

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

June 18, 2014

BOARD MEMBERS PRESENT

Rod Austin  
Dennis Butts  
Fawn Green  
Marianne Helmlinger  
Jerry Herbe  
Vicki Hornbeck  
Kate Ketron  
Mandy Martin  
Jason Wagner  
Roger Welklin

BOARD STAFF PRESENT

Terri Becker  
Dorothy Crusoe  
Jerry Hill  
Jodi Long  
Mark McDaniel  
Kim McGuirk  
Brad Reed

BOARD MEMBERS EXCUSED

Velina Bogart  
Tom DeVault

GUESTS PRESENT

Ben Battista, Riverside/DD  
Cynthia Cook, DCRS  
Byron Ewick, MCRC  
Molly Helmlinger, NAMI Shelby County  
Doug Metcalfe, SafeHaven

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, June 18, 2014 for its Board of Directors' meeting. Jason Wagner called the meeting to order at 7:25 p.m. following Board training in Prevention.

Board staff member Brad Reed took roll call. Ten Board members were present; two excused. The Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Fawn Green was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. Dennis Butts made a motion to approve the agenda. Seconded by Jerry Herbe. Vote taken. Motion carried.

The Board reviewed the minutes of the May Board of Directors' meeting. Kate Ketron made a motion to approve the minutes of the May 28, 2014 Board of Directors' meeting. Seconded by Marianne Helmlinger. Vote taken. Motion carried.

BOARD GOVERNANCE –Mark McDaniel

Mark McDaniel presented a certificate of appreciation to Kate Ketron for her service to the Board. Kate's board term expires this month.

Mark presented for approval the Prevention Strategic Plan. The Prevention Strategic Plan had been discussed extensively during the Board Prevention Training that preceded the meeting. There are two parts to the plan: the Prevention System Logic Model, which establishes a Guiding Statement, Theory of Change, Contributing Factors, Strategies and Outcomes; and the Prevention Priorities Logic Model, which identifies Prevention Priorities, Strategies and Outcomes. Mark noted that it should be considered a living document, with some specifics changing over time. Dennis Butts made a motion to approve the Prevention Strategic Plan. Seconded by Kate Ketron. On discussion, Mark told the Board that there is significant change happening within prevention. Byron Ewick of Miami County Recovery Council said MCRC is supportive of the model but has concern about funding during the transition. It was emphasized that the Board will work with providers to help conform programs to the plan, and that it is expected to evolve over a period of years. Vote taken. Motion carried.

### OLD BUSINESS

#### FINANCE COMMITTEE – Dennis Butts

Dennis Butts reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the May committee meeting. Dennis made a motion to approve the minutes from the May 28, 2014 Finance Committee meeting as presented. Seconded by Jerry Herbe. Vote taken. Motion carried.

The Board reviewed the Financial Statements from May 2014, 92% of the way through the fiscal year on a cash basis. Dennis reported that FY14 revenue is at 93.9% and expenditures are at 74.5%. Terri Becker clarified for the Board that toward the end of the Fiscal Year it is typical that most of the revenue has been received but payments will lag. Dennis made a motion to approve the May 2014 Financial Statements as presented. Seconded by Roger Welklin. Vote taken. Motion carried.

The Board reviewed the Service Reports through April 2014, 83% of the way through the fiscal year. Services are reported at 82% overall with MH Services reporting at 75.4% of projections and AoD services reporting at 93.8% of projections.

Reports on audit, agency monitoring and building committee were deferred this month due to the Board training.

Dennis reported that some issues with the Board office space had arisen, and that leaks have been addressed and the air conditioning is now working satisfactorily.

Mark updated the Board on the capital grant application process. He reminded the Board that they had agreed to make recovery housing the top priority, and that he had identified a potential property in Shelby County just north of Sidney that could be appropriate. He and Rod Austin had toured the property. They noted that it would require some significant rehab work, but that the overall layout was appropriate to the intended use.

Mark gave a brief update on the status of discussions between Shelby County Counseling Center and Goodwill | Easter Seals Miami Valley. The process is on-going. Goodwill | Easter Seals executives visited SCCC and met with staff. With the management agreement with Darke County Recovery Services expiring in July, it is expected that an announcement will be made soon.

Dennis reported that due to high utilization during the beginning of the fiscal year, the current allocation for the Access Hospital Agreement will not be sufficient for FY14. The Agreement must be increased by \$79,900, making the FY14 portion of the Agreement \$374,850. Dennis made a motion to increase the FY14 Access Hospital Agreement by \$79,900, bringing the total FY14 allocation to \$374,850. Seconded by Rod Austin. Vote taken. Motion carried.

Dennis presented the agreements with Family and Children First Council. The first is the Coordinator Agreement under which Kim McGuirk spends half of her time as Miami County FCF Coordinator and the FCF shares in the cost of her salary and fringes. The amount of the Coordinator Agreement for FY15 is \$36,095. The second agreement is for the Board to provide Fiscal Services for FCFC. This amount is unchanged for FY15 and is \$9,960. Dennis made a motion to approve the FY15 Miami County FCFC Coordinator Agreement and the FY15 Miami County FCFC Fiscal Services Agreement. Seconded by Mandy Martin. Vote taken. Motion carried.

