

**Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes**

**February 20, 2013**

**BOARD MEMBERS PRESENT**

Rod Austin  
Velina Bogart  
Dennis Butts  
Kate Ketron  
George Lovett  
Roger Welklin  
Marcy Youtz

**BOARD MEMBERS EXCUSED**

Craig Dusek  
Julie Harmon  
Bob Menz  
Jason Wagner

**GUESTS PRESENT**

Dr. Ariz Anklesaria, MCRC  
Dorothy Crusoe, Community Housing  
Karen Dickey, Mental Health Coalition  
Byron Ewick, MCRC  
Thom Grim, MCRC  
Lyn McArdle, DCRS/DCMH/SCCC  
Doug Metcalfe, SafeHaven  
Joanne Mieding, NAMI

**BOARD STAFF PRESENT**

Norma Barhorst  
Terri Becker  
Jerry Hill  
Jodi Long  
Mark McDaniel, Executive Director  
Steve McEldowney

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, February 20, 2013 for their Board of Directors' meeting. Marcy Youtz called the meeting to order at 6:45 p.m.

Board staff member Jodi Long took roll call. Seven Board members were present; four were absent. The Board staff and guests introduced themselves and identified the agency or group they represented.

**APPOINTMENT OF SECRETARY**

Roger Welklin was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

**APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETING**

The Board reviewed the agenda for the evening. Mark noted that the Board member who was to be sworn in this evening is not here and George Lovett will be giving the Finance Committee Report. A spelling correction was noted by Marcy as well. George Lovett made a motion to approve the agenda with the changes and spelling correction noted. Seconded by Rod Austin. Vote taken. Motion carried.

The Board reviewed the minutes of the January Board of Directors' meeting. Rod Austin made a motion to approve the minutes of the January 16, 2013 Board of Directors' meeting as presented. Seconded by Roger Welklin. Vote taken. Motion carried.

**BOARD GOVERNANCE** – Mark McDaniel

Mark noted that today is Terri Becker's 26<sup>th</sup> anniversary at the Board. He thanked her for her years of service.

Mark provided an update on the strategic planning process. He has signed the Agreement with Brown Consulting that was approved last month. There have been preliminary phone discussions and they will be here at the Board office on the 28<sup>th</sup> to meet with us to begin the planning and scheduling for the project. Jodi is working on a survey to get the project started which will be based on the SAMSHA 'Good and Modern Mental Health and Addiction System.'

Mark reported that the language change that we have been discussing about Board membership was in the budget bill. These changes would be effective January 1, 2014. Once the budget is passed, he will get the final information on the changes out to everyone so that the Board will have plenty of time make a decision.

**OLD BUSINESS**

**FINANCE COMMITTEE** – George Lovett

George Lovett reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the minutes from the January 2013 committee meeting. George made a motion to approve the minutes of the January 16, 2013 Finance Committee as presented. Seconded by Velina Bogart. Vote taken. Motion carried.

The Board reviewed the Financial Statements from January 2013, 58% of the way through the fiscal year on a cash basis. The Financial Statements reflect revenue at 49.5% and expenditures at 44.5%. George provided the Board with further detail about ODADAS federal funds, which have been on hold due to federal funds issues at ODADAS. We received notice today that the funds have been released and they should be forthcoming. George made a motion to approve the January 2013 Financial Statements as presented. Seconded by Dennis Butts. Vote taken. Motion carried.

The Board reviewed the Service Reports through December 2012, 50% of the way through the fiscal year. Services reported are at 39.5% overall with MH Services reporting at 40.4% of projections and AoD Services reporting at 38.1% of projections.

The State Examiners are here working on our current audit. The projected cost for the audit this year is slightly less than last year and should come in at around \$9,000.

George updated the Board on Agency Monitoring. We have received all of the FY12 agency audit reports except for Shelby County Counseling and Shelby County Recovery. These are two of the agencies that we have been monitoring because of issues that they have had in prior audits. We should have these audits next month so we will reassess monitoring needs at that time.

The Board reviewed agency independent audits for Darke County Recovery Services, Miami County Recovery Council, SafeHaven, Community Housing, and Darke County Mental Health Clinic.

George noted that several agencies had management comments that were not material and often have to do with staffing size. Terri further reviewed the Safehaven issue that rose to the level of a finding. The issue, which rose to the level of a material weakness in internal control over financial reporting, had to do with balancing the payeeship account to individual client cash balances. The agency has implemented corrections and the agency Director, Doug Metcalf has consulted with Terri to help assure that he is getting adequate reports from their accounting software to assure that this type of issue does not come up again. Terri also noted that Darke County Mental Health received a clean audit this year. They did have a few management comments, but nothing that rose to the level of a finding. The agency has been on monthly Audit Committee monitoring for over a year. Last year they had a going concern note to their financial statements, which is not repeated this year. They are now being managed by an agency that has received clean audits for years and are in merger discussions with that agency. The recommendation of staff is that they be removed from monthly Audit committee monitoring. George made a motion that the full Board approve the FY12 independent audits for Darke County Recovery Services, Miami County Recovery Council, SafeHaven, Community Housing, and Darke County Mental Health Clinic as well as SafeHaven's response to the finding contained in the audit. Seconded by Velina Bogart. Vote taken. Motion Carried. George a motion to remove Darke County Mental Health Clinic from monthly Audit Committee monitoring. Seconded by Dennis Butts. Vote taken. Motion Carried.

