

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

January 20, 2021

BOARD MEMBERS PRESENT*

Lou Ann Albers
Jerry Herbe
Marty Hobart
Terrence Holman
Pat Jacomet
George Lovett
Mandy Martin
Cassandra Pohl
Ann Runner
Jason Wagner
Marcy Youtz

BOARD MEMBERS EXCUSED

Dennis Butts

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT*

Beth Adkins
Terri Becker
Steve McEldowney
Kim McGuirk
Brad Reed

GUESTS PRESENT*

Mike Bessler, TCN/MCRC
Thom Grim, TCN/MCRC
Jodi Knouff, Family Resource Center of
Northwest Ohio
Doug Metcalfe, SafeHaven
Cynthia Wion, Recovery & Wellness Centers
of Midwest Ohio

The Tri-County Board of Recovery and Mental Health Services met at the Board office in Troy and virtually through audio and video on Wednesday, January 20, 2021. Chair George Lovett called the meeting to order at 6:45 p.m.

Board staff member Brad Reed took roll call. *Three Board members (George Lovett, Terry Homan and Pat Jacomet) were physically present; eight members attended virtually through the Zoom online meeting platform; one member was unable to attend. Five Board staff (Terri Becker, Steve McEldowney, Brad Reed, Beth Adkins, Kim McGuirk) attended in person; due to developing issues with audio on the Facebook Live streaming service, guests were directed to join the Zoom meeting.

Immediately after attendance, new Board member Patrick Jacomet was introduced. Pat is a Miami County resident and an OMHAS appointee with term effective November 24 2020 through June 30 2023. Pat is Executive Director of the Ohio Aggregates and Industrial Minerals Association. George Lovett administered the Oath of Office.

APPOINTMENT OF SECRETARY

Jerry Herbe agreed to be appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Jerry Herbe moved to approve the agenda as presented, seconded by Terry Holman. Motion carried on voice vote.

The Board reviewed the minutes of the November Board of Directors' meeting. Jason Wagner moved to approve the minutes of the November 18 2020 Board of Directors' meeting as presented, seconded by Lou Ann Albers. Motion carried on voice vote.

BOARD GOVERNANCE – George Lovett

The Board was asked to consider an extension of COVID-related sick leave. Terri referenced a memo she sent to Board members prior to the meeting explaining the Board's options under the emergency provisions. The Families First Coronavirus Response Act (FFCRA) expired at the end of December. The act required employers to provide up to 80 hours of additional paid sick leave related to COVID. The Board approved the Executive Director "granting any additional leave as required by the Act during such time that the FFCRA is in effect" at the April 2020 Board meeting. The Consolidated Appropriations Act approved December 27 extends the tax credits associated with voluntarily extending the availability of leave through March 31. As a governmental entity, the tax credits do not apply to the Board but the bill still provides governmental entities the option of extending the leave voluntarily through March 31. The Miami County Commissioners voted to extend the availability of the leave through March 31 and have asked each of the outside departments with separate governing Boards to separately decide what they want to do and take appropriate action. After discussion, Terry Holman moved to continue the current policy through March 31, seconded by Pat Jacomet. Motion carried on voice vote.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Terry Holman

Minutes of the November 18 2020 Finance Committee meeting were included in the Board packet for approval. Terry moved to approve the minutes of the November 18 2020 Finance Committee meeting as presented, seconded by Marcy Youtz. Motion carried on voice vote.

Financial Statements for November and December 2020 were included in the Board packet for review. Statements are cumulative and through December are 50% of the way through the fiscal year on a cash basis. FY21 revenue is at 46.9% and expenditures are at 26.7%. Steve McEldowney explained that expenditures are lagging due to several factors, including \$2.8 million for the building construction that has not yet begun, the K-12 Prevention Grant being carried over into FY21, and a pharmacy contract of \$200,000 not utilized yet. Terry moved to approve the November and December 2020 Financial Statements as presented, seconded by Lou Ann. Motion carried on voice vote.