Dennis presented the Calendar Year 2015 Budget Commission Packet. The Budget Commission Packet is the four year budget packet that is presented to the county Budget Commission each year to document ongoing need for levy funds. The Budget Commission consists of the Auditor, Prosecutor and Treasurer from Darke, Miami and Shelby counties. The Board had a public hearing earlier this evening for the public for comments and questions about the budget, although no one from the public attended. The packet will be submitted once approved by the Board and then there will be a Budget Commission hearing in August for review of the budget and approval of our levy rates. Dennis made a motion to approve the CY15 Budget Commission Packet as presented. Seconded by Fawn Green. Vote taken. Motion carried.

Dennis presented the FY15 Allen Auglaize Hardin Administrative Services Agreement, a renewal of our revenue agreement with the Allen Auglaize Hardin Board in which Tri-County Board does MACSIS and other IT processing for Allen, Auglaize, Hardin and Putnam Counties. There are no changes to the contract or amount, \$15,500, from FY14. Dennis made a motion to approve the FY15 Allen Auglaize Hardin Administrative Services Agreement as presented. Seconded by Marianne Helmlinger. Vote taken. Motion carried.

Dennis presented a revised FY15 Montgomery County ADAMHS MACSIS Connectivity Agreement, which is an annual agreement with the Montgomery County ADAMHS Board for connectivity through that Board to the State for MACSIS operations. The Board initially approved the agreement with other agreements last month at \$104 per month or \$1248 per year. The agreement has been in place for years and has not been increased. The Montgomery County Board has requested that the Agreement be increased to \$150 per month for a total of \$1,800 per year. Dennis made a motion to approve the revised FY15 Montgomery County ADAMHS MACSIS Connectivity Agreement in the amount of \$1,800 as presented. Seconded by Roger Welklin. Vote taken. Motion carried.

Dennis said that Board staff are working on allocation manual and sliding fee updates for presentation at the July meeting. Changes will reflect Medicaid expansion.

The next Finance Committee meeting will be July 16 at 5:45 PM

#### PLANNING COMMITTEE – Kate Ketron

Kate Ketron presented highlights from the minutes of the June Planning Committee meeting.

Kate affirmed that Board members had received electronic copies of the FY14 Q1, Q2 and Q3 QI reports. Kate made a motion that the Board approve FY14 Q1, Q2 and Q3 QI reports as presented. Dennis Butts seconded. Vote taken. Motion carried.

Kate reported that the Planning Committee had discussed youth-led prevention activities and recommends an even three-way distribution of the funds, when allocated, to agencies in the three counties. Release of the funds will be contingent on the agencies submitting proposals to the Board based on the statewide youth-led campaign "We Are the Majority." Kate made a motion to evenly split Youth Led Prevention funds between Darke County Recovery Services, Shelby County Counseling Center and Miami County Recovery Council. Seconded by Jerry Herbe. Vote taken. Motion carried.

Kate made a motion to approve the minutes of the June 4 Planning Committee minutes as presented. Seconded by Rod Austin. Vote taken. Motion carried.

The next Planning Committee meeting will be September 3, 2014 at 5:30 PM at the Board offices.

#### NOMINATING COMMITTEE – Marianne Helmlinger

Marianne Helmlinger gave the second reading of the slate of officers for FY2015. Nominee for Chair is Jason Wagner. Nominee for Vice Chair is Dennis Butts. There being no further nominations, Marianne made a motion to approve the slate of officers for FY2015 as presented. Kate Ketron seconded. Vote taken. Motion carried.

#### COMMUNITY RELATIONS COMMITTEE – No report

There was no report from the Community Relations Committee. The next Community Relations Committee meeting has not been scheduled.

#### DIRECTOR'S REPORT – Mark McDaniel

Mark McDaniel reported that the human services portions of the Mid-Biennium Review (MBR) bills have been signed by the Governor. It is still unclear how the Board will specifically be impacted. He said that he and Terri Becker would be going to Columbus Friday to meet with OhioMHAS to learn specifics of the impact of the MBR bills.

He shared the previous spreadsheet that estimated the Board would be facing a \$669,000 shortfall. However the Hotspot funding, which he had been led to believe we would not get, the Board will get, so the chart has been updated to reflect a projected \$481,540. Mark said he would further update the chart after Friday's meeting at OMHAS. He also said the state is now reframing the reduction in SAPT funds over the next six quarters saying it is not a loss, but rather spreading a year's worth of funding over six quarters. He said the Board will be \$215,480 short on SAPT funds. Agency contracts were not reduced. The meeting Friday will tell whether contracts will need to be adjusted. Mark said the Board is being cautious about putting Board reserves into ongoing funding. He noted the Board is already covering several hundreds of thousands of dollars in cuts from last year in drug and alcohol funding.

Mark said that he and Terri had met with State Senator Bill Beagle to discuss budget and other issues, including Medicaid expansion. Mark expects Medicaid expansion will be a contentious issue in the next Biennium budget. Mark expressed appreciation for Sen. Beagle for coming to meet. He also mentioned State Rep. Dick Adams as being involved and concerned.

Mark noted there are several bills being signed that will impact some of the things we do. Mark will send out an update when those bills are signed.

Mark commented on the Board Prevention Training, noting how fast and how significantly change is occurring.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Dennis Butts made a motion to adjourn. Seconded by Rod Austin. Vote taken. Motion carried.

The next full Board of Directors' meeting will be Wednesday, July 16, 2014 at 6:45 p.m. at the Board office.

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Jason Wagner, Chairperson

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Fawn Green, Secretary

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Brad Reed