

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

July 19, 2017

BOARD MEMBERS PRESENT

Rod Austin  
Velina Bogart  
Jerry Herbe  
Terrence Holman  
Katharine Ketron  
George Lovett  
Bob Menz  
Cassandra Pohl  
Marcia Youtz

BOARD MEMBERS EXCUSED

Dennis Butts

BOARD MEMBERS ABSENT

Mandy Martin

BOARD STAFF PRESENT

Terri Becker  
Norma Frock  
Jerry Hill  
Mark McDaniel  
Steve McEldowney  
Brad Reed  
Ian Ridgeway

GUESTS PRESENT

Cynthia Cook, Recovery & Wellness Centers  
of Midwest Ohio  
Julie Clay, Shelby County Counseling Center  
Dorothy Crusoe, Community Housing  
Thom Grim, Miami County Recovery Council  
Doug Metcalfe, SafeHaven

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, July 19, 2017 for its Board of Directors' meeting. Rod Austin called the meeting to order at 6:45 p.m.

Board staff member Brad Reed took roll call. Nine Board members were present; one excused; one absent. Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Cassie Pohl was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. George Lovett moved to approve the agenda as presented, seconded by Cassie Pohl. Motion carried on voice vote.

The Board reviewed the minutes of the June 21 Board of Directors' meeting. Terry Holman moved to approve the minutes of the June 21, 2017 Board of Directors' meeting as presented, seconded by Velina Bogart. Motion carried on voice vote.

BOARD GOVERNANCE –Mark McDaniel

Mark provided an update on Board membership. Three persons asked that their appointments not be renewed or have resigned from the Board – Vicki Hornbeck, Marianne Helmlinger, and Lori Willoughby. Mark said that in recruiting new members for the Board, it will be done deliberately in shifting fundraising focus from capital to operational.

## OLD BUSINESS/COMMITTEE REPORTS

### FINANCE COMMITTEE – Terry Holman

Terry reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the June committee meeting. Terry moved to approve the minutes from the June 21, 2017 Finance Committee meeting as presented, seconded by Jerry Herbe. Motion carried on voice vote.

The Board reviewed the Financial Statements through June 2017, 100% of the way through the fiscal year on a cash basis. Terry reported that FY17 revenue is at 94.4% and expenditures are at 76.2%. Staff will continue to close our contracts over the next few weeks so that final FY17 financial statements can be prepared this Fall. Terry moved to approve the June 2017 Financial Statements as presented, seconded by Velina Bogart. Motion carried on voice vote.

The Board reviewed the Service Reports through May 2017, 92% of the way through the fiscal year. Services are reported at 80.6% overall with Mental Health services reporting at 76.0% of projections and Alcohol and Other Drug services reporting at 86.0% of projections.

A list of transactions for April-June 2017 was included in the Board packet for review. Terry moved to approve the April through June 2017 List of Transactions as presented, seconded by Jerry Herbe. Motion carried on voice vote.

Current agency monitoring information/Shelby County transition information was included in the packet for review. The agency is current with all reporting requirements.

Mark reported on several items related to the Building Committee. Board staff met with the architect and Choice One Engineering about the appropriate time to go out for bid for site prep. It was the opinion of the engineer that the optimum time has passed, and it would be better to bid in the Fall for Winter or early Spring work. Mark noted that thus far in the campaign we have been working off a rough estimate of cost, and we are getting to a point where a more accurate projection is needed. It was agreed that energies should be spent getting costs nailed down, and optimize timing for site work bids. Freytag has indicated they will have a firmer figure by next Board meeting. At that time it may be advantageous to go back to the Zoning Board to present a new plan based on the merged parcels.

Also related to the Building Project, Mark reported that a financial institution has been selected for the project. The Board received 10 responses to its Request for Information; from those Greenville National Bank and MinsterBank were selected as finalists, with MinsterBank being identified by Board staff as the preferred choice. Terry moved to approve MinsterBank for financing the One Wellness Place project and to authorize the Executive Director and Board Chair to execute any necessary documents with MinsterBank to secure financing, seconded by Bob Menz. Due to a potential appearance of conflict of interest, Jerry Herbe asked to abstain, and on roll call all other members voted in the affirmative. Mark noted that MinsterBank has done a nice job keeping Jerry, who is employed by MinsterBank, isolated from the process.