The List of Transactions October through December 2020 was included in the Board Packet for review. Terry moved to approve the List of Transactions October-December 2020 as presented, seconded by Mandy Martin. Motion carried on voice vote.

FY20 independent audit information for Darke County Recovery Services (Recovery and Wellness Centers), Family Resource Center of Northwest Ohio, Miami County Recovery Council, and Community Housing of Darke, Miami and Shelby Counties Inc., was included the Board packet for review. Steve said all four audits were clean. The DCRS(RWC) audit was a regular audit with just a few management comments. The DCRS PPP loan included in the audit has been forgiven since the audit was finalized. The FRC audit was a 2CFR Part 200 audit because it exceeded the threshold of \$750,000 in federal funds. A summary was included in the packet. It was also a clean audit, with misstatements corrected by management during the audit. The MCRC audit was a regular audit, clean with no internal controls findings and a few management comments. Terry moved to approve the FY20 independent audits of Darke County Recovery Services (Recovery and Wellness Centers), Family Resource Center of Northwest Ohio, Miami County Recovery Council, and Community Housing of Darke, Miami and Shelby Counties Inc. as presented, seconded by Marty Hobart. Motion carried on voice vote.

Terri Becker provided an update on the Board's building project. The Board was shown a site rendering. She shared the status of the design finalization process and said the target is for a bid packet for the Board to review at the February meeting. It may be necessary to delay the February meeting by a week to expedite the approval. She said that because the new offices are smaller than the current ones, some of the existing furniture may not fit, some of it is worn, and some is 25 years old. She said the goal is to reuse as much as possible but it may be necessary to purchase some new office furniture. She said the process is getting down to details such as location of outlets and so on.

Related to the Building Project, the technology and security components were not included in the original agreement with Freytag & Associates. Freytag will be utilizing a technology consultant that will require Board approval of an amendment to the agreement for \$6,500. Terry moved to approve the Amendment to Agreement No. 4 with Freytag & Associates Inc. for \$6,500 and to authorize the Executive Director to execute the Agreement, seconded by Jason Wagner. Motion carried on voice vote.

The Board is in the second of a three-year policy term for the Board Director's and Officers' liability insurance. The premium is \$5,161 and it is for \$3,000,000 in coverage with a \$25,000 deductible. The policy anniversary date is March 4 2022.

Current Board mileage reimbursement rate is \$.50 per mile, the Federal rate for 2021 went down slightly from \$.575 to \$.56 per mile. No adjustment is needed at this time.

Terri Becker discussed the contract changes necessitated by the merger of Miami County Recovery Council with TCN, effective January 1. She said slightly more than half of the original agreement with MCRC was outstanding, \$271,044 through June 30. The state has to shift to TCN the Women's Grant and Drug Court funds. Board members expressed concerns about other Boards' experience working with TCN. Terri said that experiences have been mixed. In response to questions about other options, Terri expressed concern that a lot of clients receive services from MCRC, and it would be disruptive to the clients to shift those services to another agency. In terms of continuity for the clients, extending a contract to TCN seems to be the best option. She added that MCRC made the decision to merge on their own and the effective date of the merger has passed. After lengthy discussion it was agreed by the Board to continue working with TCN but to continue to evaluate their services. Terry Holman moved to approve the Fiscal Year 2021 contract beginning January 1, 2021 with TCN Behavioral Health for AoD and mental health services in the amount of \$271,044, including Women's Grant, Jail Program, Social Detox, SOR funding, and Drug Court, seconded by Marcy. Motion carried on voice vote.

Terri Becker presented a request for modification to the contract with Upper Valley Medical Center. She said clients have run into an issue when returning to jail, UVMC can get discharge meds, but not for inmates. The modification would allow 3-5 days of meds. Terry Holman moved to approve the Fiscal Year 2021 contract modification with Upper Valley Medical Center to include payment for discharge psychiatric medications for jail clients, seconded by Lou Ann. Motion carried on voice vote.

