

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

March 15, 2017

BOARD MEMBERS PRESENT

Dennis Butts  
Jerry Herbe  
Terrence Holman  
Vicki Hornbeck  
Katharine Ketron  
George Lovett  
Bob Menz  
Cassandra Pohl  
Marcia Youtz

BOARD STAFF PRESENT

Beth Adkins  
Terri Becker  
Norma Frock  
Jerry Hill  
Mark McDaniel  
Steve McEldowney  
Kim McGuirk  
Brad Reed  
Ian Ridgeway

BOARD MEMBERS EXCUSED

Rod Austin  
Velina Bogart  
Marianne Helmlinger  
Mandy Martin  
Lori Willoughby

GUESTS PRESENT

Julie Clay, Shelby County Counseling Center  
Dorothy Crusoe, Community Housing  
Peggy Follrod, Recovery & Wellness Centers  
of Midwest Ohio  
Thom Grim, Miami County Recovery Council

BOARD MEMBERS ABSENT

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, March 15, 2017 for its Board of Directors' meeting. Dennis Butts called the meeting to order at 6:43 p.m.

Board staff member Brad Reed took roll call. Nine Board members were present; five excused; none absent. Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Katharine Ketron was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. The agenda was amended to reflect that Jerry Herbe would be giving the Finance Committee report. Terry Holman moved to approve the agenda as amended, seconded by George Lovett. Motion carried on voice vote.

The Board reviewed the minutes of the January Board of Directors' meeting. Minutes were amended to correct two typographical errors. Terry Holman moved to approve the minutes of the January 18, 2017 Board of Directors' meeting as amended, seconded by Katherine Ketron. Motion carried on voice vote.

BOARD GOVERNANCE –Mark McDaniel

Mark presented a new Board member, Cassandra Pohl of Piqua. George Lovett administered the Oath of Office and Cassie was officially seated as a member.

Mark presented a recognition plaque to Associate Director and Chief Finance Officer Terri Becker for 30 years of service to the Board. Mark noted that Terri has added so much to the Board, ranging from her knowledge of finance to her passion for clients.

Several policies were presented to the Board for review and approval. Policy 117 Customer Service was changed for language and flow. Policy 119 Records Retention was updated to reflect current Ohio Revised Code definition of a record. Policy 120 Confidentiality clarified staff responsibilities and removed language referring to a state MIS system. Policy 121 Open Meetings clarified notification to newspapers of record and removed a prohibition against individuals making audio or video recordings of meetings. Policy 501 Weapon-Free Workplace was modified to be in compliance with recent changes to ORC regarding keeping weapons and ammunition locked in vehicles. Bob Menz moved to approve changes to Board Policies 117, 119, 120, 121, and 501 as presented, seconded by Marcy Youtz. Motion carried on voice vote.

#### OLD BUSINESS/COMMITTEE REPORTS

##### FINANCE COMMITTEE – Jerry Herbe

Jerry reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the January committee meeting. Jerry moved to approve the minutes from the January 18, 2017 Finance Committee meeting as presented, seconded by Terry Holman. Motion carried on voice vote.

The Board reviewed the Financial Statements through February 2017, 67% of the way through the fiscal year on a cash basis. Jerry reported that FY17 revenue is at 59.5% and expenditures are at 51.8%. Jerry moved to approve the January and February 2017 Financial Statements as presented, seconded by Vicki Hornbeck. Motion carried on voice vote.

Final Fiscal Year 2016 Financial Statements reflect revenue collection at 95.3% of projections for the year and expenditures at 78.9% for the year. The majority of the variance is due to the delay of the CIP project and the late start of the recovery housing program. We ended FY16 with just over \$6.90 million of which \$2.15 million was designated as Capital Reserve, \$1.1 million as Operating Reserve, \$60,000 as Levy Campaign Reserve, and just over \$3.57 million as Unencumbered. Year-end payroll accruals are included on the statements as well. Rod moved to approve the Final Fiscal Year 2016 Financial Statements as presented, seconded by Velina. Motion carried on voice vote.

The Board reviewed the Service Reports through January 2017, 58% of the way through the fiscal year. Services are reported at 50.9% overall with Mental Health services reporting at 48.1% of projections and Alcohol and Other Drug services reporting at 54.2% of projections.

