

**Tri-County Board of Recovery & Mental Health Services
Special Board of Directors' Meeting
Minutes**

August 27, 2009

BOARD MEMBERS PRESENT

Dennis Butts
Craig Dusek
Jewell Good
Julie Harmon
Marianne Helmlinger
Jerry Herbe
Kate Ketron
George Lovett, Chairperson
William Lutz
Robert Menz
Nancy Sullivan
Roger Welklin
Marcy Youtz

GUESTS PRESENT

Byron Ewick, MCRC
Nancy Bowman, Dayton Daily News
Doug Metcalfe, SafeHaven
Jim Mieding, Miami County NAMI
Joanne Mieding, Miami County NAMI
Jim Moore, DCMHC
Ann Moyer, MCMHC
Terry Swartz, Community Housing
Ken Ward, SCCC

BOARD STAFF PRESENT

Terri Becker
Amanda Brown
Mark McDaniel, Executive Director

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, August 27, 2009 for a special Board of Directors' meeting. George Lovett called the meeting to order at 6:00 p.m.

Board staff member Amanda Brown took roll call. Thirteen Board members were present; three were excused. The Board staff and guests introduced themselves and identified the agency or group they represented. A sign-in sheet was available to them for attendance records.

APPOINTMENT OF SECRETARY

Marcy Youtz was appointed secretary to attest to the Board meeting minutes.

APPROVAL OF AGENDA

The Board reviewed the agenda for the evening. George noted a revision to the agenda to add the Oath of Office for a new Board member. George Lovett made a motion to approve the agenda as revised. Seconded by Julie Harmon. Vote taken. Motion carried.

George administered the Oath of Office to new Board member Nancy Sullivan, an ODMH appointee from Shelby County, and welcomed her to the Board.

IMPLEMENTATION OF THE FY2010 BUDGET CUTS

George reminded the Board of the tiered budget reduction plan approved by the Board in FY2009. George also reminded the Board of the budget cuts to our system in FY2009 and noted the significant budget cuts we are facing in FY2010 and FY2011 since the budget has been approved and released by the state. He reported that the Executive Committee met on August 25, 2009 to review the budget cuts and how they will be addressed.

Mark reported that the allocations from the state began to come in several weeks ago. He noted that Terri Becker put together a document outlining the cuts for both ODMH and ODADAS and the amount allocated for each line item. The total reduction to our system is \$1,648,909. That equates to a 36.8% cut from ODMH and a 12.4% cut from ODADAS. Mark distributed a draft FY2010 Budget Reduction Plan that was created using the four-tiered model for reductions as approved by the Board. The document also included the \$886,227 reduction that was made in our system in FY2009.

Mark walked through the FY2010 Budget Reduction plan and explained in detail each tier and the reductions or allocations made to each contract. The FY2010 Budget Reduction plan is included below:

Tri-County Board of Recovery and Mental Health Services - FY2010 Budget Reductions

	July 1 , 2009 Allocation/(Reduction)	Sept 1, 2009 Allocation/(Reduction)
<u>Tier One</u>		
Enhanced FFP	0	300,000
One-time Inpatient funds (FY09 UVMC Agreement)	0	25,000
Medicaid Match Pool	(379,872)	(100,000)
<u>Tier Two</u>		
FCFC (leaves 4,300 x 3=12,900)	0	(55,100)
MH Coalition	(2,000)	(2,000)
Hospital and Related Services	(90,000)	(10,000)
Transportation	(30,000)	0
Independent Testimony	(3,525)	0
Pharmacy	(25,000)	(5,000)
OAMH Scholarships	(3,000)	0
NAMI Conferences	(2,000)	0
Shelby County Educational Service Center	(63,465)	0
<u>Tier Three</u>		
Board Reserves	200,000	245,703

July 1 , 2009 Sept 1, 2009

	Allocation/(Reduction)	Allocation/(Reduction)
<u>Tier Four</u>		
Kids Placements	0	(178,106)
UVMC Inpatient Agreement	0	(100,000)
Board Administration	0	(83,509)
MCMHC	0	(129,269)
MCRC	0	(90,157)
DCMHC	0	(84,175)
DCRS	0	(28,852)
SCCC	0	(81,426)
Community Housing	0	(74,754)
SafeHaven	0	(43,657)
CSS (ECMH \$38,662 remaining)	0	(5,518)
FSA (Community Services for the Deaf)	(12,905)	(1,200)
Shelby County Recovery	0	(5,483)
Darke County Home	(74,460)	0
Total Cuts	886,227	1,648,909

Mark explained that the cuts equate to a 12% reduction in MH non-Medicaid contracts and a 10% reduction to AoD contracts. Mark further noted that several agencies receive grant funding from other sources that come through the Board. Those grant amounts were removed from the agency's baseline funding before reductions were made to their contracts. Examples of those grants include Kid's Placement funds, Women's Grant, Drug Court Grant, and HUD grant funding among others. Mark also explained that the Board Administrative Budget was reduced by 10%. He noted that the Board Administrative Budget includes a line item for Auditor Fees that is collected by the County Auditor from the levy. He explained that the Board does not see that money, those funds go directly from the levy to the County Auditor, and therefore that fee was taken off the baseline amount of the Board Administrative budget before applying the 10% reduction.

