

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

January 21, 2015

BOARD MEMBERS PRESENT

Rod Austin
Velina Bogart
Dennis Butts
Tom DeVault
Jerry Herbe
Vicki Hornbeck
George Lovett
Mandy Martin
Jason Wagner
Roger Welkin
Marcia Youtz Henning

BOARD STAFF PRESENT

Terri Becker
Dorothy Crusoe
Norma Frock
Jerry Hill
Mark McDaniel
Steve McEldowney
Kim McGuirk
Brad Reed
Morgan Rice

BOARD MEMBERS EXCUSED

Marianne Helmlinger

GUESTS PRESENT

Cynthia Cook, Recovery & Wellness Centers
of Midwest Ohio
Thom Grim, MCRC
Steve Kopecky, Goodwill Easter Seals/SCCC
Doug Metcalfe, SafeHaven

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, January 21, 2015 for its Board of Directors' meeting. Jason Wagner called the meeting to order at 6:45 p.m.

Board staff member Brad Reed took roll call. Eleven Board members were present; one excused. The Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Tom DeVault was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Dennis Butts made a motion to approve the agenda as amended. Seconded by Rod Austin. Vote taken. Motion carried.

The Board reviewed the minutes of the November Board of Directors' meeting. Dennis Butts made a motion to approve the minutes of the November 19, 2014 Board of Directors' meeting. Seconded by Velina Bogart. Vote taken. Motion carried.

BOARD GOVERNANCE –Mark McDaniel

Mark McDaniel reminded the Board that Fawn Green is leaving the Board as she is moving out of Ohio. Mark asked for a resolution to accept Fawn's resignation. Rod Austin made a motion to accept Fawn Green's resignation from the Board. Tom DeVault seconded. Vote taken. Motion carried.

Mark announced that Dennis Butts had been officially reappointed to the Board by the Darke County Commissioners for the term January 23, 2015 through January 22, 2019. The Oath of Office was administered by George Lovett.

Mark informed the Board that beginning in February the Board would be asked to review and update sections of the Policy Manual. A number of areas have been found needing clerical updates.

OLD BUSINESS

FINANCE COMMITTEE – Dennis Butts

Dennis Butts reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the November committee meeting. Dennis made a motion to approve the minutes from the November 19, 2014 Finance Committee meeting as presented. Seconded by Jerry Herbe. Vote taken. Motion carried.

The Board reviewed the Financial Statements from November and December 2014, 50% of the way through the fiscal year on a cash basis. Dennis reported that FY15 revenue is at 47% and expenditures are at 30.3%. The Board's Life Insurance Line Item will need to be adjusted due to cost increases based on staff age bracket changes. Dennis made a motion to approve the November and December 2014 Financial Statements as presented. Seconded by Velina Bogart. Vote taken. Motion carried.

The Board reviewed the Service Reports through November 2014, 42% of the way through the fiscal year. Services are reported at 30.4% overall with MH Services reporting at 28.4% of projections and AoD services reporting at 34.1% of projections.

Dennis presented the list of transactions for October through December 2014. Dennis made a motion to approve the October through December 2014 List of Transactions as presented. Seconded by Vicki Hornbeck. Vote taken. Motion carried.

Current agency monitoring information was included in the packet for review. Both agencies that are being monitored have submitted requested information and are continuing to work toward stabilizing cash flow while reducing payables but continue to struggle.

Mark McDaniel reported on OhioMHAS capital grants. The grant of \$65,000 was approved for the acquisition and rehab of the Shelby County Recovery Home. However, after an analysis of the costs involved to qualify the property for the OMHAS grant, in addition to subjecting the property to a 30-year lien, with the Board's direction Mark declined the \$65,000 and we will fund the project internally. He indicated that OMHAS expressed some interest in doing a recovery home project in Darke County and might be willing to apply the \$65,000 to that.

Both the Shelby County Recovery and Community Housing Boards have voted to move forward with merging and the process is moving forward. This has been under discussion for many months. Part of the plan is for our Board to purchase the property that is currently owned by Shelby County Recovery at 202 N. Walnut in Sidney so that there is no longer debt associated with the facility. We will also remove the \$40,000 restriction on the property for the \$40,000 in funding that was provided for the initial purchase. Community Housing will manage the property and provide needed upgrades and repairs. We

will be separately presenting funding needs for the upgrades and repairs after the merger is completed. Our attorney will draw up the documents and handle the transaction. Mark indicated that after the purchase we would move toward a certified program at the property. Purchase price will be based on the payoff plus associated closing costs and fees. Dennis made a motion to approve the purchase of the Shelby County Recovery property at 202 N. Walnut in Sidney and authorize the Executive Director to move forward with entering into a contract for the purchase and execution of the purchase as discussed not to exceed \$80,000. Seconded by Tom DeVault. Vote taken. Motion carried.