The next Finance Committee meeting will be February 17 2021 at 6:00 PM.

PLANNING COMMITTEE – Cassie Pohl

The Planning Committee met virtually via Zoom January 6 2021. Minutes were included in the Board packet for review.

Cassie reported that the committee discussed the need for aligning the information presented in the QA reports with the data needed for the Community Plan. The board staff will be working on a new QA report format to reflect the new information needed.

Board staff gave an update to the committee on a new grant opportunity in partnership with Montgomery County Board that will benefit Miami County for different services after this county was a part of the tornado damage in 2019. The board is currently looking at how this grant can be used in Miami County.

Board staff updated the committee on the increased calls for debriefings with Miami County corrections staff after numerous suicide attempts in the jail over the last four months. Several Crisis Response Team members have attended to offer support and education to the jail staff after these incidents

As a result of the increase need for mental health services, Recovery & Wellness Center has promoted one of their crisis staff to be present in the jail for ongoing mental health services. The goal of this will be less wait time for inmates to get help during times of crisis. The added service caught the attention of local news and it was good to see that the community is recognizing a positive opportunity for our jail.

Board staff updated the committee of the different trainings TCB has provided including a new self-care training called “Coping During Challenging Times.” TCB ended the year with 44 training opportunities throughout 2020 and have numerous dates planned for the beginning of 2021.

Planning Committee minutes from the January 6 meeting were included in the Board packet for review. Cassie moved to approve the Planning Committee minutes from the January 6, 2021 meeting as presented, seconded by Terry Holman. Motion carried on voice vote.

The next Planning Committee meeting is scheduled for March 10 2021, at 6:00 PM using the Zoom online meeting platform.

COMMUNITY RELATIONS COMMITTEE – Jerry Herbe

The Community Relations Committee met virtually and at the Board offices January 11, 2021 with five members and two staff present. Minutes from the January 11, 2021 Community Relations Committee meeting were included in the Board Packet for review.

Jerry Herbe reported that discussion included media coverage of the mental health provider embedded at the Miami County Jail, area levy campaigns including Miami County Public Health 0.4 mill renewal on May ballot, and levy planning process and budget estimates.

Jerry moved to to approve the minutes of the January 11, 2021 Community Relations Committee meeting as presented, seconded by Pat Jacomet. Motion carried on voice vote.

The next Community Relations Committee meeting will be Monday, March 8 2021 at 6:00PM using the Zoom online meeting platform, in person at the Board office, or blended, as conditions allow.

EXECUTIVE DIRECTOR’S REPORT – Terri Becker

Terri informed the Board that staff is completing the SOR 2.0 (State Opioid Response) Grant. The Board was notified in late December of a conditional award of \$880,000, but not all of that is new money, as some replaces MAT PDOA and SOR 1.0. The funds will enable program expansion in peer support at Recovery and Wellness Centers, expanded peer support and SUD services at Family Resource Center, and expansion of Vivitrol services in all three counties. The late award (the Federal Fiscal Year began October 1) means the Board will probably not be able to utilize the full amount of the award.

Terri updated the Board on the HEALing Communities study in Darke County. It is a national study, with 17 counties in Ohio including Darke currently in the Wave 1 pilot. Terri Becker and Terry Holman are on the State advisory board. The purpose is to reduce overdoses, so the timing of the study is good as overdoses are currently increasing nationwide. Projects in Darke County currently include a discharge coordinator, take-home Narcan from jail and emergency room, leave-behind Narcan, outfitting a house in Greenville as a Recovery Home, and training to address stigma. Over two years the pilot program is making more than \$900,000 available for approved programming related to opioids.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Terry Holman moved to adjourn, seconded by George. Motion carried on voice vote. Meeting adjourned at 7:54PM.

The next regular Board of Directors' meeting will be Wednesday February 17 2021 at 6:45 p.m. at the Board office and on the Zoom online meeting platform.

George Lovett, Chairperson

Jerry Herbe, Secretary

Brad Reed