

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

May 17, 2017

BOARD MEMBERS PRESENT

Velina Bogart
Dennis Butts
Katharine Ketron
George Lovett
Mandy Martin
Bob Menz
Cassandra Pohl
Lori Willoughby
Marcia Youtz

BOARD MEMBERS EXCUSED

Rod Austin
Marianne Helmlinger
Jerry Herbe
Terrence Holman
Vicki Hornbeck

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT

Terri Becker
Norma Frock
Mark McDaniel
Kim McGuirk
Brad Reed
Ian Ridgeway

GUESTS PRESENT

Julie Clay, Shelby County Counseling Center
Cynthia Cook, Recovery & Wellness Centers
of Midwest Ohio
Dorothy Crusoe, Community Housing
Thom Grim, Miami County Recovery Council

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, May 17, 2017 for its Board of Directors' meeting. Dennis Butts called the meeting to order at 6:47 p.m.

Board staff member Brad Reed took roll call. Nine Board members were present; five excused; none absent. Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Lori Willoughby was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. George Lovett moved to approve the agenda as presented, seconded by Velina Bogart. Motion carried on voice vote.

The Board reviewed the minutes of the April Board of Directors' meeting. Bob Menz moved to approve the minutes of the April 19, 2017 Board of Directors' meeting as presented, seconded by Cassie Pohl. Motion carried on voice vote.

BOARD GOVERNANCE –Mark McDaniel

Mark announced that Board Vice Chair Rod Austin had open heart surgery recently. He reports feeling well and is recovering. He has also agreed to be Board Chair once he is recovered. Board members, staff and guests posed for a photo to be sent to Rod as a Get Well Soon card.

Mark presented a resolution calling on the Governor, the Ohio General Assembly, and the Ohio Congressional Delegation to declare the opiate epidemic an emergency prioritizing the needs of Ohioans impacted by opioid addiction by dramatically increasing investments in prevention, treatment, recovery support, education, and interdiction efforts. The resolution was included in the Board packet. The resolution language is from the Ohio Association of County Behavioral Health Authorities, and would be collected along with resolutions from other Boards, and then sent to the officials named. George moved to adopt the Resolution, seconded by Velina. Motion carried on voice vote.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – George Lovett

George reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the March committee meeting. George moved to approve the minutes from the April 19, 2017 Finance Committee meeting as presented, seconded by Marcy Youtz. Motion carried on voice vote.

The Board reviewed the Financial Statements through April 2017, 83% of the way through the fiscal year on a cash basis. George reported that FY17 revenue is at 80.5% and expenditures are at 65.3%. George moved to approve the April 2017 Financial Statements as presented, seconded by Lori Willoughby. Motion carried on voice vote.

The Board reviewed the Service Reports through March 2017, 75% of the way through the fiscal year. Services are reported at 66.3% overall with Mental Health services reporting at 62.5% of projections and Alcohol and Other Drug services reporting at 70.9% of projections.

Current agency monitoring information was included in the packet for review. The Board was advised to disregard the April 2017 figures for Shelby County Counseling Center as the figures presented are old data and the actual numbers for the month were not available.

George reported that the Ohio Department of Mental Health and Addictions Services Subrecipient Monitoring Onsite Review final report was received today. The Board Executive Summary was distributed for review. He reported that 100 percent of the objectives were satisfied during the review. The full report, which contains detail about what was tested for each of the objectives, is available for review by contacting Terri Becker. The report will also be posted on the Board website. George moved to approve the Ohio Department of Mental Health and Addiction Services Report of Subrecipient Monitoring Onsite Review as presented, seconded by Marcy. Motion carried on voice vote.

George reported the FY16 independent audit for Miami County Recovery Council was received from Sam Brown, CPA, Inc. It was a regular audit with financial statements included in the Board packet for review. It was a clean audit report with no instances of noncompliance. George moved to approve the FY16 independent audit of the Miami County Recovery Council as presented, seconded by Lori Willoughby. Motion carried on voice vote.

The Board's Calendar Year 2016 audit is complete and was submitted to the Auditor of State for final approval. Once the Auditor of State approves the audit it will be released.

