

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

November 20, 2019

BOARD MEMBERS PRESENT

Rod Austin  
Velina Bogart  
Jerry Herbe  
Marty Hobart  
Terrence Holman  
George Lovett  
Mandy Martin  
Cassandra Pohl  
Jason Wagner

BOARD MEMBERS EXCUSED

Marcy Youtz

BOARD MEMBERS ABSENT

Ann Runner

BOARD STAFF PRESENT

Beth Adkins  
Terri Becker  
Jordan Hodges  
Steve McEldowney  
Kim McGuirk  
Brad Reed

GUESTS PRESENT

Cynthia Cook-Wion, Recovery and Wellness  
Centers of Midwest Ohio  
Dorothy Crusoe, Community Housing of  
Darke, Miami and Shelby Counties  
Thom Grim, Miami County Recovery Council  
Jodi Knouff, Family Resource Center of  
Northwest Ohio

The Tri-County Board of Recovery and Mental Health Services met at the Board office in Troy on Wednesday, November 20 2019. Rod Austin called the meeting to order at 6:49 p.m.

Board staff member Brad Reed took roll call. Nine Board members were present; one excused; one absent. Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Jerry Herbe was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Terry Holman moved to approve the agenda as presented, seconded by Velina Bogart. Motion carried on voice vote.

The Board reviewed the minutes of the September Board of Directors' meeting. Marty Hobart moved to approve the minutes of the September 18 2019 Board of Directors' meeting as presented, seconded by Jason Wagner. Motion carried on voice vote.

BOARD GOVERNANCE – Rod Austin

Rod administered the oath of office to reappointed member George Lovett, and to new member Marty Hobart.

Terri Becker briefed the Board on the start of the Strategic Planning process. She said efforts will be made to align local priorities with State funding cycle and priorities. The State has identified three

target areas in the current biennial budget: services for youth, using multimedia outreach to reduce stigma, and crisis services. OMHAS is also working on a statewide suicide prevention plan, as Ohio is one of the last states without a formal plan. Terri said we want to be sure our local plan aligns with the State plan. Suicide in Ohio has risen 44 percent since 2007, and is the leading cause of death for 10-14 year olds. Terri told the Board the Tri-County Strategic Planning process will involve meeting with individual stakeholders and focus groups, alignment where appropriate to Community Health Improvement Plans and Community Health Assessments compiled by hospitals and public health departments, and other community planning efforts. She said staff will try to have a draft at the February meeting.

## OLD BUSINESS/COMMITTEE REPORTS

### FINANCE COMMITTEE – Terry Holman

Minutes of the September 18 2019 Finance Committee meeting were presented for approval. Terry Holman moved to approve the minutes of the September 18, 2019 Finance Committee meeting as presented, seconded by Velina. Motion carried on voice vote.

Financial Statements for September and October 2019 were presented for review. Statements are cumulative, and through October are 33% through the fiscal year on a cash basis. FY20 revenue is at 41.7% and expenditures are at 28.2%. Terry moved to approve the September and October 2019 Financial Statements as presented, seconded by Jerry Herbe. Motion carried on voice vote.

Steve McEldowney said FY19 Financial Statements are still pending a few miscellaneous invoices and the final site work invoice on the 25-A property. Staff will continue to work to close out contracts over the next few weeks so that final FY19 financial statements can be ready for review at the next meeting.

The List of Transactions for July-September 2019 was included in the Board packet for review. Terry moved to approve the July through September 2019 List of Transactions as presented, seconded by Cassie. Motion carried on voice vote.

Terry reported that Auditors are still working on the closeout audit for Shelby County Counseling Center. Auditors have requested additional information as they work to complete the audit.

Terry reported that information about the FY19 SafeHaven audit was included in the Board packet for review. Steve McEldowney said it was a clean audit, with just a few depreciation adjustments and end-of-year adjustments. Terry moved to approve the FY19 independent audit of SafeHaven as presented, seconded by Marty. Motion carried on voice vote.

Terri Becker provided an update on the One Wellness Place project. She reported that based on the Board discussion at the September meeting, she is contacting a realtor, independently talking to people about potential properties not listed, and has identified a couple of options to look at. She and Board staff will determine whether they would be suitable and try to determine the cost of remodeling. Staff has met with Freytag and Associates about a scaled-down Phase 1 for the 25-A site. Early indications are that it looks feasible, but to get an accurate estimated cost they have to put it into their CAD software. Terri asked the Board to amend the agreement with Freytag to conduct a feasibility study to explore option to reduce the building size and get an updated construction cost. Terry Holman moved to approve the Amendment to Agreement No. 2 with Freytag & Associates Inc. for \$26,000 and to authorize the Executive Director to execute Agreement, seconded by Velina. Motion carried on voice vote.

