

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

November 16, 2016

BOARD MEMBERS PRESENT

Rod Austin  
Dennis Butts  
Jerry Herbe  
Terrence Holman  
Vicki Hornbeck  
Katharine Ketron  
George Lovett  
Mandy Martin  
Jason Wagner  
Lori Willoughby  
Marcia Youtz

BOARD MEMBERS EXCUSED

Velina Bogart  
Marianne Helmlinger  
Bob Menz

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT

Beth Adkins  
Terri Becker  
Norma Frock  
Jerry Hill  
Mark McDaniel  
Steve McEldowney  
Kim McGuirk  
Brad Reed  
Ian Ridgeway

GUESTS PRESENT

Julie Clay, Shelby County Counseling Center  
Cynthia Cook, Recovery & Wellness Centers  
of Western Ohio  
Doug Metcalfe, SafeHaven  
Dorothy Crusoe, Community Housing  
Dontavius Jarrells, OACBHA

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, November 16, 2016 for its Board of Directors' meeting. Dennis Butts called the meeting to order at 6:10 p.m.

Board staff member Brad Reed took roll call. Eleven Board members were present; three excused; none absent. Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Lori Willoughby was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. George Lovett moved to approve the agenda as presented, seconded by Terry Holman. Motion carried on voice vote.

The Board reviewed the minutes of the September Board of Directors' meeting. Rod Austin moved to approve the minutes of the September 21, 2016 Board of Directors' meeting as presented, seconded by Katherine Ketron. Motion carried on voice vote.

BOARD GOVERNANCE –Mark McDaniel

Mark introduced Dontavius Jarrells, Community Engagement & Advocacy Administrator for the Ohio Association of Behavioral Health Authorities (OACBHA). Dontavius conducted a Board training session on Recovery Oriented Systems of Care (ROSC) and RecoveryIsBeautiful.org. Mark explained in his introduction that ROSC will be the focusing theme of the Board's 2017-2019 Strategic Plan. Dontavius said Ohio is the only state that is transforming the entire state behavioral health system to ROSC. Dontavius outlined the characteristics of ROSC, including:

- Mental health and addictions can be lifelong, chronic conditions that need different types of care at different stages, and that treatment works, people recover, and;
- Recovery is to be celebrated, both personally and as a community, because individuals in recovery become active, contributing members of their community;
- Successful recovery requires supports beyond clinical treatment, and that those supports address physical needs, including food security and safe housing, and social needs, including employment and a sense of belonging to a community.

The RecoveryIsBeautiful.org website includes a behavioral health screening tool (the same one used on the Tri-County Board website (<http://screening.mentalhealthscreening.org/tri-county-ohio>), resources by county, and links to OMHAS providers. Boards also have access to a ROSC self-assessment tool.

At the conclusion of his presentation, Dontavius distributed RecoveryIsBeautiful.org wristbands and other promotional materials.

Mark and Brad provided a brief recap of levy results. The 5-year, 0.6 mill property tax renewal levy passed by a combined 67 percent favorable vote. Mark said there is a difference now from when he first started running levy campaigns in that the general public seems more ready to embrace our message. Brad said it was the largest margin and the highest turnout in recent records, with a margin of victory of 31,000 votes. Mark thanked everyone who helped, from those who distributed signs to Lori Willoughby for voicing the radio commercials. The campaign cost about \$35,000 to conduct across all three counties, which is about \$5,000 less than the previous campaign, largely due to not running TV ads. Mark added that there needs to be a discussion about whether there is support for additional dollars.

Mark presented Board policies 401, 403, 404, and 406 for review. The changes are all to bring the Board into compliance with pending new wage and labor standards, and to clarify sick leave, overtime and holiday pay for non-exempt and hourly employees. Jerry Herbe moved to approve Board policies 401, 403, 404, and 406 as presented, seconded by Rod Austin. Motion carried on voice vote.

Mark provided a brief update on the fundraising campaign, saying there are some major announcements coming soon. We are planning a groundbreaking/project launch event in January. He also said we will need a significant amount of fill dirt to prepare the site for construction.

## OLD BUSINESS/COMMITTEE REPORTS

### FINANCE COMMITTEE – Rod Austin

Rod reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the September committee meeting. Rod moved to approve the minutes from the September 21, 2016 Finance Committee meeting as presented, seconded by Terry Holman. Motion carried on voice vote.

The Board reviewed the Financial Statements through October 2016, 33% of the way through the fiscal year on a cash basis. Rod reported that FY17 revenue is at 28.9% and expenditures are at 27.3%. Rod moved to approve the September and October 2016 Financial Statements as presented, seconded by Lori Willoughby. Motion carried on voice vote.

