

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

November 28, 2018

BOARD MEMBERS PRESENT

Rod Austin  
Velina Bogart  
Dennis Butts  
Jerry Herbe  
Terrence Holman  
George Lovett  
Cassandra Pohl  
Jason Wagner  
Marcia Youtz

BOARD MEMBERS EXCUSED

Mandy Martin  
Bob Menz

BOARD MEMBERS ABSENT

Ann Runner  
Dan Thomas

BOARD STAFF PRESENT

Beth Adkins  
Terri Becker  
Jerry Hill  
Mark McDaniel  
Steve McEldowney  
Kim McGuirk  
Brad Reed

GUESTS PRESENT

Mike Bessler, Miami County Recovery  
Council  
Dorothy Crusoe, Community Housing of  
Darke, Miami and Shelby Counties  
Peggy Follrod, Recovery & Wellness Centers  
of Midwest Ohio  
Jodi Knouff, Family Resource Center  
Vickie Martin, Recovery & Wellness Centers  
of Midwest Ohio

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, November 28, 2018 for its Board of Directors' meeting. Rod Austin called the meeting to order at 6:45 p.m.

Board staff member Brad Reed took roll call. Nine Board members were present; two excused; two absent. Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Jason Wagner was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. George Lovett moved to approve the agenda as presented, seconded by Jerry Herbe. Motion carried on voice vote.

The Board reviewed the minutes of the September Board of Directors' meeting. Terry Holman moved to approve the minutes of the September 19 2018 Board of Directors' meeting as presented, seconded by Velina Bogart. Motion carried on voice vote.

BOARD GOVERNANCE –Mark McDaniel

Mark provided a fundraising update for One Wellness Place. He said the agreement with The Hodge Group is ending December 31. Russ Hodge is advising on strategies to close out 2018 and for first

quarter 2019 activities. Mark said the proposed Troy Christian Schools performing arts center project seems to be taking the wind out of the sails of the One Wellness Place fundraising process. He said we have additional foundation requests, a few follow-ups and some new and in-kind requests still pending. He said the total stands at about \$7.1 million and we'd like to be closer to \$7.8 million.

## OLD BUSINESS/COMMITTEE REPORTS

### FINANCE COMMITTEE – Terry Holman

Terry Holman reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the September committee meeting. Terry moved to approve the minutes from the September 19 2018 Finance Committee meeting as presented, seconded by Marcy Youtz. Motion carried on voice vote.

The Board reviewed the cumulative Financial Statements through October 2018, 33% of the way through the fiscal year on a cash basis. Terry reported that FY19 revenue is at 29.3% and expenditures are at 20.7%. Terry moved to approve the September and October 2018 Financial Statements as presented, seconded by Marcy. Motion carried on voice vote.

Final Fiscal Year 2018 Financial Statements were included in the Board packet for review. Statements reflect revenue collection at 100.2% of projections for the year and expenditures at 77.5% for the year. The majority of the variance is due to the delay in the timing of capital projects. The Board also received funding at the end of FY18 that is to be used in FY19. The Board ended FY18 with just under \$7.2 million of which \$2.15 million was designated as Capital Reserve, \$1.36 million as Operating Reserve, \$37,500 as Levy Campaign Reserve, and just under \$3.63 million as Unencumbered. Total Board cash for the year increased by \$734,203. \$293,095 of this cash is the funding that was received at the end of FY18 and carried over for use in FY19 as well as \$110,000 for the Capital Project. Year-end payroll accruals are included on the statements as well. Terry moved to approve the Final Fiscal Year 2018 Financial Statements as presented, seconded by Marcy. Motion carried on voice vote.

The List of Transactions July-September 2018 was included in the Board packet for review. Terry moved to approve the July through September 2018 List of Transactions as presented, seconded by Velina. Motion carried on voice vote.

Information about the FY18 independent audit for SafeHaven was included in the Board packet for review. Terri Becker said it was a clean financial statement audit. She said there was one notation of misstatement in the letter, but it was detected and corrected during the audit process. Terry moved to approve the FY18 independent audit of SafeHaven as presented, seconded by Dennis Butts. Motion carried on voice vote.

