

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

March 17, 2021

BOARD MEMBERS PRESENT\*

Lou Ann Albers  
Dennis Butts  
Jerry Herbe  
Marty Hobart  
Terrence Holman\*  
Pat Jacomet  
George Lovett  
Mandy Martin  
Cassandra Pohl  
Ann Runner  
Marcy Youtz

BOARD MEMBERS EXCUSED

Jason Wagner

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT\*

Terri Becker  
Steve McEldowney  
Kim McGuirk  
Brad Reed

GUESTS PRESENT\*

Mike Bessler, TCN  
Dorothy Crusoe, Community Housing Inc.  
Thom Grim, TCN  
Jodi Knouff, Family Resource Center of  
Northwest Ohio  
Doug Metcalfe, SafeHaven  
Cynthia Wion, Recovery & Wellness Centers  
of Midwest Ohio

The Tri-County Board of Recovery and Mental Health Services met at the Board office in Troy and virtually through audio and video on Wednesday, March 17, 2021. Chair George Lovett called the meeting to order at 6:45 p.m.

Board staff member Brad Reed took roll call. Four Board members were physically present; seven members attended virtually through the Zoom online meeting platform; one member was unable to attend. Four Board staff attended in person; guests connected to the Zoom meeting.

APPOINTMENT OF SECRETARY

Dennis Butts agreed to be appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Dennis Butts moved to approve the agenda as presented, seconded by Pat Jacomet. Motion carried on voice vote.

The Board reviewed the minutes of the February Board of Directors' meeting. Marcy Youtz moved to approve the minutes of the February 17 2021 Board of Directors' meeting as presented, seconded by Ann Runner. Motion carried on voice vote.

BOARD GOVERNANCE – Terri Becker

The Board continued its discussion about the upcoming levy. Prior to the meeting the Board received a sample resolution of intent based on the discussion from the February meeting that would ask the Miami County Auditor to certify the estimated collection based on a renewal of the 0.6 mill rate. Terri noted that

the need for services is high, but there are a lot of state and federal grant dollars coming into the system. George Lovett said the system is not in crisis, the Board is not in a position to take a significant risk of the levy failing by asking for new money, and that the sense of the Board is to favor a renewal of the existing millage. Jerry Herbe moved to approve the Resolution of Intent as presented, seconded by Mandy Martin. Such resolution requires an affirmative vote of 2/3 of appointed members. On roll call vote, all members present\* voted in the affirmative. Board staff will finalize the Resolution of Intent, obtain the necessary signatures of the Board Secretary, and transmit the Resolution to the Miami County Auditor.

\* Terry Holman joined the meeting after the roll call vote, and thus does not appear on the roster of members voting for the resolution.

## OLD BUSINESS/COMMITTEE REPORTS

### FINANCE COMMITTEE – Jerry Herbe

Minutes of the February Finance Committee meeting were included in the Board packet for approval. Jerry moved to approve the minutes of the February 17 2021 Finance Committee meeting as presented, seconded by Pat Jacomet. Motion carried on voice vote.

Financial Statements for February 2021 were included in the Board packet for review. Statements are cumulative and through February are 67% of the way through the fiscal year on a cash basis. FY21 revenue is at 60.6% and expenditures are at 33.4%. Jerry moved to approve the February 2021 Financial Statements as presented, seconded by Marty Hobart. Motion carried on voice vote.

Jerry reported that the Board's auditors have started work on the CY2020 audit. Board members may receive communication from the auditor as then complete the required testing and field work.

Terri Becker provided an update on the Board's building project. The bid package is finally ready. She has resubmitted the application to OMHAS, and whether they decide to maintain their funding, we have enough money set aside for the project. OMHAS is reviewing the project and reviewing it with the Administration to be sure it still falls within scope of capital funding. The Board was shown some renderings of some of the interior space. The estimated probable cost is a bit higher than the last estimate the Board reviewed. Several design changes for public safety and comfort as well as a significant increase in materials costs are driving most of the increase. Board discussion centered around available funds. Depending on whether OMHAS continues to contribute to the project, with Board capital reserves and private contribution the Board has enough cash on hand to cover the project. If OMHAS stands at the \$500,000 share of the project, then the Board could leave some funds in capital reserves for other projects. If not, the Board may need to tap some unencumbered reserves, but will not impact service dollars. An extended discussion surrounded legislation introduced in the Ohio General Assembly that would in some circumstances allow local projects to opt out of prevailing wage requirements. It was noted that the bill has not been referred to committee, and similar bills have been introduced in the past with no action taken. Jerry Herbe moved to authorize the Executive Director to advertise and solicit bids for the building project pursuant to specifications on file; advertising shall occur upon the Board receipt of final notification from OhioMHAS regarding the bid package, seconded by Cassie Pohl. Motion carried on voice vote.

In a related matter, Jerry moved to plan a special Board meeting May 5 to consider bids, at a time to be determined at the April Board meeting, seconded by Ann Runner. Motion carried on voice vote.

The Board not transferred allocated funding to the Levy Campaign Reserve for this year. We have up to \$7,500 allocated for this year to transfer into the reserve to continue building the balance for our levy campaign. Moving funds into and out of the reserve requires Board action. As discussed last

month we are in the early stages for running our levy this fall and additional information will be coming in future meetings. This would increase the Levy Campaign Reserve Fund to \$60,000 and allow the Board to transfer funds to the Friends for Mental Health and Recovery at a later date. Jerry moved to approve the transfer of \$7,500 to the Levy Campaign Reserve Fund, seconded by Terry Holman. Motion carried on voice vote.

The next Finance Committee meeting will be April 21 2021 at 6:00 PM.

#### PLANNING COMMITTEE – No Report

The next Planning Committee meeting is scheduled for May 12 2021, at 6:00 PM using the Zoom online meeting platform.

#### COMMUNITY RELATIONS COMMITTEE – No Report

The next Community Relations Committee meeting will be Monday, May 10 2021 at 6:00PM using the Zoom online meeting platform, in person at the Board office, or blended, as conditions allow.

#### EXECUTIVE DIRECTOR’S REPORT – Terri Becker

Terri thanked the Board for their good discussion around the levy and the building project. She said the Board has been awarded a COVID relief grant for people affected by COVID and need mental health treatment. This grant will fund a warm line, among other services.

She said staff has submitted the budget to Montgomery County ADAMHS for our share of the Ohio Disaster Response Program grant, but have not yet gotten formal approval. It includes funding for training and for mental health and SUD treatment.

She reported on the possibility of a staffed recovery home in Darke County. There is grant funding for startup costs but there are zoning challenges.

She addressed discussions about the West Central Juvenile facility. She said the Rehab side will be closing soon and several individuals have reached out to the Board about possible use. We reached out to potential stakeholders to gather information about community needs. Interest seems to be more detention centered. She said there will probably be more information before the April Board meeting so we may have a clearer indication of where things might be headed. We will review what the perceived needs are and whether they fit into our strategic plan.

#### NEW BUSINESS

No new business was brought before the Board.

#### ADJOURNMENT

There being no further business, Dennis Butts moved to adjourn, seconded by Pat Jacomet. Motion carried on voice vote. Meeting adjourned at 7:53PM.

The next regular Board of Directors’ meeting will be Wednesday April 21 2021 at 6:45 p.m. at the Board office and on the Zoom online meeting platform.

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George Lovett, Chairperson

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Dennis Butts, Secretary

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Brad Reed