

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

February 19, 2020

BOARD MEMBERS PRESENT

Lou Ann Albers  
Rod Austin  
Velina Bogart  
Dennis Butts  
Aaron Frohna  
Jerry Herbe  
Marty Hobart  
Mandy Martin  
Cassandra Pohl  
Jason Wagner

BOARD STAFF PRESENT

Beth Adkins  
Terri Becker  
Steve McEldowney  
Kim McGuirk  
Brad Reed

GUESTS PRESENT

Dorothy Crusoe, Community Housing of  
Darke, Miami and Shelby Counties  
Jodi Knouff, Family Resource Center of  
Northwest Ohio

BOARD MEMBERS EXCUSED

Terrence Holman  
George Lovett  
Ann Runner  
Marcy Youtz

BOARD MEMBERS ABSENT

The Tri-County Board of Recovery and Mental Health Services met at the Board office in Troy on Wednesday, February 19 2020. Chair Rod Austin called the meeting to order at 7:20 p.m. following a presentation from OACBHA staff for the Board's annual training.

Board staff member Brad Reed took roll call. Ten Board members were present; four excused; none absent. Board staff and guests introduced themselves and identified the agency or group they represented. Terri introduced three new Board members: Dennis Butts, a Darke County Commissioner appointment, and Lou Ann Albers and Aaron Frohna, both from Shelby County and appointed by OMHAS.

APPOINTMENT OF SECRETARY

Velina Bogart was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Cassie Pohl moved to approve the agenda as presented, seconded by Marty Hobart. Motion carried on voice vote.

The Board reviewed the minutes of the January Board of Directors' meeting. Lou Ann Albers moved to approve the minutes of the January 15 2020 Board of Directors' meeting as presented, seconded by Cassie. Motion carried on voice vote.

BOARD GOVERNANCE – Rod Austin

Rod Austin administered the Oath of Office to three new Board members. Dennis Butts of Greenville is returning to the Board after a year's absence. Dennis is appointed by the Darke County Commissioners to a term beginning January 23 2020 through January 22 2024. Lou Ann Albers of Anna is new to the Board. She is appointed by the Ohio Department of Mental Health and Addictions Services to a term beginning January 24 2020 through June 30 2023. Aaron Frohna of Sidney is new to the Board. He is appointed by OMHAS to a term beginning January 28 2020 through June 30 2023.

## OLD BUSINESS/COMMITTEE REPORTS

### FINANCE COMMITTEE – Jerry Herbe

Minutes of the January 15, 2020 Finance Committee meeting were presented for approval. Jerry Herbe moved to approve the minutes of the January 15, 2020 Finance Committee meeting as presented, seconded by Velina Bogart. Motion carried on voice vote.

Financial Statements for January 2020 were presented for review. Statements are cumulative, and through January are 58% through the fiscal year on a cash basis. FY20 revenue is at 54.7% and expenditures are at 50.7%. Jerry moved to approve the January 2020 Financial Statements as presented, seconded by Jason Wagner. Motion carried on voice vote.

Independent audit information for Shelby County Counseling Center was included in the Board packet for review. Steve McEldowney said the 14-month closeout audit was clean from the standpoint of the financial statements, with no deficiencies in internal controls or non-compliance issues. The agency ceased operations August 31, 2018 and liquidated September 1, 2018. Certain employees' contracts and other agreements were transitioned to Family Resource Centers of Northwest Ohio, and the center was in the process of settling its obligations, filing returns with the IRS and the State of Ohio, and will file dissolution papers with the Ohio Attorney General. The Board will send the audit information to OhioMHAS on behalf of the agency. Jerry moved to approve the 14-month closeout independent audit of Shelby County Counseling Center Inc. as presented, seconded by Marty Hobart. Motion carried on voice vote.

Terri Becker provided an update on the building project. She told the Board she had received updated cost estimates on the revised plan, which would include office space for the Board, Community Housing, Miami County FCFC and NAMI, some flexible space for occasional use by other agencies, as well as training and meeting space, on the 25-A property. She said the estimate was within the Building Reserve funds that have been set aside for the project. The building would be Phase 1, creating a permanent home for the Board. Phase 2 would be pushing services out to people who need it both by telehealth and other technology. She said Board staff will talk with donors to see whether they will continue to support the building or Phase 2, or divert to something else at the Troy Foundation. She said staff had done an analysis of operating costs and believes even with putting aside funds for eventual upkeep and repairs, operating costs should go down by at least \$1000 a month, which could go back into services. She said Brad is looking into grants to install solar-panel canopies for the parking lot to further reduce operating costs. She said the Board has been putting money aside since 2012, and it is time to decide whether to move forward or not, moving from one big building where everyone would have to come to it to moving services out to reach individuals where they live. The desire is to move out of rental space to a modern, efficient, forward looking facility with room for growth. Steve said that over the 18 years the Board has been at the Stouder Center it has spent more than \$1 million on rent. Responding to a question about other rentable space, Terri said the options that we have been shown are more expensive than we currently have and would require extensive renovation just to match what we have now. However, she would like the Board to approve an amendment to the Owner's representative Agreement with Carter & Cline to allow them to evaluate other properties, if necessary. She said by focusing on telehealth and

other types of distributed services, our providers will be able to reach more people in more communities throughout the three-county area. Rod stated that the counties do not have mass transportation, so a plan for multi-layered, person-centered distributed services would address that aspect of access. Board members had an extensive discussion about what those services might look like and how they might be delivered. Terri said the first focus is to move forward on a permanent home for the Board, and while that is happening work with the provider agencies to enhance their abilities to provide services outside a central office. Jerry Herbe offered the example of Riverside, which had a large facility and has now had to reinvent themselves as services to their clients have become more distributed. He recalled that a Board office space was the original plan in 2012, and this plan gets back to the original concept. Jerry moved to approve the First Amendment to Agreement for Professional Services dated January 15, 2018 as presented and to authorize the Executive Director to execute the contract, seconded by Dennis. Motion carried on voice vote.

The Board's Director's and Officer's policy expires in March. This was the third year of a three-year policy and we have received quotes for \$3,000,000 in coverage with a \$25,000 deductible. The Board's current carrier offered the best rate and is able to provide a 3-year term.

Quarterly Agency Financial Indicators were included in the Board packet for review.

The next Finance Committee meeting will be March 18 2020 at 6:00 PM.

PLANNING COMMITTEE – No Report

COMMUNITY RELATIONS COMMITTEE – No Report

NOMINATING COMMITTEE – No Report

EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri thanked the Board members for the thoughtful discussion on the building project and related issues.

She said the training provided by OACBHA staff prior to the meeting met the Board's annual training requirement, and staff will get information to the members who were unable to attend. Terri said the information included in the training will be incorporated into the Strategic Planning process. Brad will resend the link to the Strategic Planning survey form and would like to cut off input by the end of February so that staff can have a package ready for the March Board meeting.

New member Aaron Frohna expressed that he was pleased to be invited onto the Board.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Dennis Butts moved to adjourn, seconded by Velina Bogart. Motion carried on voice vote. Meeting adjourned at 8:02PM.

The next regular Board of Directors' meeting will be Wednesday March 18 2020 at 6:45 p.m. at the Board office.

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Rod Austin, Chairperson

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Velina Bogart, Secretary

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Brad Reed