Terri updated the Board on the submission to OMHAS for FY2021-22 Capital Requests. She submitted in October requests totaling \$175,000 to update HVAC systems in three older buildings owned by the Board.

Terry Holman discussed FY19 agency contract revision with the Miami County Recovery Council for additional FY19 contract services provided as a result from additional FY19 allocations received. A budget revision of \$10,000 added to the MCRC contract is necessary to close out the year. Steve McEldowney added that the additional allocations received were for the state's opioid response and an increase in the women's set-aside. Terry moved to approve increasing Miami County Recovery Council's FY19 contract by \$10,000, seconded by Cassie. Motion carried on voice vote.

Terry said the Board's FY20 Budget narrative for Behavioral Health/Addictions Trainings/Community Outreach states PAX Good Behavior Game. This narrative needs to be updated to reflect not only the game but to include all local agreements for PAX partners. Terry moved to approve the FY20 Board Budget narrative for Behavioral Health/Addictions Trainings/Community Outreach to include all local agreements for PAX partners, and to authorize the Executive Director to execute such agreements, seconded by Jerry Herbe. On discussion Mandy Martin asked about ongoing training and support for those schools that have adopted it. Beth Adkins said that the Pax Partner supports the classroom teachers and enter data for reporting. Motion carried by voice vote.

Terry reported that the Board is able to make changes to the budget figures that were prepared in June before they are finalized and entered into the County system for the new calendar year. Changes in revenue have been made based on current funding and capital project delays. Several expenditure line items have been adjusted based on current spending and projected account utilization as well as the capital project delays. Terry moved to approve the CY2020 Revenue Projection and Appropriations revisions as presented, seconded by Cassie. Motion carried by voice vote.

The Board reviewed a request from the Sidney Police Department to renew a project for officer mental health. Terry moved to approve an amount not to exceed \$2,250 to the Sidney Police Department for CY2020 to fund the Sidney PD Wellness Check-In Renewal as presented, seconded by Marty Hobart. Motion carried on voice vote.

The Quarterly Financial Indicators were included in the Board packet for review.

The next Finance Committee meeting will be January 15 2020 at 6:00 PM.

PLANNING COMMITTEE – No Report

COMMUNITY RELATIONS COMMITTEE – No Report

NOMINATING COMMITTEE – No Report

EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri distributed a report from OACBHA on the topic of reducing stigma, which aligns with Gov. DeWine's initiative on stigma.

A summary of Board committee membership was distributed. This was a compilation of the Board questionnaires from September regarding committee membership. Board members are asked to contact Brad Reed if there are any changes needed.

Terri reported that she, Kim McGuirk and Cynthia Cook-Wion from Recovery & Wellness Centers had attended a statewide crisis academy October 28 in line with the Governor's initiatives around crisis services. The state pushed crisis funding out in three waves. The first wave was continuation funding for regional projects. The second wave was to each Board area for expansion of crisis services. The third wave is using a statewide process for planning and identifying best practices and model programs. We were asked to commit to what we were going to do. We said we would come back and get local stakeholders together and identify local priorities and determine what we need to do. That meeting is happening here tomorrow.

Terri said the other issue around funding is the Governor's initiatives around youth services. The state pushed \$675 million in the Biennial Budget to schools for K-12 mental health services. Today Terri learned an additional \$18 million is available statewide to Boards. The formula is \$25,000 per county, plus a capitated rate based on number of districts and enrollment in those districts. The Tri-County Board's share is \$377,083 to be used for K-12 prevention services. It can be used for PAX, toward Youth Led Prevention, or any other appropriate prevention programs. The plan for how the Board will use the funds is due November 27.

Terri closed by wishing everyone safe and wonderful holidays.

#### NEW BUSINESS

No new business was brought before the Board.

#### ADJOURNMENT

There being no further business, Terry Holman moved to adjourn, seconded by Velina. Motion carried on voice vote. Meeting adjourned at 7:24PM.

The next regular Board of Directors' meeting will be Wednesday January 15 2020 at 6:45 p.m. at the Board office.

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Rod Austin, Chairperson

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Jerry Herbe, Secretary

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Brad Reed