

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

July 20, 2016

BOARD MEMBERS PRESENT

Rod Austin
Velina Bogart
Dennis Butts
Marianne Helmlinger
Terrence Holman
Vicki Hornbeck
Katharine Ketron
George Lovett
Mandy Martin
Bob Menz
Lori Willoughby
Marcia Youtz

BOARD MEMBERS EXCUSED

Jerry Herbe
Jason Wagner

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT

Beth Adkins
Terri Becker
Norma Frock
Jerry Hill
Mark McDaniel
Steve McEldowney
Kim McGuirk
Brad Reed

GUESTS PRESENT

Julie Clay, Shelby County Counseling Center
Dorothy Crusoe, Community Housing
Inc./Shelby House
Peggy Follrod, Recovery & Wellness Centers
of Western Ohio
Thom Grim, Miami County Recovery Council
Dr. Molly Helmlinger, NAMI | Darke, Miami
Shelby Counties

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, July 20, 2016 for its Board of Directors' meeting. Dennis Butts called the meeting to order at 6:42 p.m.

Board staff member Brad Reed took roll call. Twelve Board members were present; two excused; none absent. Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Vicki Hornbeck was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Terry Holman moved to approve the agenda as presented, seconded by Velina Bogart. Motion carried on voice vote.

The Board reviewed the minutes of the June Board of Directors' meeting. George Lovett moved to approve the minutes of the June 15 2016 Board of Directors' meeting as presented, seconded by Marianne Helmlinger. Motion carried on voice vote.

BOARD GOVERNANCE –Mark McDaniel

Mark provided an update on the fundraising campaign. Brad has been sending letters of intent to a number of Foundations. The campaign is ongoing. Staff are planning an executive briefing with

OMHAS Director Tracey Plouck. A meeting is scheduled August 8 to meet with Doug Bailey from OMHAS Capital to finalize the application for capital funds as allocated in the State FY2017-18 Capital Budget.

Mark reported that the Board has been notified of an error in the language of the resolution to place a 0.6 mill renewal levy on the November ballot that was approved at the June meeting. The corrected resolution and ballot language were presented. Before the Board can approve the corrected language, the resolution approved in June must be rescinded. Velina Bogart moved to rescind the levy resolution approved at the June 15 meeting, seconded by Rod Austin. Motion carried on voice vote. Marianne Helmlinger then moved to approve the Resolution of the Tri-County Board of Recovery & Mental Health Services of Darke, Miami and Shelby Counties, Ohio, declaring it necessary to levy a tax in excess of the ten mill limitation, seconded by Lori Willoughby. A two-thirds majority of all members being necessary for passage, a roll call vote was called. The motion carried with all 12 members in attendance voting in the affirmative. Mark and Brad then outlined some of the upcoming activities that would start to take place once the resolution was turned over to the Board of Elections.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Rod Austin

Rod reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the June committee meeting. Rod moved to approve the minutes from the June 15, 2016 Finance Committee meeting as presented, seconded by Terry Holman. Motion carried on voice vote.

The Board reviewed the Financial Statements through June 2016, 100% of the way through the fiscal year on a cash basis. Rod reported that FY16 revenue is at 91.1% and expenditures are at 70.9%. Rod moved to approve the June 2016 Financial Statements as presented, seconded by Vicki Hornbeck. Motion carried on voice vote.

The Board reviewed the Service Reports through May 2016, 92% of the way through the fiscal year. Services are reported at 80.4% overall with Mental Health services reporting at 72.3% of projections and Alcohol and Other Drug services reporting at 93.1% of projections.

A list of transactions April through June 2016 was presented in the Board packet for review. Rod moved to approve the List of Transactions April-June 2016 as presented, seconded by Bob Menz. Motion carried on voice vote.

Rod reported that the audit has been submitted to the State for review.

Current agency monitoring information was included in the packet for review. The agency is current in reporting. The current balance of the additional transition funding is \$12,153.45. Mark reported that the transitional process is continuing. Terri Becker is working to finalize the budget. Julie Clay is now Interim Director for SCCC. Making some progress in reducing waitlists. There are some staff vacancies to be filled.

Mark reported on the status of the CIP renovation project for Mayfield and Willow Glen properties. Work is essentially completed at Mayfield and the contractor is working on punchlist items. Work at Willow Glen will begin August 1.

Mark also reported that remodeling at Miami House is almost done. Resumes are being reviewed to get the women's home fully staffed.