Mark explained that since the budget reduction information came in late from the state, the Board may decide to hold agencies harmless for their billings in July and August, which is the first two months of FY2010. In order to do that, additional carryover not to exceed \$86,629 would need to be allocated for the hold-harmless plan. The agencies that would be held harmless are MCMHC, MCRC, DCMHC, DCRS, SCCC, CHI, SafeHaven, and Shelby County Recovery. Those one-time funds would be distributed based on total billings for July and August only.

Mark commented that the state budget correction bill would be discussed in November. He noted that it is possible that the money initially promised to our system in the budget will be put back in the budget during the budget correction process. He suggested that if additional funds are placed back in the budget, that those funds be allocated to Board reserves to replace the one-time funds that have come from reserves to offset the cuts.

George asked the Board if there were any questions regarding the plan. Julie Harmon inquired about the \$300,000 allocated in the FFP line in tier one. Mark explained the FFP line item and noted that the amount may need to be revised in the future.

George asked Mark to expand on what the Board is doing to minimize the impact the budget cuts will have on consumers. Mark explained that Jodi has been working with the agency directors to create a system-wide triage plan to prevent a bottleneck for services at the agencies. Mark further explained that these reductions would force us to prioritize and focus on mandated services. Dennis Butts raised the question as to whether we can estimate a number of clients that will be affected by these cuts. Mark responded that it is unclear at this point how many consumers will be impacted, though it is expected that there will be waiting lists and issues with access to services.

Julie Harmon made a statement about the FCFC contract and how the reduction in that contract will dramatically affect that program and how it is staffed. She also commented on the reduction in the Kids Placements line as well and the impact it will have on child services. Mark commented that the FCFCs would receive FAST funds that can be used for service coordination.

George asked Mark to elaborate on the cuts to the Board Administration. Mark noted that the cuts would result in the elimination of several positions at the Board. He intends to meet with Board staff on Friday to address the cuts and the elimination of positions. He noted that the Board received cuts several years ago and was able to absorb the cuts by reducing the hours of several positions, and unfortunately, that will not be enough at this time.

Ann Moyer asked where the Crisis Center fell in the budget reduction sheet and whether the cuts were applied to that program as well. Mark responded that the Crisis Center budget is included in the MCMHC budget.

Julie Harmon raised a question about grant funding and how that affected the reductions to the agencies. Mark further explained that those grant funds are pass-through funds that come through the Board and were not included in the baseline budget of the agency when reductions were calculated. Mark further explained that several of those grant programs were cut at the state and will impact those programs at the agencies.

Ann Moyer asked when the allocations would be available to the agencies. Mark explained that the agencies would receive a new allocation letter from the Board stating the new contract amounts as soon as possible.

Ken Ward raised a question regarding service provision and how the decisions will be made as to which services are to be cut in the process. Mark explained that the Board would work with the agencies to provide guidance in prioritizing services. Ken followed up with a question regarding UCRs. Terri responded that agencies must follow current state rules regarding submission of UCRs in order to have Medicaid rates changed, as the Board has no control over this process. She stated that the Board would, however, be able to offer some leeway on the processing of non-Medicaid rates. George noted that these are unprecedented times and the Board will continue to work with the agencies during the time.

Julie Harmon raised a question about the Crisis Center funding and where that falls in the plan. Mark reiterated that the Crisis Center funding included in these discussions is non-Medicaid funding and is included in the non-Medicaid MCMHC contract. Mark noted that he spoke with Ann Moyer previously regarding the intent to not reduce funding for the Crisis Center program.

After further discussion, George made a motion to approve the FY2010 Budget Reductions Plan and to include the hold harmless plan for billings in July and August 2009 for MCMHC, MCRC, DCMHC, DCRS, SCCC, CHI, SafeHaven, and Shelby County Recovery by using carryover not to exceed \$86,629. Seconded by Jewell Good. Vote taken. Julie Harmon abstained from the vote. Motion carried.

NEW BUSINESS

There being no new business, Jerry Herbe made a motion to adjourn. Seconded by Jewell Good. Vote taken. Motion carried. The Board meeting adjourned at 7:00 p.m.

George Lovett, Chairperson

Marcy Youtz, Secretary

Amanda Brown