Mark reported on status of the One Wellness Place project. He said teams are meeting with the architects to look at space, adjacency and flow. Freytag and Associates are working to finalize a building footprint so fill dirt can be brought in and allowed to settle. The Board will need to solicit bids to do the site work of bringing in fill, pulling off topsoil and digging a rainwater detention area. Teams are also meeting with the IT consultant in a process similar to the space needs process. Mark informed the Board that he had met with the Board's attorney to address concerns about patient data privacy, and to assure that compliance with privacy laws is a top priority.

Mark reported to the Board that Recovery & Wellness Centers of Midwest Ohio had notified the Board that RWC no longer wants to provide crisis services. Board staff are working with RWC on a transition process, and Board staff are in discussions with another provider, with explorations with a

second potential provider. He said that he would likely have a plan for the Board's review at the January meeting. He also said rumors that the Board is "negotiating with Kettering" are not correct.

The Board is able to make changes to the budget figures that were prepared in June before they are finalized and entered into the County system for the new calendar year. No changes are projected in revenue at this time. Several expenditure line items have been adjusted based on current spending and projected account utilization with a net zero total change to expenditures. Terry moved to approve the 2019 Appropriations revisions as presented, seconded by Cassie. Motion carried on voice vote.

First Quarter financial indicators were included in the packet for review. The charts reflect FRC data where available even though they began providing services in September.

The next Finance Committee meeting will be January 16 2019 at 6:00 PM.

#### PLANNING COMMITTEE – Cassie Pohl

Fiscal Year 2018 Fourth Quarter and Final Quality Improvement Reports are included in the online Board packet for review. Hard copies were available on request. Cassie moved to approve the FY18 Fourth Quarter and Final Quality Improvement Reports as presented, seconded by Marcy. Motion carried on voice vote.

Planning Committee minutes of the September meeting were included in the Board packet for review. Cassie moved to approve the Minutes of the September 19 2018 Planning Committee as presented, seconded by Terry. Motion carried on voice vote.

The next Planning Committee meeting is scheduled for January 16 2019 at 5:30PM.

#### COMMUNITY RELATIONS COMMITTEE – No Report

#### NOMINATING COMMITTEE – No report

#### EXECUTIVE DIRECTOR'S REPORT – Mark McDaniel

Mark informed the Board that STAR House (the Sheriff's Transition and Recovery House) in Shelby County is under roof. Contractors are working on finishing the building and the Sheriff's Office staff are working on staffing and programming. Mark said Ohio Senator Rob Portman visited the facility for a tour and a roundtable discussion. Mark said Sen. Portman was very interested in following unique and new approaches such as STAR House.

Mark told the Board that funds are now coming to Ohio geared toward opioids. The challenge is that funding is tied specifically to opioid dependence or overdose, and there is not near the volume as at the peak in 2017. Agencies and Board staff have been meeting to brainstorm potential SORS grant projects. Mark said several RFPs will be forthcoming, each targeting different aspects. Mark said the problem is that there is a broader addictions issue not limited to opioids, but the funding language is so specific that Boards have little flexibility in how to apply it.

Mark reported on another potential grant, the Healing Communities Grant. This is a research grant awarded to three state sites. Darke County was selected by formula to research best practices in the community. Anchors for the research are the Tri-County Board, Darke County Health Department, and the Darke County Sheriff. Mark said he was assured that it would not add any work for Board staff. A letter of commitment is due December 3.

Mark said the biennial Community Plan is coming up in early 2019. Kim McGuirk and the Planning Committee will be working on updating the Board's plan.

EXECUTIVE SESSION

At 7:20PM Rod asked for a roll call vote to enter into Executive Session to discuss personnel. On roll call vote all members present voted in the affirmative to enter into Executive Session to discuss personnel.

At 7:48PM Terry Holman moved to return to open session, seconded by Cassie Pohl. On roll call vote all members present voted in the affirmative to return to open session.

No action was taken related to Executive Session.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Dennis moved to adjourn, seconded by Jerry. Motion carried on voice vote.

The next regular Board of Directors' meeting will be Wednesday January 16 2019 at 6:45 p.m. at the Board office.

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Rod Austin, Chairperson

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Jason Wagner, Secretary

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Brad Reed