

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

May 28, 2014

BOARD MEMBERS PRESENT

Rod Austin
Dennis Butts
Fawn Green
Jerry Herbe
Kate Ketron
Mandy Martin
Jason Wagner
Roger Welklin

BOARD STAFF PRESENT

Norma Barhorst
Terri Becker
Dorothy Crusoe
Jerry Hill
Jodi Long
Mark McDaniel
Steve McEldowney
Kim McGuirk
Brad Reed

BOARD MEMBERS EXCUSED

Velina Bogart
Tom DeVault
Marianne Helmlinger
Vicki Hornbeck

GUESTS PRESENT

Ben Battista, Riverside/DD
Cynthia Cook, DCRS/SCCC
Thom Grim, MCRC

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, May 28, 2014 for its Board of Directors' meeting. Jason Wagner called the meeting to order at 6:45 p.m.

Board staff member Brad Reed took roll call. Eight Board members were present; four excused. The Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Mandy Martin was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. A revised agenda from the one sent in the Board packet was presented to account for the change in meeting date and a change in who would present from the Nominating Committee. Kate Ketron made a motion to approve the agenda. Seconded by Rod Austin. Vote taken. Motion carried.

The Board reviewed the minutes of the April Board of Directors' meeting. Dennis Butts made a motion to approve the minutes of the April 16, 2014 Board of Directors' meeting. Seconded by Roger Welklin. Vote taken. Motion carried.

BOARD GOVERNANCE –Mark McDaniel

Mark McDaniel informed the Board that Kate Ketron's term will expire at the end of June, and because another full term would put her at above the 10-consecutive-year limit, OMHAS will not renew her appointment. Marcy Youtz, a former Board member who has been off the Board for more than a year, has expressed interest in returning. She could be appointed by the State as a mental health professional. Vickie Hornbeck is currently both mental health and addictions professional, but it would be preferable to have one of each.

OLD BUSINESS

FINANCE COMMITTEE – Dennis Butts

Dennis Butts reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the April committee meeting. It was noted that the minutes had a 2013 date that should read 2014. Dennis made a motion to approve the minutes from the April 16, 2014 Finance Committee meeting as amended. Seconded by Fawn Green. Vote taken. Motion carried.

The Board reviewed the Financial Statements from April 2014, 83% of the way through the fiscal year on a cash basis. Dennis reported that FY14 revenue is at 81.4% and expenditures are at 68.5%. Dennis made a motion to approve the April 2014 Financial Statements as presented. Seconded by Jerry Herbe. Vote taken. Motion carried.

The Board reviewed the Service Reports through March 2014, 75% of the way through the fiscal year. Services are reported at 73.5% overall with MH Services reporting at 67.2% of projections and AoD services reporting at 84.5% of projections.

Dennis reported no change in status on the 2013 audit, as we are waiting on completion of the state level MACSIS review before our audit can be completed and released.

Dennis reported that agency monitoring for the month was included in the Board packet. Minutes and financial statements for both agencies are current through April. From April 11 to April 30, aged payables for SCCC reduced slightly from \$176,589.51 to \$171,009.71. For the same period, aged payables for DCRS reduced from \$342,647.64 to \$276,873.91. Terri Becker reported that the agencies are doing a little better with cash flow. In the two payroll cycles since the last Board meeting, the agencies did not ask to have checks cut early for one of the cycles. The second cycle cash flow issue was compounded by a Monday federal holiday and Medicaid payment was delayed by a day, putting it past payroll.

Mark updated the Board on the capital grant bill. He had applied for \$1 million for the behavioral health campus project as the first priority, and housing in Shelby County as the second priority. OMHAS has identified housing as a statewide priority, and lowered the cap on capital requests to \$500,000. Mark advised the Board that the Community Relations Committee had raised concerns about the timing of the project, that it not affect the next levy campaign, which will be in 2016. He said that with a local, private fundraising campaign and other preliminary work to be done, moving now on the new building would put it in conflict with the levy. After consideration of the factors, with the Board's general consent Mark will reverse the priorities and submit the request with housing in Shelby County as the top priority. The request is due June 20.

Mark gave an update on the DCRS/SCCC process. DCRS submitted a 90-day notice to end the management agreement with SCCC effective July 22. SCCC is in talks with another entity to address management of the agency. Marks said the Boards have indicated that they feel they were not fully informed by Lyn McArdle of operational issues in 2012-13. He said SCCC feels painted into a corner and there are some hard feelings. Mark also reminded the Board that as part of the technical assistance recommendations, it was suggested that the Board purchase the CareLogic software from DCRS to ease some of that agency's financial commitment. However, DCRS has declined, intending to re-sell seat licenses as a revenue stream. Mark indicated that SCCC is unlikely to purchase seats from DCRS given the recent relationship, and he noted that Miami County Recovery Council has indicated its intent to purchase seat licenses from Samaritan Behavioral Health. He recommended that the Board take the offer of purchasing the software off the table.