Mark reported that the purchase of the building in Sidney should be closing soon. He also reported that the additional land purchase on 25-A is underway.

Mark reported that the Board's Three-Year Strategic Plan will lapse at the end of Fiscal 2017. Whereas the current plan is based on SAMSHA's "Good and Modern System" whitepaper, he proposes that the next plan be based on a Recovery-Oriented System of Care. He asked the Board to approve a new contract with Brown Consulting to manage the development of a new Three-Year Strategic Plan. Rod moved to approve the Brown Consulting Agreement for Strategic Planning as presented in the amount of \$15,850, seconded by Velina Bogart. Motion carried on voice vote.

Rod reported that Board travel reimbursement costs have increased throughout FY16 due to added staff. That line item needs to be increased by \$600 to a total allocation of \$6,600 to finish out the fiscal year. Rod moved to approve increasing the FY16 Travel Reimbursement Line Item by \$600 to \$6,600 seconded by Terry Holman. Motion carried on voice vote.

Rod reported that Board costs in the Hospitalization/Related Service line item have increased throughout the year due to increased participation in placement of youth. In order to cover remaining costs for the fiscal year, the line item must be increased by \$14,000 to a total of \$88,000. Rod moved to approve increasing the Hospitalization/Related Service line item by \$14,000 to a total of \$88,000, seconded by Bob Menz. Motion carried on voice vote.

Rod reported that updates for the Allocation Manual will be deferred until GOSH is fully implemented. In addition, the sliding fee scale update this year will be effective August 1 rather than July 1 to accommodate transition to GOSH.

Rod reported that initial work on the campaign has started and expenditures for advertising will be taking place over the next few months. The campaign in 2011 cost around \$40,000. The Board has transferred \$20,000 so far and the campaign team is requesting an additional \$30,000 so that \$50,000 will be available for the campaign. If additional funds are needed, the Board can address the need at the September meeting. Rod moved to approve the transfer of \$30,000 from the Levy Campaign Reserve to the Friends for Mental Health and Recovery, seconded by Marianne Helmlinger. Motion carried on voice vote.

The next Finance Committee meeting will be September 21 2016 at 6:00 PM.

PLANNING COMMITTEE – No Report

The next Planning Committee is scheduled for September 7 2016 at 5:30 PM at the Board offices.

COMMUNITY RELATIONS COMMITTEE – No Report

NOMINATING COMMITTEE – No Report

DIRECTOR'S REPORT – Mark McDaniel

Mark informed the Board that the Comprehensive Addiction and Recovery Act (CARA) has passed Congress. CARA will expand educational efforts, expand availability of naloxone (Narcan) to law enforcement agencies and other first responders, expand resources to treat incarcerated individuals, expand disposal sites, and other best practices. However, not much additional funding is attached to CARA. Board staff has been in discussions with Shelby County Sheriff and others about some sort of next step program for those being released from incarceration.

Mark reported on the July Hope Over Heroin event. Steven Justice, one of the chief organizers, reported that 48 Miami County churches were involved, with treatment providers and public officials. Several thousand people attended. Approximately 100 people responded to the faith-based message of hope, and churches are following up with those. Several hundred people visited the City of Resources to get information and connect with treatment providers. While reports are still pending, it looks like 25-30 people registered or made an attempt to sign up for services, and about half showed for the appointments. Mark praised the provider agencies for their robust presence at the event and being ready to schedule people for services. There is already discussion about whether the community wants to do the program again next year.

Brad reported on some levy activity. Board members were presented with decals, which were produced in time for the Shelby County Fair which begins next week. Miami and Darke County fairs follow in August. Brad said he wanted to have messaging and take-away items ready for the fairs. He has also arranged for T-shirts for volunteers who are working events or other campaign-related activity. Billboards and newspaper spots have been reserved. A lot of groundwork has been done in preparation for implementation in August and September.

Mark reminded the Board there will not be an August Board meeting or committee meetings. He will have a report on the Strategic Plan at the September meeting. He will have more information on the Recovery Oriented System of Care. Brad will have more updates on levy activities.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Terry Holman moved to adjourn, seconded by Lori Willoughby. Motion carried on voice vote.

The next regular Board of Directors' meeting will be Wednesday, September 21 2016 at 6:45 p.m. at the Board office.

Dennis Butts, Chairperson

Vicki Hornbeck, Secretary

Brad Reed