Mark informed the Board that public hospitals and health departments are required to do county surveys and that ADMHS boards are required to be part of the process. He said much of the information that leads to planning, including the Board's Strategic Plan, is based on the community surveys. He asked the Board to approve funding of up to \$10,000 per county to help with the cost of conducting the surveys. Dennis Butts made a motion to approve up to \$10,000 per county for a total of \$30,000 for the completion of Community Surveys. Seconded by Rod Austin. Vote taken. Motion carried.

Mark informed the Board that because public notices did not get out to affected jurisdictions until December, our hearing date for the Capital Improvement Program grant to rehabilitate Board owned properties in Tipp City and Troy has been pushed back to February. The process is still on track.

As mentioned in the Financial Statements report, the Board's FY15 Life Insurance Line Item needs to be increased due to a number of staff falling into higher cost brackets this year. The total adjustment is \$500. Dennis made a motion to recommend that the full Board increase FY15 Line item 1.2 Life Insurance by \$500. Seconded by Marcia Youtz. Vote taken. Motion carried.

The next Finance Committee meeting will be February 18 at 5:45 PM.

PLANNING COMMITTEE – Vicki Hornbeck

Vicki presented updates from the Planning Committee. Sequential Intercept Mapping began in Shelby County. Mark noted that it was well attended and participants were engaged. He expects significant benefits to Shelby County as a result of the process. The FY2014 4th Quarter QI report was presented and amended at the meeting. Vicki made a motion to approve the FY2014 4th Quarter QI report as presented and amended in the Board packet. Seconded by Jerry Herbe. Vote taken. Motion carried.

Minutes of the December Planning Committee were included in the Board packet. Vicki made a motion to approve the minutes of the December 4, 2014 Planning Committee as presented. Seconded by Marcia Youtz. Vote taken. Motion carried.

The next Planning Committee meeting will be March 4, 2015 at 5:30 PM at the Board offices.

COMMUNITY RELATIONS COMMITTEE – Jerry Herbe

Jerry Herbe gave a report from the December Community Relations committee. Jerry reported that the new domain name – tcbmds.org – is now fully implemented. Collaboration with the Darke and Miami Park Districts on Wellness Walks was positive, but public turnout was light. Staff will work on revised planning for future events. Minutes were included in the Board packet for review. Jerry made a motion to approve the minutes of the December 9 Community Relations Committee meeting as presented. Seconded by Velina Bogart. Vote taken. Motion carried.

The next Community Relations Committee meeting will be March 10, 2015 at 5:30 PM at the Board offices.

DIRECTOR'S REPORT – Mark McDaniel

Mark informed the Board that the state Biennial Budget cycle will be starting soon and that he expects Medicaid expansion to be a centerpiece. He reviewed that in the 2014-15 budget, Medicaid eligibility was expanded to those at 138% of federal poverty level plus other eligibility factors. The impact on ADAMHS boards was predicted to free up local, non-Medicaid dollars for other programs, and that has happened, although not at the levels originally projected by the State.

Mark noted that toward the end of the budget cycle, Rep. Robert Sprague of Findlay had led a big push for recovery homes.

During a conference call regarding data collected by OMHAS, the first three quarters saw \$68 million in Behavioral Health money statewide made available by Medicaid expansion. The local estimate is \$300,000. Mark noted that the system is ramping up, with a slow start and increasing enrollments over the three quarters. Enrollment numbers are exceeding projections.

In the Tri-County area and statewide, Boards have been shifting dollars into support services for both Medicaid and non-Medicaid clients. People receiving clinical services will do better with housing, community supports, vocational support and other services Medicaid can't pay for.

Locally we have added or expanded AoD residential beds, detox beds, funded a drug court coordinator in Shelby County, begun implementing Vivitrol, and started developing recovery homes in Shelby and Darke counties. There are people in the system we've never seen before, people getting not just behavioral health care but medical care.

The key to continuing these services is to keep Medicaid expansion in the budget. As the budget process moves forward, he will be asking Board members to reach out to legislators. The Tri-County Strategic three-year plan is a target, and with Medicaid expansion we have been able to move toward the things the community wants us to do.

Mark also advised that the surveys regarding a dashboard and the Board self-evaluation will be coming soon.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Dennis Butts made a motion to adjourn. Seconded by Jerry Herbe. Vote taken. Motion carried.

The next full Board of Directors' meeting will be Wednesday, February 18, 2015 at 6:45 p.m. at the Board office.

Jason Wagner, Chairperson

Tom DeVault, Secretary

Brad Reed