Terry reported that the Board has not transferred the allocated funding to the Levy Campaign Reserve this year. The Board allocated up to \$10,000 to transfer into the reserve to continue building the balance for the next levy campaign. Based on actual costs of the last campaign and the balance of funds remaining, staff recommends moving \$7,500 to the reserve for this year. Terry moved to transfer \$7,500 to the Levy Campaign Reserve Fund, seconded by Katharine Ketron. Motion carried on voice vote.

Mark reported on an opportunity to be part of a 3-year SAMHSA statewide grant for the nine Board areas that did not receive 21<sup>st</sup> Century CURES Act funds. The grant is to provide MAT-enhanced re-entry services. There seems to be a fit with the Shelby County MAT services already in place. Partners would include sheriff, jail courts, and commissioners in Shelby County, Shelby County Counseling Center, Community Housing and the recovery homes, and the Board. Proposal is due at the end of July.

Mark reported that last year the Board provided funds to Bradford Schools for a PAX Partner (coach) to keep the PAX Good Behavior Game at fidelity. Last year we contracted through Wright State University. There have been some changes there, so this year the Board will contract directly with Kimberly Rust for the upcoming academic year. Staff has an incomplete draft of the contract, but it will need to be finalized and approved before the next scheduled Board meeting in September. Funding has already been allocated. Terry moved to approve the PAX Partner Services Contract (\$12,120.40) once it is reviewed by the Board attorney, seconded by Velina. Motion carried on voice vote. Mark also reported that Ansonia Schools are on schedule to start PAX mid-year, and Board staff has been working directly with the PAX Institute.

The next Finance Committee meeting will be September 20, 2017 at 6:00 PM.

PLANNING COMMITTEE – No report

The next Planning Committee meeting is September 6, 2017, at 5:30PM at the Board office.

COMMUNITY RELATIONS COMMITTEE – No Report

NOMINATING COMMITTEE – No Report

EXECUTIVE DIRECTOR'S REPORT – Mark McDaniel

Mark reported that the state budget has been approved. The Governor signed the bill with a number of line item vetoes, 11 of which were overridden in the House, but which the Senate has not taken up. Boards will receive \$75,000 per county. Mark indicated this is the first new money in quite some time. Word has come down that Ohio Medicaid is underfunded, and Medicaid rates will be reduced to close the expected shortfall. Debate on healthcare continues in Washington, with no clear path as to what may happen. There is a lot of grant activity. The Ohio Attorney General has issued an RFP to support Quick Response Teams, and Troy, Piqua and Sidney are expected to apply. Montgomery County ADAMHS is working on a SAMSHA grant for the expansion of Narcan availability, and has asked for a letters of commitment in support.

Mark reported that the workforce project in Darke County is moving forward. A draft survey tool has been developed. To get statistically valid data, the survey will need to get 300-plus responses. The plan is to do a focused marketing plan ahead of the survey to get a better response, with the goal of conducting the survey in September. The purpose of the survey is to determine with some certainty what exactly is the issue in the county.

Mark reminded the Board that there is no meeting schedule in August. Brad noted that it is fair season, and the Board will once again have displays at all three county fairs.

EXECUTIVE SESSION

Rod Austin called for a roll call vote to enter into executive session to discuss the purchase of property. On roll call all 9 members voted aye, 0 nay, 0 abstain. Executive session began at 7:28PM.

Terry Holman moved to return to open session, seconded by George Lovett. Motion carried on voice vote. Open session resumed at 7:46PM. No action was taken related to executive session.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Jerry Herbe moved to adjourn, seconded by Bob Menz. Motion carried on voice vote.

The next regular Board of Directors' meeting will be Wednesday, September 20, 2017 at 6:45 p.m. at the Board office.

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Rod Austin, Chairperson

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Cassie Pohl, Secretary

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Brad Reed