Remaining Fiscal Year 2016 transactions are currently being processed so final statements will be available at the next meeting.

The Board reviewed the Service Reports through September 2016, 25% of the way through the fiscal year. Services are reported at 21.2% overall with Mental Health services reporting at 19.5% of projections and Alcohol and Other Drug services reporting at 23.3% of projections.

The List of Transactions for July through September was included in the Board packet for review. Rod moved for the approval of the List of Transactions July through September 2016, seconded by Marcy Youtz. Motion carried on voice vote.

Current agency monitoring information was included in the packet for review. The agency is current in reporting. The current balance of the additional transition funding is \$12,153.45. Mark reported that Julie Clay has been named Executive Director, and the board now has eight members. They are looking into creating a strategic plan and have been exploring new programming opportunities.

Mark reported on the status of the CIP renovation project for Mayfield and Willow Glen properties. Residents have been moved back into both Mayfield and Willow Glen. The contractor is working on punch list items so we can close out the project.

Mark reported that the lease agreement for the Summit Street property is up for renewal. It is being reviewed so that an agreement can be reached that allows enough flexibility for future developments.

Mark said the purchase of the additional 2.2 acres is now complete. Documents to merge the original plot plus the additional land into a single plot have been filed. With the purchase complete, Mark requested that the Board pay Galbreath Realtors a fee for work done to facilitate the purchase of the property. Rod moved for the approval of an agreement with Galbreath Realtors in the amount of \$2,250 for the work done on the purchase of the additional property on County Road 25A, seconded by Terry Holman. Motion carried by voice vote.

Mark asked the Board for an extension to the consultant agreement with The Hodge Group. The extension is at a lower rate and includes up to \$10,000 for event costs. Rod moved for approval of a contract extension with The Hodge Group for the period January through December 2017 at a rate of \$6,750 per month, plus up to \$10,000 to cover events and other fundraising-related costs, seconded by Jason Wagner. Motion carried by voice vote.

The Board received a copy of the first set of contract agency financial indicator data for FY17. These are the indicators that the Board selected to monitor. Data and charts will be updated and redistributed each quarter.

Terri informed the Board that the license for GOSH claims processing software is due for renewal. The Board was presented a chart of comparison of the two plans. There was discussion as to a preference to do ongoing annual renewals of the initial license or purchase a one-time developer's license. It was agreed after discussion that the developer's license offered more features that would be advantageous, included unlimited concurrent users. Rod moved for the purchase of a developer's license of GOSH claims processing software, seconded by Marcy Youtz. Motion carried by voice vote.

Mark reported on a cooperative agreement between the Board, Bradford Exempted Village Schools, and Wright State University to provide training to staff for The PAX Good Behavior Game, a classroom management and behavioral modification technique for early primary grades. Rod moved to

approve \$20,611 to the Bradford Exempted Village School District to implement the PAX Good Behavior Game, seconded by Vicki Hornbeck. Motion carried by voice vote.

The next Finance Committee meeting will be January 18, 2017 at 6:00 PM.

PLANNING COMMITTEE – No Report

The next Planning Committee is scheduled for January 4, 2017 at 5:30 PM at the Board office.

COMMUNITY RELATIONS COMMITTEE – No Report

NOMINATING COMMITTEE – No Report

EXECUTIVE DIRECTOR’S REPORT – Mark McDaniel

Due to the time allotted for mandatory Board training earlier in the meeting, there was no Executive Director’s Report.

NEW BUSINESS

Several initiative and events were mentioned. The first is “Hidden In Plain Sight,” an experiential learning environment for parents and other adults to recognize warning signs of substance use. The exhibit is currently set up in the NAMI Resource Room, but is available to travel for other organizations. Contact Ian Ridgeway for more information.

“Healing from Unexpected Loss,” cooperatively presented by the Tri-County Board, NAMI of Darke, Miami and Shelby Counties, and The Compassionate Friends Miami County Chapter, is a memorial and healing event for survivors of suicide or other sudden loss. It will take place Saturday, November 19 at Edison State Community College in Piqua. Contact Kim McGuirk for more information.

“Bringing Mental Illness Out of the Shadows” is a NAMI Ohio promotional program to use interesting and unique expressions to facilitate the conversation about living with mental illness. NAMI DMS purchased equipment to make a shadow wall which can travel to other organizations and events. Contact Beth Adkins for more information.

ADJOURNMENT

There being no further business, Marcy Youtz moved to adjourn, seconded by Terry Holman. Motion carried on voice vote.

The next regular Board of Directors’ meeting will be Wednesday, January 18, 2017 at 6:45 p.m. at the Board office.

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Dennis Butts, Chairperson

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Lori Willoughby, Secretary

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Brad Reed