

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

July 15, 2020

BOARD MEMBERS PRESENT*

Lou Ann Albers
Dennis Butts
Jerry Herbe
Marty Hobart
George Lovett
Cassandra Pohl
Marcy Youtz

BOARD MEMBERS EXCUSED

Aaron Frohna
Terrence Holman
Mandy Martin
Ann Runner
Jason Wagner

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT*

Beth Adkins
Terri Becker
Kim McGuirk
Brad Reed

GUESTS PRESENT*

Dorothy Crusoe, Community Housing of
Darke, Miami and Shelby Counties
Thom Grim, Miami County Recovery Council
Jodi Knouff, Family Resource Center of
Northwest Ohio
Doug Metcalfe, SafeHaven

The Tri-County Board of Recovery and Mental Health Services met at the Board office in Troy and virtually through audio and video on Wednesday, July 15, 2020. Chair George Lovett called the meeting to order at 6:48 p.m.

Board staff member Brad Reed took roll call. *Three Board members (George Lovett, Cassie Pohl and Dennis Butts) were physically present; four members attended virtually through the Zoom online meeting platform; five members were unable to attend. Four Board staff (Terri Becker, Kim McGuirk, Brad Reed, Beth Adkins) attended in person; guests observed the meeting through Facebook Live and were identified by their Facebook sign-in names.

APPOINTMENT OF SECRETARY

Cassie Pohl agreed to be appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Dennis Butts moved to approve the agenda as presented, seconded by Jerry Herbe. Motion carried on voice vote.

The Board reviewed the minutes of the June Board of Directors' meeting. Cassie Pohl moved to approve the minutes of the June 17, 2020 Board of Directors' meeting as presented, seconded by Dennis Butts. Motion carried on voice vote.

BOARD GOVERNANCE – Terri Becker

Terri said that the September meeting date might allow time to schedule annual Board training. We would be looking at something in a blended format. OMHAS has a number of topics they can present. If Board members have any specific request, they can let Terri know. The meeting schedule would have to be adjusted to accommodate the training.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Dennis Butts

Minutes of the June 17, 2020 Finance Committee meeting were included in the Board packet for approval. Dennis Butts moved to approve the minutes of the June 17, 2020 Finance Committee meeting as presented, seconded by Jerry Herbe. Motion carried on voice vote.

Financial Statements for June 2020 were included in the Board packet for review. Statements are cumulative, and through June are 100% through the fiscal year on a cash basis. FY20 revenue is at 98.5% and expenditures are at 77.3%. Staff will work to close out contracts over the next few weeks so that final FY20 financial statements can be prepared this Fall. Dennis moved to approve the June 2020 Financial Statements as presented, seconded by Marcy Youtz. Motion carried on voice vote.

Dennis reported that the work on the Calendar Year 2019 has been completed, and the Board is waiting for the State to release the audit.

The List of Transactions April through June 2020 was included in the Board packet for review. Dennis moved to approve the April through June 2020 List of Transactions as presented, seconded by Lou Ann Albers. Motion carried on voice vote.

Terri Becker provided an update on the Board's building project. She said staff has met again with the design team and is very close to having a plan to share with the Board for approval. The team is focusing on flow for visitors and staff, including the public meeting space. The architects presented a timeline that would have the project ready to bid in the Fall with construction beginning in the Spring of 2021. If the package is ready, Terri may consider asking for a brief meeting in August. Once the Board approves construction documents, any design changes would incur additional costs.

Dennis reported on a proposed reallocation of funds for COVID-19 Relief activities. Board staff worked with Recovery & Wellness Centers of Midwest Ohio to provide a warmline for COVID-19 response workforce that are providing frontline services such as first responders, hospital staff, retail workers, and others who are facing additional stressors as a result of the pandemic. We stopped the warmline after 9 weeks due to low usage and are prepared to restart this service in the Fall as the need arises. The Board received additional OhioMHAS COVID funding that covers the cost of providing the warmline in FY20 and will cover the initial FY21 restart of this service. Staff worked with partners in education to develop other responses that may be needed for school age children as well as educators. These services were unable to occur before the end of FY20 and we would like to reallocate the funding for FY21. Advertising totaling just over \$2,800 was the only amount spent in FY20 of the \$30,000 the Board allocated that was not covered by the additional OhioMHAS funding. We would ask the Board to reallocate \$27,000 to FY21 programming and marketing COVID-19 response for needs that may arise as cases may surge, the holidays approach, other community needs are identified, and as schools begin to reopen. Dennis moved to approve reallocating an amount not to exceed \$27,000 for FY21 programs and marketing COVID-19 response as presented, seconded by Jerry. Motion carried on voice vote.

The next Finance Committee meeting will be September 16, 2020 at 6:00 PM.

PLANNING COMMITTEE – Terri Becker

Terri reported that a Planning Committee meeting has been scheduled for July 29 at 6pm. Kim McGuirk will be getting information out to Planning Committee members soon. We will use the Zoom online meeting platform to facilitate the meeting.

COMMUNITY RELATIONS COMMITTEE – No Report

EXECUTIVE DIRECTOR’S REPORT – Terri Becker

Terri reported the Board has acquired a quantity of Recovery is Beautiful masks. We will mail one to Board members who aren’t physically present. We are also in the process of getting masks with Board logo.

She noted the new equipment in Training room that was acquired with CIT expansion grant funding. The new monitors allow attendees to see the screen while maintaining social distancing. She thanked Brad Reed for designing the configuration and setting up the equipment.

Terri said OMHAS has released budget figures. Categories we have figures for are flat funded. Some categories are yet to be determined.

Terri said the Board will not be exhibiting at county fairs. The Shelby County Fair was canceled. Miami and Darke were opening, but placing restrictions on vendors. The Fair Boards have assured us we will not lose our spots in the merchants’ buildings.

Terri reported that the Board was approached by the Darke County Quick Response Team to help develop materials to be used when following up with overdose calls. A rack card, door hanger, refrigerator magnet and tote bags were designed by Board staff and paid for with Board funds. Members of QRTs from all three counties met recently. Discussion was fruitful and they indicated they would like to continue meeting. This is one area that will be addressed in the Planning Committee about how to allocate money for crisis services can include QRT.

Terri said the emergency Telehealth rules are set to expire July 19, but that rules are expected to allow Telehealth services to continue while the COVID pandemic is ongoing. OHMHAS will push out rules to allow agencies to continue to bill for telehealth services.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Dennis Butts moved to adjourn, seconded by Marcy Youtz. Motion carried on voice vote. Meeting adjourned at 7:10PM.

The next regular Board of Directors’ meeting will be Wednesday September 16 2020 at 6:45 p.m. at the Board office and on the Zoom online meeting platform.

George Lovett, Chairperson

Cassie Pohl, Secretary

Brad Reed