Mark reported on several items related to the Building Committee. The deadline has just passed for banks to respond to a Request for Information for financing the One Wellness Place project. It is not a request for bid. Two to three banks will be selected from those that responded to be interviewed by a committee. Financing options could include cash flow during construction or a mortgage should fundraising not account for the full cost of the building. The topographical study of the full acreage is being completed. Once that happens the Board can take steps to make the lot build-ready. Several grant requests are pending, and additional contacts are being developed.

Mark reported on the Darke County project. Mark has responded to phone calls with quite a bit of misinformation about the project stemming from it being discussed in various meetings. The Hodge Group will be reporting the results of the feasibility study May 31.

The Shelby County Transitional Housing project adjacent to the jail is moving quickly. The Board has committed capital plus operating funds, and other funding sources are lining up so that the project is nearly fully funded.

Third Quarter agency financial indicators were distributed in the Board Packet.

FY17 Auditor and Treasurer Fees need to be adjusted as the Board is charged for its share of levy election expenses when on a ballot. An increase of the FY17 budget for the Auditor and Treasurer line item by \$6,000 to \$52,000 is required. George moved to increase the FY17 Auditor and Treasurer Fees budget to \$52,000, seconded by Bob Menz. Motion carried on voice vote.

Mark presented a proposal to fund a pilot project for a drug-free workplace program in Darke County. The program would identify potential employees who would have been hired except for a positive drug screen, and fast track them into a treatment and recovery program to make them employable. The Darke County Chamber of Commerce is partnering with the Board to do a survey of employers prior to the program to set a baseline of the kinds of difficulties they are having. George moved to approve a contract in the amount of \$11,800 with Working Partners Systems, Inc. to complete the Assessment of the Darke County Business Community as presented, seconded by Velina Bogart. Motion carried on voice vote.

Terri Becker presented Fiscal Year 2018 contracts, allocations and Board budget. Budget and allocation documents were distributed for review. The Board budget calls for a 2% increase for staff, plus a 2% one-time payment in the Fall. Budgets were adjusted according to items identified in the Strategic Plan, including supporting community organizations. Mark indicated that among the factors that could impact budget plans include movement toward Medicaid managed care, or a potential rollback of Medicaid expansion. He noted that it would be extremely difficult for the Board to return to funding outpatient services which are now paid by Medicaid as Ohio revised Code now requires a broad array of certain services. George moved to approve FY18 Contracts and allocations and the FY18 Board Administrative Budget as presented, seconded by Marcy Youtz. Motion carried on voice vote.

The next Finance Committee meeting will be June 21, 2017 at 6:00 PM.

PLANNING COMMITTEE – No report

The next Planning Committee meeting is June 28, 2017, at 5:30PM at the Board office.

COMMUNITY RELATIONS COMMITTEE – No Report

NOMINATING COMMITTEE – George Lovett

George presented the first reading of a proposed slate of officers for FY 18. Nominated for Chair is Rod Austin. Nominated for Vice Chair is Bob Menz.

EXECUTIVE DIRECTOR’S REPORT – Mark McDaniel

Mark informed the Board that the One Wellness Place project is nearing the point of needing to hire a Project Manager to oversee construction.

He provided an update on the state budget process, noting that the Senate doesn’t like the House version, but that hearings are going on now. The House has proposed six regional detox centers plus 4-5 mental health centers.

Mark reported on a situation with an employee working for one of the Board’s recovery homes and also for Hope House, which is run by Miami County Recovery Council, which is contrary to Board policy. Being aware that the pool of employees is limited but not inclined to change policies, Mark said the employee has been made aware of the situation and will be given time to make an orderly transition. MCRC Executive Director Thom Grim questioned whether it wasn’t similar to the arrangement with Community Housing staff. Mark explained the Community Housing situation is legal, in compliance with policy, and spelled out through contracts.

Mark reminded the Board of a work session May 31 at 6pm.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Bob moved to adjourn, seconded by Cassie Pohl. Motion carried on voice vote.

The next regular Board of Directors’ meeting will be Wednesday, June 21, 2017 at 6:45 p.m. at the Board office.

Dennis Butts, Chairperson

Lori Willoughby, Secretary

Brad Reed