

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

June 20, 2018

BOARD MEMBERS PRESENT

Rod Austin
Dennis Butts
Terrence Holman
George Lovett
Mandy Martin
Bob Menz
Cassandra Pohl
Ann Runner

BOARD STAFF PRESENT

Beth Adkins
Terri Becker
Norma Frock
Jerry Hill
Mark McDaniel
Steve McEldowney
Kim McGuirk
Brad Reed
Ian Ridgeway

BOARD MEMBERS EXCUSED

Velina Bogart
Jerry Herbe
Dan Thomas
Jason Wagner
Marcia Youtz

GUESTS PRESENT

Mike Bessler, Miami County Recovery
Council
Julie Clay, Shelby County Counseling Center
Cynthia Cook-Wion, Recovery and Wellness
Centers of Midwest Ohio
Dorothy Crusoe, Community Housing
Jodi Knouff, Family Resource Center
Doug Metcalfe, Safehaven
Dave Norman, Miami County Sheriff's
Office/Leadership Troy

BOARD MEMBERS ABSENT

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, June 20, 2018 for its Board of Directors' meeting. Rod Austin called the meeting to order at 6:47 p.m.

Board staff member Brad Reed took roll call. Eight Board members were present; five excused; zero absent. Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Mandy Martin was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Terry Holman moved to approve the agenda as amended, seconded by George Lovett. Motion carried on voice vote.

The Board reviewed the minutes of the April Board of Directors' meeting. Bob Menz moved to approve the minutes of the May 16 2018 Board of Directors' meeting as presented, seconded by Ann Runner. Motion carried on voice vote.

BOARD GOVERNANCE –Mark McDaniel

Mark gave a brief update on fundraising for One Wellness Place. He noted that fundraising is ongoing, but looking to close out the public campaign by the end of the calendar year. A community celebration event will be scheduled for September. Next month he will ask the Board to approve an extension to the Hodge Group contract on a month-to-month basis.

Mark also commented on Board membership. Bob Menz's reappointment has been approved. Marcy Youtz's application for reappointment is in process. A new member, Marie Lindsey, has been appointed by OMHAS to a term beginning July 1.

Mark commented on the Board's annual training. He said staff will look at upcoming agendas for a good time to fit it in, and asked Board members to let him know if there are any topics they are interested in.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Terry Holman

Terry Holman reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the May committee meeting. Terry moved to approve the minutes from the May 16 2018 Finance Committee meeting as presented, seconded by George. Motion carried on voice vote.

The Board reviewed the Financial Statements through May 2018, 92% of the way through the fiscal year on a cash basis. Terry reported that FY18 revenue is at 92.3% and expenditures are at 66.9%. Terry moved to approve the May 2018 Financial Statements as presented, seconded by Dennis. Motion carried on voice vote.

Current agency monitoring information was included in the packet for review. Financial information is current but minutes have not been received since the March meeting.

Terry said the Board's CY2017 audit was approved by the State Auditor's office and was released on June 5. A report summary was included in the packet. The full document will be posted on the Board's website or a hard copy can be requested. Terri Becker said the audit report is the culmination of a long process and commended Steve McEldowney for his efforts. Terry moved to approve the Calendar Year 2017 audit as presented, seconded by Cassie. Motion carried on voice vote.

Mark reported on several items related to One Wellness Place. Janice Stanton of Gresham, Smith & Partners submitted her final report on the space and function requirements. That report has been turned over to Freytag and Associates to begin working on schematics. Architect team visited Pickerington Medical Campus to view spaces. With schematics we can get to a more refined estimate of cost so we can get binding MOUs from partners. Optimistically the project will go out for bid this calendar year.

Mark informed the Board that Family Resource Center has not heard definitively that they are certified for the Shelby County location. If certification is not in place by July 1, the Board can exercise a contingency contract with Shelby County Counseling Center. Terry moved to approve an extension of the current Shelby County Counseling Center Contract for services through July 31, 2018 which will be implemented if the Family Resource Center is not able to begin providing services by July 1 2017, seconded by Bob. Motion carried on voice vote.

The current primary leaseholder for Vandemark Road is Shelby County Counseling Center. The Board will need a lease with Family Resource Center. A lease for the remainder of the original term that

remained on the Shelby County Counseling Center lease was prepared for Family Resource Center with the same rent and terms. If they are not able to begin services effective July 1, we can prorate rent for them. Once the lease is in effect for FRC, we will terminate the lease with Shelby County Counseling Center. Terry moved to approve the lease with Family Resource Center for the Vandemark Road site as presented, seconded by Dennis. Motion carried on voice vote.