George noted that the Building Committee and Building Project update would be deferred to the Executive Session.

George reported that we have not transferred the \$10,000 allocated funding to the Levy Campaign Reserve for the year, which would bring our current Reserve balance to \$60,000. By the time we need to run another levy, we should have \$80,000 to \$90,000 in the Reserve. George made a motion to transfer \$10,000 to the Levy Campaign Reserve. Seconded by Kate Ketron. Vote Taken. Motion Carried.

The Board discussed a Capital Reserve Transfer. George pointed out cash balances and cash balance projections on the current financial statements. Mark further explained that as we move forward with a building plan, the desire would be to designate funding for that purpose. George made a motion to transfer \$2,000,000 into the Board's Capital Reserves. Seconded by Velina Bogart. Vote taken. Motion Carried.

George provided an update on planning for an agreement with Access Hospital. This hospital is on the old Twin Valley site and is a 110-bed facility. The facility promises to take some of our more difficult clients; and we hope to have an agreement to present next month.

Mark updated the Board on the Telemedicine Project. The Board recently had one vendor in to provide a demo on telemedicine and teleconferencing and what we would need to set the systems up. We will be having another vendor in soon. We are looking at connections and all of the issues that are associated with the technology so that we can bring a proposal to the Board for consideration.

George gave an update on the Board's liability insurance renewal. He stressed the importance of this type of coverage for our entity and individual Board members. We have a three-year \$3 million policy in place with a \$10,000 deductible that is in year two of renewal. The annual premium is only \$3,607.

George reported that FY13 120-day letters will be going out by the end of the month. These letters notify our providers that there could be significant funding changes. This is a routine matter and we are required by Ohio Revised Code to give this notification.

Mark updated the Board on the Governor's budget that was recently released. There is no new money for behavioral health services. He plans to talk more about funding in his Director's report so further discussion was deferred.

### PLANNING COMMITTEE

The next Planning Committee meeting will be at 5:30 PM on March 6, 2013 at the Board office.

### DIRECTOR'S REPORT – Mark McDaniel

Mark presented the Executive Director's report and cautioned everyone that the State budget process is a marathon, not a sprint and there will be a number of opportunities to advocate. He reminded Board members that our system has been cut significantly. Not surprisingly, this has had a huge impact on a system that was already underfunded. Since 2009 our local system has experienced overall cuts amounting to around \$2.6 million. Our system is still in a huge hole and looking up.

The new budget contains no new resources for community behavioral health services. New funding is tied to Medicaid Expansion. The thought process is that if Medicaid Expansion is approved it will free up a certain amount of funding in the local community that can be used for Recovery supports such as housing, employment and recovery supports. The difficulty is that Medicaid Expansion is a very divisive political issue. We are being asked to actively advocate for Medicaid expansion and the concern is that this may politicize our system, which we have always tried to avoid.

Mark shared that he is in favor of Medicaid expansion but we must be thoughtful about how we convey our message. There are individuals in our communities who are on the bubble. They have few resources, no insurance, are perhaps under employed, cannot pay for services so they avoid them, get medical care from the emergency room, etc. These individuals will benefit from the expansion and need the help.

Mark will be sending out advocacy information so that people can write, call, or email. He will also provide some talking points and timelines. He suggests that the need for resources be the main topic. Most people can agree with that. Medicaid expansion is really another topic. Testimony or the budget begins around March 14. He encouraged everyone to call, write, send an email, or some combination of all three.

Mark shared a handout that was prepared by the Ohio Department of Mental Health projecting the additional available resources by Board area if Medicaid expansion were to pass. For our Board area, \$756,000 is projected. For FY14-15, the amount is \$1.1M. It is not double the original figure because the expansion would begin mid-year in FY14. Mark cautioned everyone that the numbers might be inflated as the figures include services that ODJFS, not the Board system currently pays.

### EXECUTIVE SESSION – Marcy Youtz

Marcy Youtz made a motion to enter into executive session to discuss the purchase of property, and pending litigation. The executive session will include all Board members as well as the Executive Director. A roll call vote was taken. Motion carried. The Board entered into executive session.

Following the executive session, Marcy Youtz made a motion to return to open session. A roll call vote was taken. Motion Carried. The board returned to open session.

Velina Bogart made a motion to authorize the Executive Director to approve and execute a settlement agreement with Julie Vance upon such terms that are acceptable, but such settlement figure should not exceed the sum of \$3,500.00. Payment of such settlement shall also include Board required Medicare contribution of \$50.75. The Executive Director is further authorized to execute any necessary documents to fully settle any and all claims that she may have against the Board. Seconded by George Lovett. Vote taken. Motion Carried.

**NEW BUSINESS**

There being no new business, Rod Austin made a motion to adjourn. Seconded by Roger Welklin. Vote taken. Motion carried.

The next regularly scheduled Board of Directors' meeting will be held on Wednesday, March 20, 2013 at 6:45 p.m. at the Board office.

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Marcy Youtz, Chairperson

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Roger Welklin, Secretary

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Terri Becker