Mark McDaniel gave an update on the Capital Improvement Program (CIP) Grant application process. OMHAS and Ohio Housing Finance Agency have funds available up to \$500,000 per applicant for improving properties. He noted that we have replied to OMHAS and OHFA's request for additional information, and that site visits for the two properties are scheduled.

Dennis presented the FY2014 Budget Revision. The revision includes the additional increase for the Executive Director above the original budgeted amount as well as moving auto and phone allowances to the salary line item in January per the amended employment agreement. It was noted that the spreadsheet in the Board packet was dated May 21, and it was asked to re-date it to May 28 to reflect the actual date of the meeting. Dennis made a motion to approve the FY2014 Budget Revision as presented and amended. Seconded by Rod Austin. Vote taken. Motion carried.

Terri Becker presented the FY2015 Administrative Budget and the FY2015 Contracts and Allocations. The Administrative Budget assumes a 3% pay increase for all Board staff, which could be on the base or a one-time lump sum, depending on funding in the Mid-Biennium Review legislation pending. Health care costs were down and there are no expected Unemployment Compensation claims. The Telephone line item is higher, but now includes access points for Wi-Fi. Overall Administrative Budget is \$885,584, slightly lower than FY2014 budget. In the FY2015 Contract Projections, Terri noted that agency contracts are generally flat, although there are a few that have been reduced because those agency contracts have been underutilized. Darke County Mental Health is reduced by \$85,000, UVMC-mental health in-patient by \$100,000, and Access Hospital by \$100,000. Nova Behavioral Health is a projected \$100,000 increase. NAMI gets an increase to assist with the merger of the three county affiliates into one. Capital Projects is reduced \$265,225 since the Board purchased property last fiscal year and no significant activity is expected on the project in this FY. The FY2015 allocation is \$5,718,833, an overall 7.8% reduction from FY2014. Dennis made a motion to approve the FY2015 Administrative Budget and the FY2015 Contracts and Allocations as presented. Seconded by Kate Ketron. Vote taken. Motion carried.

A revised meeting schedule for June was announced. Dennis said it is very important to have a quorum at the June meeting. On the Board meeting day, June 18, a Public Hearing for comments on the CY2015 Budget Package will be held from 3:30 to 4:00PM in the Board Room. Finance Committee will meet at 5:30. Board Members will be in Prevention Training from 6:00 to 7:00PM. The full Board will meet at 7:00PM.

PLANNING COMMITTEE – Kate Ketron

The next Planning Committee meeting will be June 4, 2014 at 5:30 PM at the Board offices.

NOMINATING COMMITTEE – Fawn Green

Fawn Green gave the first reading of the slate of officers for FY2015. Nominee for Chair is Jason Wagner. Nominee for Vice Chair is Dennis Butts. Second reading and election of officers will take place at the June meeting.

COMMUNITY RELATIONS COMMITTEE – No report

There was no report from the Community Relations Committee. The next Community Relations Committee meeting has not been scheduled.

DIRECTOR'S REPORT – Mark McDaniel

Mark McDaniel updated the Board on the progress of the Mid-Biennium Review (MBR). The Senate approved its version and it will be going to Conference Committee to sort out. The Senate made significant changes to the House version. Most of the HB369 provisions were stripped out. He noted that he had mixed feelings about HB369 provisions, in that it was positive that the Ohio House was concerned with behavioral health issues, but it was troubling regarding the proposed changes to ORC 340 and severely restricting how county Boards could operate. Especially concerning was language that would make county Boards opiates-first entities, and Mark noted that we have many people needing services, not just for opiates. The second provision stripped from the House version was the restriction on Board ownership of property, but requiring Boards to purchase housing and turn it over to other agencies to run. He said the three-county Budget Commission would not tolerate allowing the Board to do that. Mark thanked everyone who had made calls, sent letters or attended meetings to express concerns to Senators and Representatives. He specifically acknowledged the efforts of Shelby County Commissioner Tony Bornhorst, who was especially active and vocal. Mark will report when the Conference Committee results are in.

He noted that in anticipation of reduced state and federal funding, some Boards have cut agency contracts across the Board, but Tri-County did not. Mark noted that a priority will be to make significant investments in residential detox programs. He has been involved with initiatives in both Shelby and Darke counties focused on heroin. The meetings are attracting a wide segment of community leaders, including business people, who are now viewing substance abuse, especially opiates, as a limiter to growth and productivity. Mark noted that he has met with Commissioners from all three counties and went over the Strategic Plan. The Board was given copies of the May newsletter and the FY2013 Annual Report. He reminded the Board that next month will be election of officers, his performance review, and Board prevention training by Holly Raffle of Ohio University.

NEW BUSINESS

No new business was brought before the Board. MCRC Executive Director Thom Grim made an announcement about the 6th Annual Run for Recovery 5K fundraiser July 5 at Duke Park.

ADJOURNMENT

There being no further business, Dennis Butts made a motion to adjourn. Seconded by Rod Austin. Vote taken. Motion carried.

The next full Board of Directors' meeting will be Wednesday, June 18, 2014 at 7:00 p.m. at the Board office.

Jason Wagner, Chairperson

Mandy Martin, Secretary

Brad Reed