lovett
Ann Runner
Jason Wagner
Marcy Youtz

BOARD STAFF PRESENT

Beth Adkins
Terri Becker
Steve McEldowney
Brad Reed

GUESTS PRESENT

Jodi Knouff, Family Resource Center of
Northwest Ohio
Jeff Forman, TCN

BOARD MEMBERS EXCUSED

Rod Austin
Dennis Butts
Mandy Martin
Cassandra Pohl

BOARD MEMBERS ABSENT

The Tri-County Board of Recovery and Mental Health Services met at the Board office in Troy Wednesday, September 15, 2021. Chair George Lovett called the meeting to order at 6:48 p.m.

Board staff member Brad Reed took roll call, with 10 Board members present, four excused. Four Board staff and two guests were present.

Board Chair George Lovett administered the Oath of Office to Ann Runner. Ann has been appointed by the Miami County Commissioners to a second term from July 1 2021 through June 30 2025.

APPOINTMENT OF SECRETARY

Pat Jacomet agreed to be appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Marty Hobart moved to approve the agenda as presented, seconded by Velina Bogart. Motion carried on voice vote.

The Board reviewed the minutes of the July Board of Directors' meeting. Terry Holman moved to approve the minutes of the July 21 2021 Board of Directors' meeting as presented, seconded by Terrie Hottle. Motion carried on voice vote.

BOARD GOVERNANCE – George Lovett/Terri Becker

The Board reviewed recommended changes to Policy #108 Public Records. Terri Becker said the changes include some grammar fixes, definitions updated to reflect current Ohio Revised Code, a provision to allow the Board to contract a service for large requests, and a recommendation from the recent audit, and are not substantive. The State Auditor requested an email address for records requests and that it be put on the website. A new address records@tcbmds.org will be established and will be put on the Board website at www.tcbmds.org/records. The draft copy had a different URL. The website will also include an optional form for records requests. Jason Wagner moved to adopt the changes to Policy #108 Public Records as amended, seconded by Ann Runner. Motion carried on voice vote.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Terry Holman

Minutes of the July Finance Committee meeting were included in the Board packet for approval. Terry Holman moved to approve the minutes of the July 21 2021 Finance Committee meeting as presented, seconded by Pat Jacomet. Motion carried on voice vote.

Financial Statements for June 2021 were included in the Board packet for review. Statements are cumulative and through August are 17% of the way through the fiscal year on a cash basis. FY22 revenue is at 21.2% and expenditures are at 9.8%. Staff will continue to work to close out contracts over the next few weeks so that final FY21 financial statements can be ready for review at the next meeting. Terry Holman moved to approve the July and August 2021 Financial Statements as presented, seconded by Lou Ann Albers. Motion carried on voice vote.

FY2021 independent audit information for SafeHaven was included in the Board packet for review. Steve McEldowney said it was a clean audit with no internal controls or issues. There were some adjustments for depreciation change in net assets corrected by management. Terry Holman moved to approve the FY2021 independent audit of SafeHaven as presented, seconded by Terrie Hottle. Motion carried on voice vote.

Terri Becker provided an update on the Administration and Training Center Building Project. She reported that progress has been good with recent good weather. She said the footer is done, trenching and pipes for underground electrical and plumbing are done. Board staff is attending progress meetings every two weeks. The four-week look-ahead scheduled projects wall framing by the end of September. She said invoices should start coming through soon. Steve noted that the site is now a safety-controlled site. He said any Board members who want to visit the site should check with Terri to coordinate with the site supervisor, and that hard hats and high visibility vests are required on site.

Terri Becker and Steve met with the Budget Commission August 31 to review the budget packet that was submitted and to discuss programs, initiatives and budget issues. The Budget Commission consists of the Auditor, Prosecutor and Treasurer from each of the counties that we serve. The meeting and discussion went well and the Commission approved our millage for 2021. The Board must approve and members present will need to sign the resolution. Terry Holman moved to accept the tax rates as determined by the Joint Budget Commission for the year 2021, seconded by Marcy Youtz. Motion carried on voice vote. The resolution document was circulated for members present to sign.

The next Finance Committee meeting will be November 17 2021 at 6:00 PM.

PLANNING COMMITTEE – No Report

The next Planning Committee meeting date is to be set for October. Staff will let committee members know when a new date is set.

COMMUNITY RELATIONS COMMITTEE – Marty Hobart

The Community Relations Committee met in person at the Board office September 13, 2021 with four members, two staff, and two guests present. Draft minutes from the September 13, 2021 Community Relations Committee Meeting were emailed to Board members and uploaded to the Online Board Packet prior to the full Board meeting for review. In the version emailed to the Board, a date was incomplete, and has been corrected. Marty Hobart was elected Committee Chair for FY2022. Marty moved to accept the minutes of the September 13 2021 Community Relations Committee as presented, seconded by Lou Ann Albers. Motion carried on voice vote.

Marty referred the full Board to the Community Relations Committee minutes included in the Board packet for other topics of discussion at the meeting.

Terri Becker noted that levy campaign promotion is in full swing and she is planning to meet with staff at provider agencies staff soon.

The next Community Relations Committee meeting will be Monday, November 8 2021 at 6:00PM at the Tri-County Board office.

EXECUTIVE DIRECTOR’S REPORT – Terri Becker

Terri Becker thanked Ann Runner for agreeing to a second term.

She said county fair season ended at the end of August and that overall attendance seemed somewhat down. It did, however, provide for a good kickoff to the levy campaign.

She reported that agencies are struggling to recruit and hire staff, especially in licensed positions. She did say that college enrollment seems to be ticking up in social work fields. Velina Bogart said Edison State Community College started a partnership for free tuition for College Credit Plus students who have applied for other financial aid. Terri said she is working with agencies to try to alleviate the situation. She said the Board has applied to HealthPath Foundation for funds to incentivize and upgrade licenses, and that we should hear soon about whether we will be invited to do a full application.

She noted that next week is Week of Appreciation. Brad showed the Thank You packages that will be distributed to first responders, law enforcement agencies, schools, hospital emergency departments, provider agencies and others on the front lines, 150 packages in all.

She reported that OACBHA has found a legislator to carry forward language to allow non-elected public bodies to meet blended or virtual, with language to develop policies and procedures and identify how the public would have access to those meetings.

George Lovett is still waiting on responses from Board members on Terri’s evaluation.

Terri said we will have an Art of Recovery display at Edison State, but the reception is uncertain. One option is to have a meeting at the Board office and do the annual Board training in lieu of the reception.

She reminded Board members that levy signs are available.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, George declared the meeting adjourned at 7:34 p.m.

The next regular Board of Directors' meeting will be Wednesday November 17 2021 at 6:45 p.m. at the Board office.

George Lovett, Chairperson

Pat Jacomet, Secretary

Brad Reed