Current agency monitoring information was included in the packet for review. Shelby County Counseling Center is current in reporting.

The Board still has not received the final report for the Ohio Department of Mental Health and Addictions Services Stakeholder Review. Board staff has seen a draft and there are no concerns, but the final version has not yet been signed off.

Mark reported that with the Official Launch and Groundbreaking ceremony January 26, the building campaign was formally made public. The name of the facility was also revealed to be One Wellness Place. Emerson has joined the lists of major gifts with a \$200,000 pledge. The groundbreaking was very well attended. Several additional meetings and deadlines for major gifts are coming up soon. He also said that we have been advised to have financing in place before breaking ground. He has been consulting with the Board attorney and will be drafting a letter and canvassing a targeted number of banks. Steps are being taken to get the land shovel ready, including getting updated topographical maps and permits in place.

Mark reported that the Hodge Group has been working on a feasibility study for a project in Darke County. Board staff and the Hodge Group are finalizing a Case Statement document and field interviews begin next week to test the support for the project. Mark said we are making arrangements to get the architect and engineer a tour of the facility so we have a better idea what the project will cost.

Terri reported the Board was able to get a three-year lock again on the \$3,000,000/\$25,000 deductible coverage. The premium will be \$4,796 per year. This is an increase from \$4,494 but the Board has increased the number of employees due to the opening of the recovery homes.

Contract Agency Financial Indicators were included in the Board packet for review. These graphs are the dashboard that was a goal in the Strategic Plan.

Mark reported on Ohio's plans for the 21<sup>st</sup> Century Cures Act, which is federal funding to address the opiate crisis. Ohio has chosen to address those areas with highest need as identified through a Tier system. Tier 1 are those counties with highest overdose and death rates. They will get the lion's share of the \$20+ million earmarked for Ohio. Tier 2 counties are the next highest rates, and will share about \$3 million. Miami, Darke and Shelby are Tier 3 and are not designated for any additional funding. Mark said we may be able to get some value from some prevention training funds for the PAX Good Behavior Game and Life Skills, but how that will work is not yet defined.

Jerry reported that the Board will be sending out budget packets to agencies as soon as we receive new formats to work from. We will be redesigning our formats to align with the reporting requirements that we are expecting from OMHAS. The changes are based on the implementation of Behavioral Health Redesign. Mark said that even more so that with previous budgets, there are a lot of moving parts, including some real big ones such as what Congress might do with the Affordable Care Act. At this time, it looks like Medicaid Expansion will have an end date, to be replaced with block grants that will be significantly less. He said Medicaid expansion has been about a \$1 million swing in our system in services that agencies can bill Medicaid where in the past the Board would have been paying, and in return the Board has directed funds to programs and services like Nova, Vivtrol and recovery homes, which we are now required to have. It is not clear how those mandates and other services can be covered if and when Medicaid expansion goes away. Mark cited some statistics related to Medicaid expansion in Ohio: 27% were diagnosed with a chronic health condition after joining Medicaid; 44% reported better access to mental health services; 56% reported it was easier to buy food when medical expenses were covered. Other moving parts in the state budget is that the Governor's proposed budget flat funds community behavioral health. The Board strategic plan is another part, and Board staff has just started the process of putting together goals. The facilities plan is a significant moving part. State legislators have been very openly saying they will be moving very cautiously on the budget until they see what happens at the federal level.

The next Finance Committee meeting will be April 19, 2017 at 6:00 PM.

PLANNING COMMITTEE – No report

The next Planning Committee meeting is April 5, 2017, at 5:30PM at the Board office.

COMMUNITY RELATIONS COMMITTEE – No Report

NOMINATING COMMITTEE – No Report

EXECUTIVE DIRECTOR’S REPORT – Mark McDaniel

Mark indicated that he had covered all of his items during the Finance Committee portion of the meeting, except to note that the latest Board Annual Report is included in the Board packet.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Marcy moved to adjourn, seconded by Terry. Motion carried on voice vote.

The next regular Board of Directors’ meeting will be Wednesday, April 19, 2017 at 6:45 p.m. at the Board office.

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Dennis Butts, Chairperson

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Katharine Ketron, Secretary

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Brad Reed