SafeHaven leases part of the space at Vandemark Road for their programming. A portion of their monthly payment currently goes to Shelby County Counseling Center for utilities. The amendment that was prepared continues this arrangement but removes a named payee and instead states that the current primary lessee in whose name utilities are maintained will receive the utilities portion of their payments. Terry moved to approve the amendment to the SafeHaven lease for space at the Vandemark Road site as presented, seconded by Ann. Motion carried on voice vote.

A summary of the revisions to be incorporated into the Board's Allocation Manual were included in the packet for review. Full copies of the manual with the incorporated changes are available through Terri or Steve. Terri reported that most of the changes were minor changes to procedures and updated reporting, with nothing substantive. Terry moved to approve the revisions to the Board's Allocation Manual as presented, seconded by Cassie. Motion carried on voice vote.

Included in the Board packet is the four-year budget packet that is presented to the county Budget Commission each year to document ongoing need for our levy funds. The Budget Commission consists of the Auditor, Prosecutor and Treasurer from each of the counties in the Board's service area. A public hearing was held prior to the Board meeting for public comments and questions about the budget; Board staff reported there were no members of the public in attendance. The Budget Commission packet will be submitted once approved by the Board and then there will be a Budget Commission hearing in August for review of the budget and approval of levy rates. Terry moved to approve the Calendar Year 2019 Revenue and Expense budgets as presented, seconded by Dennis. Mark emphasized that, despite rumors that the building project is diverting money from services, the budget actually increases money for services in 2019. The capital budget funds are separate. Motion carried on voice vote.

The next Finance Committee meeting will be July 18 2018 at 6:00 PM.

PLANNING COMMITTEE – No report

Kim McGuirk reported that the Planning Committee met prior to the full Board meeting, and will present minutes and reports at the July Board meeting. The next meeting of the Planning Committee will be Wednesday September 29 at 5:30 PM prior to the full Board meeting.

COMMUNITY RELATIONS COMMITTEE – No Report

NOMINATING COMMITTEE – George Lovett

George presented the second reading of the slate of officers nominated for Fiscal Year 2019: Chair, Rod Austin; Vice Chair, Bob Menz. There being no other nominations, George moved to elect the slate of officers for Fiscal Year 2019 as presented, seconded by Ann. Motion carried on voice vote.

EXECUTIVE DIRECTOR'S REPORT – Mark McDaniel

Mark reported on the Board's self-evaluation survey evaluating Board performance. He said there were eight responses, and all items were rated highly in both importance and quality, except for three: participation, preparation and attendance. He emphasized that it is important that Board members attend meetings regularly, and noted that there is a requirement within the Ohio Revised

Code for meeting attendance. He reminded the Board they are required to have annual training. He said he and Brad Reed will be meeting with people from Edison State Community College's Business Development office to discuss possible training at the July meeting. Mark said the schedule might be revised slightly to accommodate the Finance Committee meeting, then a short business meeting of the full Board, followed by the training.

Mark also informed the Board that July 1 will mark the official beginning of managed care for behavioral health. He said there has been a steady march toward managed care (where Medicaid payments are paid through managed care companies such as CareSource), and it has impacted the system dramatically. He said pulling Medicaid out of Board budgets hit ADAMHS budgets hard, that the Boards are now effectively out of the Medicaid portion of the system, and therefore Boards should not subsidize Medicaid. He shared statistics from the first three quarters of FY2018 showing that Medicaid pays for the majority of clinical services, while the Board pays less than 5 percent. He said the Board's role continues to evolve, toward big contracts, infrastructure, community training and education.

Mark also reported on a story in the Early Bird paper stating that Darke County Commissioners plan to move Michael's Resource Center into the Darke County Home. The article stated that the Tri-County Board was "unable to obtain funding" to buy the home, but the fact is that after a feasibility study of the building it would not have been cost effective to do so. He emphasized that the Board is not abandoning plans for Darke County.

Mark informed the Board that he had been contacted by OMHAS as to whether the Board is intending to apply for capital funds with a priority emphasis on housing. There would be a 25% local match. He said our local priority would be a recovery home in Darke County, but that it would need about \$300,000 per year to operate as a certified recovery home. He said he may bring a request to the Board at the July meeting if he can make the budget numbers work.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Terry moved to adjourn, seconded by Dennis. Motion carried on voice vote.

The next regular Board of Directors' meeting will be Wednesday July 18 2018 at 6:45 p.m. at the Board office, unless the schedule is modified to accommodate Board training.

Rod Austin, Chairperson

Mandy Martin, Secretary

Brad Reed